

Trustee Regular Meeting
January 17, 2023

Chairman Swedyk called the meeting of the Hinckley Township Board of Trustees to order at 6:00 p.m. on January 17, 2023. Present were Trustees Swedyk and Ascherl, Fiscal Officer Catherwood, Police Chief Centner and Fire Chief Grossenbaugh. 11 residents attended in person.

All present pledged Allegiance to the Flag.

Ms. Ascherl made a motion to appoint Scott Grenig and Sam Rose as probationary members of the Hinckley Township Fire Department. Swedyk second. Vote: S=yes, ASCH=yes

Ms. Ascherl administered the Oath of Service to Mr. Grenig and Mr. Rose.

FIRE

Ms. Ascherl made a motion to adopt **Resolution #011723-01**, entering into a one-year contract with Life Safety Systems for the Annual Fire Alarm Monitoring Agreement in the amount of \$540.00. Swedyk second. Vote: ASCH- yes, S=yes,

Ms. Ascherl made a motion to approve appropriations for the 2023 All-Hazards Team Cost Allocation to the Medina County Emergency Management Agency in the amount of \$3,691.50. Swedyk second. Vote: ASCH- yes, S=yes

Ms. Ascherl made a motion to approve a training appropriation in the amount of \$550.00 for Fire Officer II class at Cuyahoga Community College for Acting Assistant Chief Shawn Barrett. Swedyk second. Vote: ASCH- yes, S=yes

Ms. Ascherl made a motion to approve a training appropriation in the amount of \$325.00 for Great Lakes HOT Officer Development from June 15-17 in Shelby Township, Michigan for Chief Jestin Grossenbaugh. Swedyk second. Vote: ASCH- yes, S=yes

Ms. Ascherl made a motion to approve repairs to Squad 37-2 in the amount of \$1,300 from Valley Ford Truck. Swedyk second. Vote: ASCH- yes, S=yes

Ms. Ascherl made a motion to approve the purchase of a Dell Latitude 3510 laptop, including accessories from Amazon for an amount not to exceed \$900.00. Swedyk second. Vote: ASCH- yes, S=yes

This purchase is to accommodate the needs of Acting Assistant Chief Shawn Barrett.

Ms. Ascherl made a motion to approve the wage of Firefighter/Paramedic Cameron Bott from probationary pay to full paramedic pay of \$18.54. Swedyk second. Vote: ASCH- yes, S-yes

Ms. Ascherl made a motion to approve the resignation of Firefighter/Paramedic Augustin Ruggiero effective January 23, 2023. Swedyk second. Vote: ASCH- yes, S-yes

Chief Grossenbaugh informed the public that monthly blood drives will be taking place through the Red Cross.

POLICE

Mr. Swedyk made a motion to approve training for Sergeant Singleton to attend OPOTA Semi-Auto Pistol Course from 2/27/23 to 3/3/23 at the Cuyahoga Falls PD Training Facility at a total cost of \$1,100.00. Ascherl second. Vote: ASCH- yes, S-yes,

Chief Centner informed the audience that the Cleveland MetroParks will be conducting their annual deer management program from January 17 to March 16. He also stated that the Hinckley Police Department has completed the process to become fully certified by the Ohio Collaborative Board and should receive the formal certification within the next few weeks.

Resident Jim Larson asked if there is any traffic control planned for a left turn lane into the new West 130th Senior Housing facility. Chief Centner replied none to his knowledge.

MEETING MINUTES

Mr. Swedyk made motions to approve the following:

- December 20, 2022 Regular Meeting. Ascherl second. Vote: ASCH- yes, S-yes
- January 3, 2023 Regular Meeting. Ascherl second. Vote: ASCH- yes, S-yes
- January 3, 2023 Special Meeting/Organizational with the following amendments:
 - Chief Grossenbaugh 2023 annual salary of \$39,253.30 (refer to motion of January 18, 2022 that approved a 3% increase to \$38,110.00)
 - Ron Newell corrected to \$24.15 (actual 5%)

Ascherl second. Vote: ASCH- yes, S-yes

- January 10, 2023 Emergency Meeting as amended
Ascherl second. Vote: ASCH- yes, S-yes

ZONING

The Trustees discussed whether newly appointed Zoning Commission member Cindy Engleman needed to take Sunshine Law training again since she took the training last year as an alternate. It was decided to table this conversation until Ms. Augustine was in attendance.

