

Trustee Regular Meeting
October 4, 2022

Chairman Augustine called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on October 4, 2022. Present were Trustees Augustine, Ascherl and Swedyk, Fiscal Officer Martha Catherwood, Police Chief Centner, Service Superintendent Mike Behary and Fire Chief Grossenbaugh. 28 residents attended in person and 3 attendees via Zoom.

All present pledged Allegiance to the Flag.

Ms. Augustine made a motion to approve the following meeting minutes. Seconded by Ascherl

- September 20, 2022 Regular Meeting - Vote: ASCH- yes, S-yes, AUG-yes

SPECIAL GUEST

Acting RAH Fields and Facilities Coordinator Nichole Grambo presented the Trustees with quotes to add soil conditioner to four Township baseball fields. She explained that the addition of the soil conditioner would allow the fields to dry faster and allow games to be played that are currently rescheduled due to wet field conditions. The quotes presented ranged between \$9,567.00 to \$10,979.00 for materials and labor per field. Ms. Grambo stated that the request was for the Township to pay for materials; approximately half of the total cost.

Mr. Swedyk replied that the Township had replaced the fence separating Kobak Fields and Opportunity Parkway this year and, if presented a plan, might consider funding a portion of this project in 2023. Ms. Augustine requested RAHs revenue sheet as required in the RAH/Hinckley Township Agreement for use of the Township-owned fields. Discussion continued as to additional fund-raising and increased fees RAH might consider to fund this request.

It was agreed that Ms. Grambo would work on a capital improvement plan and obtain additional quotes for the proposed field improvements over the winter.

FIRE

Ms. Ascherl made a motion hiring Firefighter/EMT Brandon Cries at a rate of \$14.35/hr. for a one-year probationary period contingent on passing a physical and background check. Augustine second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl administered the Oath of Service to Mr. Cries.

POLICE

Mr. Swedyk made a motion to approve payment of the 2021 dispatch contract between Medina County Sheriff's Office in the amount of \$57,000.00. The invoice was just submitted in September of 2022. The cost is split 40% Fire (\$22,800) and 60% Police (\$34,200). Augustine second. Vote: ASCH- yes, S-yes, AUG-yes

Chief Centner commended Officers Ghetto and Miracle on their collaboration in providing mutual assistance to the Cleveland Metroparks police department. He also spoke of receiving a

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call from a resident involved in an automobile accident praising the professionalism of Sergeant Singleton and Officer Ascherl during the incident. Chief Centner also informed the Trustees that Officer Parente received County recognition for traffic enforcement.

Mr. Swedyk made a motion to replace the current police department phone recording system at a cost of \$16,819.00 through Interaction Insight Corp.

Discussion: Chief Centner explained that this system should service the department for ten years. It was decided to fund this purchase through the equipment line and not through funds remaining from a donation.

Augustine second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Swedyk made a motion to purchase 3 lockers from Salsbury Industries at a total cost of \$2,468.00. Augustine second. Vote: ASCH- yes, S-yes, AUG-yes

Chief Centner explained that due to the impending retirement of Sergeant Linville in December he would like to begin discussions with a prospective new hire. A consensus from the Trustees agreed that Chief Centner could begin discussion based on the following terms: Class 2- start to month 6; Class 3 -- after 6-months for a period of one-year; Class 4- following one year at Class 3

FIRE

Ms. Ascherl made a motion to approve appropriations in the amount of \$2,086.50 for six (6) helmets and six (6) leather fronts through Fire Safety Services. Augustine second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to approve appropriations in the amount of \$315.00 for one set of turnout gear boots for firefighter/paramedic Jacob Bartinelli through Fire Safety Services. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion approving a three-month leave of absence for Kimberly Gerbasi effective immediately. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion approving a three-month leave of absence for Daisy Stiegelmeier effective immediately. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to hire Lydia Wochna as a fire educator independent contractor on an as-needed basis at a rate of \$18.25 per hour not to exceed 15 hours per month. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Chief Grossenbaugh thanked all those who attended the Touch-a-Truck event.

Chief Grossenbaugh informed the Trustees that the necessary brake repairs on the engine may be under warranty. He is awaiting confirmation, and if the warranty applies he will rescind the repair motion.

