

Chairman Swedyk called the meeting of the Hinckley Township Board of Trustees to order at 6:00 p.m. on February 7, 2023. Present were Trustees Swedyk, Augustine and Ascherl, Fiscal Officer Catherwood, Police Chief Centner, Road Superintendent Behary and Fire Chief Grossenbaugh. 11 residents attended in person and seven virtual.

All present pledged Allegiance to the Flag.

### **SERVICE**

Mr. Swedyk made a motion to purchase a tool box for the new pick-up from TSC at a cost of \$549.99. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Behary asked the Trustees to approve participation in the 2023 Medina County Aggregation Program for Striping, he specifically noted that Stony Hill Road will be restriped. The estimated price is \$1,600 per lane mile.

Mr. Swedyk motioned to approve participation in the 2023 Medina County Aggregation Program for Striping. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Swedyk made a motion to adopt **Resolution # 020723-01**, contracting with Melway Paving, the lowest and best bidder, for the 2023 paving projects which includes Mattingly, east of River Road, Bellus from Ridge to Hinckley Hills for the amount of \$286,069.90. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

### **POLICE**

Mr. Swedyk administered the Oath of Service to Hinckley Township Patrolman Michael Shamblin whose start date is February 13, 2023

Mr. Swedyk made a motion to approve the replacement of the police department Wi-Fi system through TAC Computer at a cost of \$955.23. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Swedyk made a motion to approve the following training appropriations:

1. Det. Kinney and Patrol Officers Parente and Singleton to attend the Ohio Case Law Update through Street Cop Training on March 16, 2023 at the Lorain Police Department at a total cost of \$597.00.
2. Patrol Officer Parente to attend “The Complete Female Cop Course” through Street Cop Training on December 11, 2023 in Walton Hills at a total cost of \$225.00.
3. Patrol Officer Getto to attend “Pursuit Operations Course” through EROC Driving School in Cuyahoga Falls on May 17, 2023 at a total cost of \$295.00.

Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl announce an information meeting to be held on Saturday, March 11 at 9:00 a.m. for residents to attend a presentation by Police Chief Centner on phone and email scams that are present through out the area. The presentation will also be available via Zoom and the Township YouTube link.

**FIRE**

Ms. Ascherl made a motion to approve appropriations not to exceed \$925.00 for two (2) Ferno Pedi-Mate Restraint Systems from Boundtree. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to approve appropriations for a repair not to exceed \$1,110.35 for a Knox sensor to be installed on 37-2 through TPS in the amount of \$3,691.50. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to approve 90-day leave of absences for Scott Grenig and Jason Bonnett effective February 1, 2023. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to adjourn into Executive Session at 6:46 p.m. to discuss the promotion of fire department personnel. Augustine second. . Vote: ASCH- yes, S-yes, AUG-yes

Mr. Swedyk made a motion to adjourn out of Executive Session at 6:57 and resume the regular meeting. Ascherl second. . Vote: ASCH- yes, S-yes, AUG-yes

Chief Grossenbaugh explained the interview process undertaken to fill two vacant fire department lieutenant openings, as well as his recommendation to fill the vacant assistant fire chief position. Chief Grossenbagh requested the Trustees approve the following:

- Acting Assistant Chief Shawn Barrett be appointed as Assistant Chief
- Thomas Kolar and Jared Soloman be appointed as Lieutenants

There being no further discussion, Ms. Ascherl made a motion to appoint Acting Assistant Chief Shawn Barrett as Assistant Fire Chief and Thomas Kolar and Jared Soloman be as Fire Department Lieutenants effective February 19, 2023. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl commented on the strength of the six candidates and complimented Chief Grossenbaugh on the quality of the interview process.

### **MEETING MINUTES**

Mr. Swedyk made motions to approve the following:

- January 17, 2023 Regular Meeting. Ascherl second. Vote: ASCH- yes, S-yes, AUG - abstain
- January 24, 2023 Emergency Meeting. Ascherl second. Vote: ASCH- yes, S-yes, AUG - abstain
- January 25, 2023 Special Meeting. Ascherl second. Vote: ASCH- yes, S-yes. AUG – yes
- January 30, 2023 Special Meeting. Ascherl second. Vote: ASCH- yes, S-yes, AUG- yes

### **ZONING**

Ms. Augustine informed the audience that alternate to the Zoning Commission and BZA were appointed on January 30, 2023, as follows:

BZA – Robert Romanofsky

Zoning Commission: William Spellman and Mandria Aceto

She added that she administered the Oaths of Office at the February Zoning Commission meeting to the following members: Cindy Engleman, Josephine Calabro, Thomas Schrader and Mandria Aceto.

Ms. Augustine informed the audience that the new Zoning Fee Schedule, and the amendments to the Zoning Resolution and Zoning Map are on the Township website.

Ms. Augustine presented the 4<sup>th</sup> Quarter Zoning Report and 2022 Annual Zoning Activity Report, which included: \$16,334.00 in total annual collections; 10 cemetery lots sold and 9 burials in 2022.

### **CEMETERY**

Ms. Augustine presented the 4<sup>th</sup> Quarter Cemetery Report and 2022 Annual Cemetery Activity Report, which included: \$59,302.00 in total annual collections; 27 new residences and 23 Accessory Buildings in 2022.

### **TRUSTEES**

Ms. Augustine made a motion to appropriate funds for a proper public purpose not to exceed \$250.00 for Citizen of the Year expenses. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Augustine informed all that the deadline for Citizen of the Year nominations is March 22, 2023. Additional information is on the Township website.

