

Chairman Augustine called the meeting of the Hinckley Township Board of Trustees to order at 6:13 p.m. on December 20, 2022. Present were Trustees Augustine, Ascherl and Swedyk, Fiscal Officer Catherwood, Service Superintendent Mike Behary and Fire Chief Grossenbaugh. 11 residents attended in person.

All present pledged Allegiance to the Flag.

Ms. Augustine made a motion to approve the following sets of meeting minutes:

- November 15, 2022 Regular Meeting, as amended
 - November 15, 2022 Special Meeting for the purpose of a work session, as amended
 - November 2, 2022 Special Meeting for the purpose of a work session
- Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

FIRE

Ms. Ascherl made a motion to hire Firefighter/EMT Craig Burrows at a rate of \$14.35 per hour and a one-year probationary period. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl administered the Oath of Service to Mr. Burrows.

Ms. Ascherl made a motion to contract with ComDoc for 2021-2022 copier usage at a cost of \$1,067.25. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to adopt **Resolution #122022-01**, entering into a one-year contract with ESO at a cost of \$2,741.14, which includes the Emergency Response Fire Package, Maps and CAD integration. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to amend a previous motion (10-01-22) approving the purchase of six helmets and six leather through Fire Safety Services from the previously approved cost of \$2,086.50 to a revised cost of \$2,205.50 to include shipping costs. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

POLICE

Mr. Swedyk made a motion to accept the resignation of Shelbie Palya effective December 16, 2022. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

SERVICE

Mr. Swedyk made a motion to approve Change Order 1 on the Bethany Lane concrete repair project to allow for an additional amount of \$8,370.00. The additional charge is necessary repairs once the project was underway. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Due to the inclement weather Mr. Behary reminded residents to drive safely, with a reminder that salt is not as effective when temperatures are in the single digits or below.

Mr. Behary indicated that he has forwarded the Trustees some options and pricing for replacing the floor in the Senior Room. He also cautioned residents to be careful driving during the upcoming weekend due to expected snow and ice accumulation.

TRUSTEES

Mr. Swedyk introduced Dennis Soltis of the Fraternal Order of Police (FOP). Mr. Soltis informed the audience that the Hinckley Township Patrol Officers have left the OPBA and were certified for FOP membership on December 19, 2022.

The Hinckley Township Sergeants will remain with the OPBA.

Ms. Augustine made a motion to amend a motion appointing Cindy Engleman as a Zoning Commission member. The amendment adds that Ms. Engleman's term is effective January 1, 2023. Swedyk second. Vote: ASCH- yes, S-yes, AUG-no

Ms. Augustine stated that she felt that Ms. Engleman was qualified for the position and her "no" vote reflects her concern about the interview process and Facebook posts she was made aware of.

Due to the vacancy created due to Ms. Engleman's appointment as a member, the Trustees agreed to post the alternate opening on the Township website from January 3 to January 13th.

Ms. Augustine presented the Trustees with an amended Zoning Fee schedule effective January 5, 2023. The amended items included the addition of the B-3 District and a \$75.00 fence permit fee. These modifications are due to the recently approved map and text amendments. Discussion ensued as to the addition of a \$75.00 fence permit fee. It was agreed to amend the fee schedule to include the B-3 District addition and assess the fee for fences six foot in height and over.

Ms. Augustine made a motion to approve the amended Hinckley Township Zoning Fee Schedule noting the addition of the B-3 District addition and requiring the \$75.00 permit fee for fences over six foot in height (ONLY) effective January 5, 2023. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

The Trustees discussed several future meeting dates in January.

Ms. Augustine reminded the audience that office staff will be intermittent over the holidays.

Ms. Ascherl made a motion to hire Firefighter/EMT Aidan Samol at a rate of \$14.35 per hour and a one-year probationary period. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

At this time Ms. Ascherl administered the Oath of Service to Mr. Samol.

FISCAL OFFICER

Ms. Augustine made a motion to approve Capital One Cash -back rebate in the amount of \$341.65. These monies shall be deposited into the fire, service, general and police funds based on percentage of charges. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Augustine made a motion to approve the updated Hinckley Township Authorized Credit Card List dated December 20, 2022. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to adopt **Resolution #122022-01**, which approves the 2023 Temporary Appropriations in the amount of \$6,355,200.00. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to adopt **Resolution #122022-02**, to dispose of the list of public records in accordance with the Hinckley Township Record Retention Policy as detailed in List #122022. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Mrs. Catherwood stated the fund status is \$6,067,218.36

Ms. Augustine thanked Chairman Fischer and the Zoning Commission members for their efforts on the map and text amendments, she also thanked the Service Department for their efforts on decorating in preparation for the recent holiday event.

Ms. Augustine made a motion to pay the bills/payroll in the amount \$398,173.57
Ascherl second. Vote: ASCH-yes, S-yes, AUG-yes

The Trustees discussed whether or not to retain two alternates on the Zoning Commission. Ms. Augustine stated she supported one alternate for each Board. Mr. Swedyk replied he supports two alternates as long as the budget allows. Ms. Ascherl stated she wanted to assure that a full voting Board was always present and feels that to have one alternate for each Board impacts the ability to have a five-member Board present at all meetings. It was agreed the Trustees would post for two alternate positions.

PUBLIC

Resident Nikki Long (Parker Road) inquired as to a comment made at a recent meeting by Ms. Augustine that there was a conflict in Ms. Long applying for the Zoning Commission due to her friendship with Ms. Ascherl. Ms. Augustine responded that she did not present her concern well, but noted that she wasn't comfortable with informal conversation between Ms. Long and Ms. Ascherl outside of the interview process.

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Ms. Long also explained that Ms. Augustine's references to photos used on the website, she explained that the professional photographs were provided to the Township as a courtesy due to the high resolution required to post on the website.

Ms. Ascherl thanked Ms. Long for raising these concerns and expressed her desire for the Board of Trustees to work together for the betterment of the Township and its residents in the coming year.

Resident John Kalis (Ridge Road) thanked the Trustees for opening up two alternate position in the Zoning Boards. He is grateful for the opportunity to apply and potentially serve the community.

At this time the Trustees agreed to have two Board of Zoning Appeals alternate; rather than one. That opening will be posted along with the two Zoning Commission alternate vacancies.

Ms. Augustine made a motion to adjourn at 7:02 p.m. Ascherl second. Vote: ASCH=yes, S=yes, AUG=yes

The Board reviewed and signed purchase orders, payroll and bills.