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SERVICE

Mr. Behary provided the Trustees with a proposed 2023 road work proposal to deliver to the Medina County Engineer's Office, included on the list were:

Valley Brook – 750 feet

Valley Brook Alternate – 1350 feet

Mattingly Road - .5 miles

Boston Road - .6 miles

Bellus Road = 1.1 miles

It was agreed to forward the list for the required engineering.

Mr. Swedyk made a motion to approve an additional amount to Lewis Land Professionals for engineering services for Bethany Lane in the amount of \$494.50. Augustine second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Augustine informed the Trustees that she has discussed having the Service Department seal and power wash the Maple Hill Cemetery wall. It was agreed that the Service Department would complete the work as their schedule allows.

ZONING

Ms. Augustine informed the Trustees that she, Mr. Behary, Mr. Humberson and Mr. Zablotny had gone on the Western Reserve Land Conservancy Annual property walk at River Woods Nature Preserve and the newly acquired twenty-two-acre property that was donated by Charles Gibson. She complimented resident Mark Pribish for his volunteerism on maintaining River Woods the property and thanked Mr. Gibson for his generous donation.

TRUSTEES

Ms. Ascherl rescinded a previous motion to pay \$1,013.05 to the U.S. Postmaster for the Kimble mailing. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to reimburse Angel Printing \$1,010.38 for the Kimble mailing. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl explained that the Cleveland Post Office lost the original check, that check has been voided and payment stopped.

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Ms. Ascherl made a motion to approve a contract with Word Press at an annual cost of \$149.00. This software will provide a plug-in tracker for website changes. Swedyk second. Vote: ASCH-yes, S-yes, AUG-yes

Ms. Ascherl informed the Trustees she has informed Bethany Dentler, Medina County Economic Development Director as to the Trustees decision on the Discount Drug Mart CRA option.

Mr. Swedyk tabled discussion of the Township Fuel Use Monitoring Policy as the new system install has not been completed. He added that he is working with Mr. Gibson and a sign company on the State Road property sign.

Ms. Augustine reminded the audience that there will be an informational meeting with representatives of the Cleveland MetroParks and the Medina County Park System on October 19 at 6:30 p.m. to learn more about land donations and preservation opportunities. She added that Community Trick-or-Treat is scheduled for Saturday, October 22, at 4:00 p.m. in the center of town.

The Trustees discussed additional hours requested by Township Proctor Jackson Ragone, it was decided that at the present there was not the need for additional hours. Ms. Augustine complimented Ms. Rotundo on her efforts with the Kimble mailing and new website work, suggesting a \$1.00/hour wage increase. Ms. Ascherl replied she would discuss with Ms. Peterlin.

FISCAL OFFICER

Mrs. Catherwood stated the fund status is \$7,095,466.96.

Ms. Augustine made a motion to adopt **Resolution #100422-01**, approving the following interfund transfers:
\$10,000 from 1000-760-730-0000 (Improvement of Sites) to 1000-110-360-0000 (Contracted Services)

Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Augustine made a motion to adopt **Resolution #100422-02** as follows:

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

BE IT RESOLVED, By the Board of Trustees of HINCKLEY Township, MEDINA County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2023 and WHEREAS, The Budget Commission of MEDINA County, Ohio, has certified its action thereon to this Board together with an

estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it RESOLVED, By the Board of Trustees of HINCKLEY Township, MEDINA County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation; and be it further RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County. Ascherl second. Vote: ASCH-yes, S-yes, AUG-yes

Ms. Augustine made a motion to pay the bills/payroll in the amount \$235,243.17. Ascherl second. Vote: ASCH-yes, S-yes, AUG-yes

PUBLIC

Richard Pearl (King Road) alerted the Trustees to some zoning meeting date inconsistencies on the Township website. Ms. Augustine will look into the dates.

James Justice, owner of Architectural Justice, inquired of the Trustees of a proposed design center/cooking school might be an acceptable use of the former Hinckley Elementary School. The Trustees replied they could not answer that question citing the map amendment process required for the proposed use.

Ms. Augustine made a motion to adjourn at 7:49 p.m. Ascherl second. Vote: ASCH-yes, S-yes, AUG-yes

The Board reviewed and signed purchase orders, payroll and bills.
