

Trustee Vice Chairman, Jack Swedyk called the special meeting for the purpose of a work session to order at 9:30 a.m.

Roll-call: Trustee Swedyk, and Trustee Ascherl present. Trustee Augustine with an excused absence.

Additional attendees: Police Chief Centner, Fire Chief Grossenbaugh, Service Superintendent Mike Behary, Suzanne Peterlin, Lynne Rotundo, and 1 in-person residents, and 7 virtual attendees.

#### **Police – Chief Centner**

- I. Chief Centner thanked the board for approving Officer Shelbie's hiring with a start date of 10/3/22, and she will be sworn in at the next trustee meeting.
- II. Chief stated he has begun interviewing for Sgt. Linville's replacement. Then the department will be up to 13, with the possibility of growth to 14 next year (TBD).
- III. Cars have been ordered.
- IV. In 2021, Not billed for dispatching services by Medina County Sheriff's Department. Has already paid for 2022. Normally, this is paid annually. Chief Centner will discuss this further with the Fiscal Officer, Martha Catherwood.

#### **Fire – Chief Grossenbaugh**

- I. Chief Grossenbaugh is looking to hire Brian Polash. May have two more people to be hired, pending physicals, and 3 total for next week potentially.
- II. Graphics for Command Car: Yoda Graphics \$2337 and Classic Design \$2425 – quotes.
- III. Lieutenant Landis is retiring effective October 1<sup>st</sup>.
- IV. Jerrod Barnett is moving up to next pay grade as a Paramedic.
- V. 9/25/22 – Touch A Truck will be at the Hinckley Fire Department from 1 to 4 p.m.
- VI. This Saturday, 9/17/22 is the American Red Cross Blood Drive. Still a lot of openings for the blood drive time slots.

#### **Service Superintendent – Mike Behary**

- I. Valleybrook Road Concrete Project starting this week: Moving equipment in, etc. Mr. Behary has spoken with the Brunswick City School district transportation, and Tri-Moor will be working with Kimble and Post Office regarding this.
- II. Garage door spring broke. ASAP door to replace both springs for \$700. Mike Behary will eventually get that new opener for the wash-bay which is opened/closed manually right now.
- III. Pulled the bleachers from Kobak field.
- IV. Truck 11 is back from being serviced, and has ECM issues still intermittently.
- V. Trustee Swedyk inquired on the status of the new truck: Mike will be getting a quote on the F600 from State Bids for Valley Ford and will probably have to wait on it until next year. Mr. Behary will work with Martha on this as well.
- VI. Trustee Ascherl stated after the last meeting, the wish list for the ARPA funds. It was suggested that we put into roads. Road repairs falls under the allowed uses for ARPA funds. (\$900K approximately for ARPA funds.) Mr. Behary stated the road repair fund has approximately \$1.1 million in it yearly. The ARPA funds have to be used by 2024. Mr. Behary said that perhaps the ARPA funds could be used for solar panels on township buildings, because the ROI (return on investment) would be greater, perhaps another grant would be better suited. Trustee Ascherl stated that Martha Catherwood had recommended

- to not use the ARPA funds for lots of smaller projects. Much discussion ensued. Road budget would not be reduced; just swapping out funds perhaps.
- VII. Suzanne Peterlin complimented the Service Department on the assistance with the burial Monday.

