

Chairman Augustine called the meeting of the Hinckley Township Board of Trustees to order at 6:33 p.m. on November 1, 2022. Present were Trustees Augustine, Ascherl and Swedyk, Fiscal Officer Catherwood, Service Superintendent Mike Behary and Fire Chief Grossenbaugh. 12 residents attended in person. Zoom access was unavailable due to technical difficulties with the system.

All present pledged Allegiance to the Flag.

### **POLICE**

Chief Centner recommended the Trustees approve the preventative maintenance proposals provided by Precision Mechanical, Inc. He stated that the company has provided excellent service and has experience with the Township buildings HVAC systems.

### **FIRE**

Ms. Ascherl made a motion accepting a 90-day leave of absence for Firefighter/Paramedic Cameron Bott effective immediately. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion accepting the resignation of Assistant Chief Gabriel Gerbasi effective November 1, 2022. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Chief Grossenbaugh announced that Mr. Gerbasi and his wife, Kim had recently welcomed their first child. Chief Grossenbaugh added that fire inspections will continue to be done by the department's roster of three inspectors.

Chief Grossenbaugh added the following items:

1. The Red Cross will host a Blood Drive this weekend.
2. The Fire Department Annual Boot Drive will be held on November 27<sup>th</sup> from 10-2 at the center of Hinckley. Funds raised from the Boot Drive support holiday baskets for Hinckley seniors and ongoing support to those in need throughout the year.
3. A large scale drill will be held at St. Ambrose School on November 4, 2022
4. A live training burn will occur on November 5 and 6 near the Ledge Road area of the Township. Residents should not be alarmed if they see smoke in that area.
5. A reminder that there are two fire levies on the November 8<sup>th</sup> ballot. Issue 24 is a renewal and will not change the current tax bill. Issue 25 is a new levy and will cost a taxpayer \$35 additional per \$100,000 valuation.

### **SERVICE**

Mr. Swedyk made a motion to approve entering into a contract with Precision Mechanical Inc. for the three-year period from November 2022 to November 2025 for the materials and labor for the routine maintenance HVAC equipment heating and cooling inspections at the Hinckley Town Hall and Police Station buildings at a cost of \$100.00 per involved unit per inspection, not to exceed \$2,200.00 annually. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Swedyk made a motion to approve entering into a contract with Precision Mechanical Inc. for the three-year period from November 2022 to November 2025 for the materials and labor for the routine maintenance HVAC equipment heating and cooling inspections at the Hinckley Historical building at a cost of \$135.00 per involved unit per inspection, not to exceed \$300.00 annually. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Behary informed the Trustees that the concrete replacement has been completed at Valley Brook and that the work at Bethany Lane is in process.

Mr. Behary discussed his efforts to purchase a new service truck for plowing this year. He has been working with the Medina County Prosecutors Office on reviewing State Bid pricing submitted by several dealers for compliance.

Mr. Swedyk stated that he and Mr. Behary will be meeting with representatives of the Medina County Engineers Office to review 2023 Township roadwork and to discuss plans for the shared portion of Boston Road near Valleaire Golf Course.

### **ZONING**

Ms. Augustine presented the Third Quarter Zoning Department report, which included: ten new residences and five accessory buildings. Total fees collected in the third quarter were \$22,442.00.

Ms. Augustine stated that the Zoning Commission will have a continued Public Hearing regarding a map and text amendment proposal on November 3, at 6:30 p.m. The regular Zoning Commission meeting will follow the conclusion of the Public Hearing.

Ms. Augustine informed the Trustees that an issue has presented itself regarding the width of the private drive for the Pride One senior housing development on Center Road. The current width of the private drive does not allow enough radius for fire apparatus to make the turn. The Zoning Department is working with the developer to determine next steps as to assuring access for safety vehicles. A proposal by the developer is to increase the proposed sidewalk width so that pavement can be included in the necessary vehicle access radius.

Conversation ensued as to why the concrete was poured if the width was not correct and what dimensions were represented on the site plans submitted by the developer and approved by the Township. Ms. Augustine replied that these are questions the Zoning Department is looking into.

### **CEMETERY**

Ms. Augustine presented the Third Quarter Cemetery Department report, which included: three burials and five lots sold. Total fees collected in the third quarter were \$4,126.00.