Ms. Augustine made a motion to appropriate funds not to exceed \$550.00 for planters and plant materials to be installed by the Hinckley Garden Club for outside the town hall door. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Augustine requested procedures to be written for public records requests, she feels that requests to the Trustees have not been consistent. Mrs. Catherwood replied that the Trustees have an approved Records Request Policy and she feels it has been adhered to, she added that the Trustees may always amend the policy. After a lengthy discussion it was agreed that Ms. Augustine could investigate procedures from other local governments. Mrs. Catherwood indicated that she will maintain her statutory responsibilities pertaining to public records but from here on will not provide the Administrative Office with the additional assistance and direction she has previously provided due to the amount of time required outside her regular duties.

Ms. Augustine informed the Trustees she feels it is necessary to update the interior of the townhall with paint and flooring, she would also like the exterior flag pole painted. The Trustees will work with Road Superintendent Behary on obtaining quotes for these projects.

The Trustees discussed the replacement of Jim Dolance as the Hinckley resident representative for the Medina County Economic Development Corporation CRA Housing Council Member. The Trustees decided to post the opportunity for Township residents to submit letters of interest with a deadline of February 17, 2023.

Ms. Augustine stated that her emailed edits to minutes approved at the January 17, 2023 Trustee Meeting were not read into the record by the two Trustees in attendance, she therefore requested the following be included into the public record:

*I notified all of you via text that I will not be able to attend the meeting this evening.*

*My changes to the Dec. 20 meeting minutes are as follows and are to be read out loud at tonight's meeting:*

*Regarding the appointment of Cindy Engleman:*

*Ms Augustine.....her “no” vote reflects her concern about the interview process and Trustee Ascherl’s misadvertising of the open positions on Facebook.*

*Regarding Zoning Alternates:*

*Ms. Augustine stated that she supported one alternate for each board as was previously decided to reduce zoning costs.*

*Under Public:*

*Ms. Augustine responded that she did not present her concern well and that the conflict she was referring too was that Trustee Ascherl’s brother is on the Zoning Commission and that she wasn’t comfortable with conversation between Ms. Ascherl and Me. Long outside of the interviews as they did not follow the topic for the executive session.*

*Ms. Ascherl thanked Ms. Long for her concerns and proceeded to call Ms. Augustine disrespectful, unprofessional and an embarrassment to Hinckley.*

Ms. Ascherl replied that she did not say Ms. Augustine was an embarrassment to Hinckley, but that conflict at the meetings was an embarrassment,

Mr. Swedyk informed the Trustees that the next Hinckley Police Sergeant’s contract negotiation meeting is tentatively scheduled for February 13<sup>th</sup>, 2023 with a time TBD.

The Trustees discussed the West 130<sup>th</sup>/Center Road property annexation petition that has been submitted by the property owner to the Medina County Commissioners. The Trustees have been provided a hearing notice for April 11, 2023 at 10:30 a.m. The Trustees have an opportunity to file an objection letter to the proposed annexation. Discussion ensued as to whether the property owner had received confirmation that the Trustees had come to a consensus as to abatement terms in that CRA Zone. It was determined that the property owner was informed of the Trustee decision. Ms. Augustine feels that the property owner should be granted a 100% abatement for fifteen years through the Township with negotiated terms, she added that these were the terms she proposed at the September 20, 2022 Trustee meeting.

Ms. Ascherl stated she had spoken to the Medina County Prosecutors Office and it was recommended to file an objection within 15 days of the hearing on April 11<sup>th</sup>. The Trustees will

investigate whether the Medina County Prosecutors Office can assist with this, or if a conflict of interest arises, private counsel can be retained.

Mr. Swedyk made a motion to increase the credit card purchasing authority for the Service Department Road Superintendent to \$3,000.00 from December 1 through March 31 annually to allow for the emergency purchase of fuel during winter months in the event there is a problem with the on-site fueling pumps. Ascherl second. Vote: ASCH=yes, S=yes, AUG=yes

Mr. Swedyk made a motion to approve the amended Hinckley Township Fuel Inventory and Usage Policy dated February 7, 2023. Ascherl second. Vote: ASCH=yes, S=yes, AUG=yes

Mr. Swedyk made a motion to approve the Hinckley Township Fuel User List dated February 3, 2023 (used to authorize access to the Township fuel pumps for the fueling of Township equipment). Augustine second. Vote: ASCH=yes, S=yes, AUG=yes

#### **FISCAL OFFICER**

Mr. Swedyk made a motion to approve **Resolution #020723-02**, which approves the Amended Official Certificate of Estimated Resources (Amendment #1) dated January 1, 2023 in the amount of \$10,244,015.32. Ascherl second. Vote: ASCH- yes, S=yes, AUG=yes

Mr. Swedyk made a motion to approve **Resolution #020723-03**, which approves the 2023 Permanent Appropriations in the amount of \$8,286,050.00 effective February 7, 2023. Ascherl second. Vote: ASCH- yes, S=yes, AUG=yes

Mrs. Catherwood stated the fund status is \$6,236,834.31.

#### **PUBLIC**

Resident Richard Pearl asked who the legal property owner is at the W. 130<sup>th</sup> and Rt. 303 parcel that has petitioned for annexation. Ms. Ascherl replied that it is the Isomer Group.

Ms. Augustine announced that Buzzard Day will be March 19<sup>th</sup>.

Mr. Swedyk made a motion to pay the bills/payroll in the amount \$149,008.12. Ascherl second. Vote: ASCH=yes, S=yes, AUG=yes

Mr. Swedyk made a motion to adjourn at 8:02 p.m. Ascherl second. Vote: ASCH=yes, S=yes, AUG=yes

The Board reviewed and signed purchase orders, payroll and bills.

Trustee Regular Meeting  
February 7, 2023

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