Trustee Regular Meeting
January 17, 2023

The Trustees decided to set a tentative interview date for zoning alternates on January 30, 2023 at 5:30 p.m. The time and date will be confirmed with Ms. Augustine.

TRUSTEES

Ms. Ascherl made a motion to contract with Lighthouse Solutions, Inc. in the amount of \$2,112.00 for the Annual 1TB Managed Back Up Solution. Swedyk second. Vote: ASCH- yes, S-yes

Ms. Ascherl reminded the audience that the new contract year for Kimble begins in February. Pricing and service changes go into effect at this time. She also reminded the public that any customer service issues should be forwarded to Kimble directly and if Kimble cannot resolve the issue the Township can be contacted,

Mr. Swedyk made a motion to contract with TruGreen for the landscaping treatment of Township properties for 2023 in an amount not to exceed \$2,200.00 annually. Ascherl second. Vote: ASCH-yes, S-yes

Mr. Swedyk raised discussion as to a recent public record request. Independently Trustees Augustine requested a review by legal counsel who indicated the request was overly broad, though the Board could determine how to fulfill the request.

Mr. Swedyk indicated he is inclined to fulfill the request as presented and feels legal did not provide a definitive answer. He feels in order to be transparent the request should be filled.

Ms. Ascherl feels the same, and feels the request is not too broad and should be fulfilled as presented.

Mr. Swedyk made a motion to fulfill the public record request as submitted (by Ms. Nupp). Ascherl second. Vote: ASCH-yes, S-yes

Ms. Catherwood requested that if a Trustee has a concern regarding a public record request, it be communicated to her or Ms. Peterlin and the concern will then be forwarded to legal counsel.

Mr. Swedyk made a motion to approve the 2023 OUPS governmental assessment in the amount of \$574.89. Ascherl second. Vote: ASCH-yes, S-yes

Mr. Swedyk made a motion to adjourn into Executive Session at the end of the regular business to discuss employee compensation. Ascherl second. Vote: ASCH-yes, S-yes

FISCAL OFFICER

Mrs. Catherwood stated the fund status is \$5,822,323.72

PUBLIC

Resident Cindy Engelman announced her intent to run as a candidate in the November 2023 election for the position of Township Trustee.

Resident Tom Schrader asked why there are blue reflectors within the roadway. Mr. Swedyk replied the blue reflectors indicate the location of a fire hydrant.

Resident Richard Pearl asked if the True Green contract includes the use of pesticides, he was informed that the contract does include the use of pesticides.

Mr. Swedyk made a motion to pay the bills/payroll in the amount \$96,021.29. Ascherl second. Vote: ASCH-yes, S-yes

The Trustees adjourned into Executive Session at 7:11 p.m.

The Trustees returned from Executive Session and reconvened the regular meeting at 7:46 p.m. Ascherl second. Vote: ASCH-yes, S-yes

Mr. Swedyk made a motion to hire Michael Shamblin as a Hinckley Township Police Officer effective February 13, 2023 with the following benefits package:

Probationary Patrolman (1 year probation)

Starting Pay - Class 2 (\$29.94) for 6 months, Class 3 at 6 months and Class 4 at completion of 1 year

Vacation – 80 hours credited after successfully completing probation. After 1 year accrual rate will be based on his time in service

PTO Time – Prorated for 2023 on remaining holidays and 1 personal day

Sick Leave – Transfers from Lorain Police Department

Ascherl second. Vote: ASCH-yes, S-yes

Hinckley Record reporter Chris Studor asked why the benefit package terms were specifically indicated for the hire. Chief Centner replied that due to the competitive hiring environment in policing specific terms need to be offered to attract new hires. He added that the Township has done so in the past under his tenure.

Mr. Swedyk made a motion to adjourn at 7:48 p.m. Ascherl second. Vote: ASCH-yes, S-yes

The Board reviewed and signed purchase orders, payroll and bills.