### **TRUSTEES**

Ms. Ascherl informed the audience that the annual Kimble Opt-out process will begin on November 2<sup>nd</sup> at 9:00 a.m. Opt-out applications will only be accepted via the Township email ([admin@hinckleytp.org](mailto:admin@hinckleytp.org))

Ms. Ascherl added that there will be fuel surcharges on the next Kimble bill received by Township residents. This bill will include a retroactive surcharge for the past quarter and a current quarter surcharge. She provided the following contractual fuel surcharge amounts:

1. Bag Service: An increase of \$2.53 per quarter for a total of \$5.00
2. Full Service: An increase of \$7.82 per quarter for a total of \$15.64

Ms. Ascherl provided the Trustees with a rough estimate of the return on investment the addition of solar panels on the roof of the Township Administration Building (payback period of 14 years) and Township Fire Station (payback period of 13 years). Based on the rough estimate, to include potential Federal rebates, the net cost for both buildings is estimated at approximately \$124,000. She would like to use ARPA funds for this project.

Discussion ensued as to alternative uses for ARPA funds. Ms. Augustine stated she felt the ARPA funds should be used to extend the waterline into the center of Hinckley to include supporting the business community's need to address fire suppression requirements. She has had discussion with the Medina County Sanitary Engineer about sending letters of interest to property owners in the proposed waterline expansion area. Ms. Ascherl replied that she had investigated the practice of installing cisterns to accommodate fire suppression requirements, resulting in a lesser impact than the expansion of a waterline. Conversation continued and it was decided to further discuss ARPA funding uses.

Mr. Swedyk informed the Trustees that on November 8<sup>th</sup>, he and Fiscal Officer Catherwood will meet with Hinckley Police Department Sergeant representatives and OPBA representative to begin collective bargaining agreement discussions.

Mr. Swedyk detailed the removal of a First Energy utility pole at the corner of Mattingly and Ridge. First Energy had been repeatedly asked to remove the pole and it was only through the intervention of a resident reaching out to the media that the pole was finally removed.

Mr. Swedyk added that he and Mr. Gibson have reviewed prospective sign designs and are working on some revisions at the request of the Gibson.

Ms. Augustine provided a recap of the informational meeting held on land donation and preservation with the Cleveland Metroparks and the Medina County Parks system. The full presentation is available for viewing on the Township website.

Ms. Augustine proposed holding a work session to review and discuss the updated Hinckley Township Non-union Employees Handbook draft. It was decided to schedule a work session at 4:00 p.m. on November 15, 2022.

Ms. Augustine reminded the audience of the following:

1. November 8<sup>th</sup> is Election Day
2. The Hinckley Historical Society will host a meeting on November 11<sup>th</sup> at 1:00 p.m. The topic will be “Little Known Facts of the Declaration of Independence”.

Ms. Augustine discussed a request from the Medina County SPCA for a service provision share contribution. Between the period of October 1, 2021 and September 30, 2022 the SPCA intake from Hinckley Township was 42 animals. Last year the Township submitted a cost share in the amount of \$2,000.00. Further discussion will take place at the next meeting.

### **FISCAL OFFICER**

Mrs. Catherwood stated the fund status is \$6,791,030.28.

Ms. Augustine made a motion to adopt **Resolution #110122-01**, approving the following interfund reallocation transfer:  
\$5,000 from 1000-110-141-0000 (Legal Counsel Salary) to 1000-110-599-0000 (Other Expense)

Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Augustine made a motion to pay the bills/payroll in the amount \$17,612.30.  
Ascherl second. Vote: ASCH-yes, S-yes, AUG-yes

### **PUBLIC**

Resident Cindy Engleman inquired as to whether Ms. Augustine’s Medina County Planning Commission (MCPC) alternate would vote on the upcoming Township Zoning Amendments the MCPC will hear on November 3<sup>rd</sup>. Ms. Augustine replied her that she would recuse herself from voting on these matters. Ms. Engleman added that in her mind, despite a 57% affirmative survey result for water in the center of Hinckley, it should be considered that only 37% of the households in Hinckley participated in the recent survey; which results in only a 21% affirmative result.

Resident Jake Studor stated he feels otherwise, and that the waterline expansion should be investigated.

Resident Jim Larson expressed his concern as to the delay in determining a use for the ARPA funding and requested the Trustees decide as to the use of the funds without further delay.

A lengthy discussion followed as to past waterline expansion outreach and the history relating to the hesitancy of Medina County to install waterlines without a binding commitment to tie in by property owners. It was decided to invite Jeremy Simko, Medina County Sanitary Engineers Office Director, to further discuss this topic with the Trustees.

Ms. Augustine made a motion to adjourn at 8:25 p.m. Ascherl second. Vote: ASCH-yes, S-yes, AUG-yes

The Board reviewed and signed purchase orders, payroll and bills.

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