**Suzanne Peterlin (for Trustee Augustine)**

- I. Suzanne Peterlin, on behalf of Trustee Augustine, read the following information (provided via email from Trustee Augustine):
- A. **“Personnel Issue-** It is my understand(ing) that there is a matter at the fire station that is disciplinary in nature and has not been brought to the board’s attention. Communication of such issues should happen regularly and I respectfully request a special meeting to discuss.”  
Chief Grossenbaugh was fact-finding on this, and it has now resolved itself. Chief Grossenbaugh had spoken with Medina County Prosecutor’s office and received guidance on this. This no longer requires an executive session, and has been resolved since.
- B. **“CRA-** If we are most concerned about annexation then I would recommend adapting our CRA to meet that of Brunswick’s or adjust our guidelines so they are slightly better to stay competitive with Brunswick.  
I could not find the Commercial CRA information on Brunswick’s website but am looking into it and think this warrants further discussion.  
Trustee Ascherl did a nice job of organizing the new CRA guidelines, however, there is no designation for family remodels. The investment amounts she presented were much higher than the 1995 model. I am concerned this will promote annexation, not hinder it. Further, there is no adaptation that allows for negotiation as the current plan reads “to be negotiated on a case-by-case basis in advance of commencement.....not to exceed 50%”.
- C. **Mail Chimp-** I have looked into adding additional users to the Mail Chimp account which serves as the platform for the newsletter. Additional users are not possible with the free system we have. We are able to utilize the free system until we have met 1000 subscribers. We are currently at 416 subscribers.
- D. **Nuisance Properties-** I am working with Tom Z to organize the top five nuisance properties and have been in touch with the prosecutor’s office about 25 River. They are determining if we should proceed with a resolution or move forward with a search warrant for said property.
- E. **Website Update-** I do not fully understand why the Board of Trustees saw the new website once, were asked to submit updates/ edits and when I submitted those updates/ edits, we were past the contractual limit and looking at further expenditure of \$3,000.”
- F. **Thank You –** “Please thank Fire, Police and Service for coordinating the processional for former Trustee Ron Rhodes.”

**Lynne Rotundo**

- I. Kimble Delinquents: Have reduced the amount from 80+ to 43 Kimble delinquents. This information has been forwarded to Trustee Ascherl and she will make the resolution at the next trustee regular meeting.

**Trustee Ascherl**

- I. Trustee Ascherl stated that Kimble calls when people call the township, it is selection number 1. Discussion as to whether to put the Kimble phone number on the message. Kimble has hired three new people and the wait time should eventually be reduced because of it.
- II. ARPA funds– already discussed possibility of using this for the roads.
- III. Website is launching today, the migration of the website going live might take a bit, but it is launching today. If have any suggestions, request these be emailed to Trustee Ascherl.
- IV. Trustee Ascherl will be starting a new job at the end of this month, and this will change her availability to do work-sessions during the day. She has requested that they pause the work sessions for the month of October, and revisit them in November and December and maybe have them start at 5 p.m. Trustee Ascherl stated Lynne can do the minutes from the YouTube recordings. Trustee Swedyk stated as a Trustee, he doesn't mind meeting, but does not want to have the hourly people coming in a separate time. Trustee Ascherl stated she has spoken with both Chiefs on this. Trustee Augustine had already stated that she was not sure what her schedule will be in the future, so this will be tbd.
- V. No work session on September 27<sup>th</sup>.
- VI. CRA – Trustee Ascherl inquired as to whether Trustee Swedyk had a chance to look over the breakdown recommendation that she had put together. Trustee Augustine had mentioned that she wanted to remain competitive with Brunswick. Trustee Ascherl worked with Bethany Dentler on this. Trustee Swedyk mentioned that in those areas, those property values, there is no mom-and-pop investments there. Trustee Ascherl stated that first 5 years it is 50%, the next 5 years is a 40%, and the last 5 years would be a 30% tax abatement. Anything above 50% has to be agreed upon by the school district. Her goal was to make it more enticing for the mom-and-pop businesses. Trustee Swedyk does not want to see the property (on corner of W.130<sup>th</sup> and Center Rd.) be annexed to Brunswick. The trustees will have further discussion on this next week at the trustee meeting and come to a decision on it.
- VII. Lighthouse recommended to get an external hard drive for YouTube recordings to store, easier to use, and access.

Trustee Vice Chairman Swedyk made a motion to adjourn the meeting at 10:09 a.m., Seconded by Trustee Ascherl. Vote: Ascherl – Yes, Swedyk – Yes.

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