

Trustee Regular Meeting
July 5, 2022

Chairman Augustine called the meeting of the Hinckley Township Board of Trustees to order at 6:31 p.m. on July 5, 2022. Present were Trustees Augustine, Ascherl and Swedyk, Fiscal Officer Martha Catherwood, Police Chief David Centner and Fire Chief Grossenbaugh. 19 residents attended in person and 13 attendees via Zoom.

All present pledged Allegiance to the Flag.

Ms. Augustine made a motion to approve the following meeting minutes. Seconded by Swedyk.

- April 26, 2022 Special Meeting for Comprehensive Plan Audit Committee - Vote: ASCH- yes, S-yes, AUG-yes
- June 21, 2022 Regular Meeting, as amended - Vote: ASCH- yes, S-yes, AUG-yes
- June 28, 2022 Special Meeting Work Session - Vote: ASCH- yes, S-yes, AUG-yes

POLICE

Mr. Swedyk made a motion to amend the start date of new hire Anthony Neubert as a full-time probationary patrolman from July 25th to July 11th. Augustine second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Swedyk made a motion to contract with **Precision Mechanical** for the HVAC replacement of Unit #3 for a total of **\$6,934.00**. Chief Centner explained that these are the original HVAC units in the building. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Swedyk made a motion for the Fiscal Officer to prepare a Purchase Order to **Shuttler's** in the amount not to exceed **\$3,000.00** for new hire uniform expenses. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

FIRE

Ms. Ascherl made a motion for the annual preventative maintenance on Squads 37 and 37-1 from **TPS Tire and Service Center** for a total amount not to exceed **\$1,400.00**. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion requesting appropriations of **\$1,038.00** for a new American Power Conversion for the fire department networking center from **Lighthouse Solutions**. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to accept the resignations of Firefighter/Paramedic Darcy Clutter and Firefighter/EMT Matthew Evans effective immediately. Chief Grossenbaugh explained that Ms. Clutter is going back to school and Mr. Evans is changing careers. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl asked Chief Grossenbaugh if he had received any estimates on necessary repairs to the fire department tanker. Chief Grossenbaugh replied he does not know the extent of the repairs and is awaiting an estimate from W.W. Williams

SERVICE

Perk Co. has completed the warranty work required on Maple Hill Drive.

Mr. Behary stated that he would like to move forward on the Kobak Field fence replacement along the north side of the driveway. Mr. Swedyk replied that he and Mr. Behary had spoken to the Fiscal Officer and it was recommended, if the Trustees choose, to use the recent \$50,647.63 received as a real estate reimbursement settlement from the Medina County Auditors Office. To do so requires several appropriation reallocations within the General Fund and a request to add the additional funding to the Township's Certified Estimated Resources. All agreed to move forward.

Mr. Swedyk made a motion to adopt **Resolution # 070522-01** which approves the following reallocation: \$40,000 from 1000-760-720-0000 (Buildings) to 1000-760-730-0011 (Improvement of Sites [RECREATION]). Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Swedyk made a motion to adopt **Resolution #070522-02**, to submit a request to amend the Hinckley Township Certificate of Estimated Resources to the Medina County Auditor for the purpose of receiving the Medina County Auditor's Office Real Estate Reimbursement Settlement in the amount of \$50,647.63. Upon receipt of the Amended Certificate of Estimated Resources the General Fund (1000) Revenue and Appropriation Budgets will be amended to reflect the additional monies. The amended certificate should reflect the addition of \$50,647.63 in Fund 1000.

Ascherl second. Vote: ASCH-yes, S-yes, AUG – yes

The Trustees discussed the two estimates received for the Kobak Field chain-link replacement, the estimates were:

NEO Fence CO. - \$39,785.00

Veterans Fence Company \$41,055.00

and decided to forward the estimate from NEO Fence Company which was the less expensive of the two, provided a 5-year warranty and an 8-foot two-way gate.

Mr. Swedyk made a motion to contract with **NEO Fence Co.** in the amount of **\$39,785.00** to replace the wooden fence along the north side of the Kobak Field driveway. Ascherl second. Vote: ASCH-yes, S-yes, AUG – yes

Mr. Swedyk made a motion to adopt **Resolution #070522-03**, to award the contract for the 2022 Hinckley Township concrete bid for T.H. 357 Valley Brook Boulevard Replacement Project Base Bid (Willow Brook Lane to Brook Hollow Oval) to Tri Mor Corporation as the successful bidder in the amount of **\$478,958.00**, pending the review by the Medina County Prosecutor's Office. Augustine second. Vote: ASCH-yes, S-yes, AUG – yes

Mr. Swedyk stated that the second alternate for additional pavement replacement came in at \$445,727.00 and there are not enough funds to do both.

Mr. Swedyk made a motion to adopt **Resolution # 070522-04**, which approves the following reallocation: \$5,000 from 1000-760-740-0000 (Machinery, Equipment and Furniture) to 1000-120-190-0000 (Salaries). Ascherl second. Vote: ASCH-yes, S-yes, AUG-yes

The reallocation is required due to the amount of work the Service Department is doing on the Administrative Office Building and Township parks.

TRUSTEES

Ms. Ascherl informed the public that Kimble garbage pick up will occur on Saturday, July 9 due to the Fourth of July holiday.

Ms. Ascherl provided the Trustees with a progress report on the Township website update. The Trustees discussed whether to allow outside community links on the Township website, concern as to vetting the links while providing a benefit for Township residents were cited. Further discussion as to what features should be included in the header of the Home page and the provision of pop-up links to a Township You Tube and/or Facebook page continued. The Trustees discussed the Hinckley Township Facebook pages, which is currently deactivated, citing Record Retention and Open Records requirements as to why, if the page is reactivated, it should provide information only. Everyone agreed what they've viewed of the update were wonderful and are happy with the progress.

Mr. Swedyk informed the Trustees that the Fiscal Officer received a retainage bill from a 2020 concrete project. The company apologized that due to staffing shortages this bill had not been forwarded to the Township in 2020.

Mr. Swedyk made a motion to approve **Resolution #070522-05**, authorizing payment of the retainage for the 2020 Salem Court Replacement Project to Fabrizio Trucking in the amount of \$11,748.30. Ascherl second. Vote: ASCH-yes, S-yes, AUG- yes

The Trustees discussed a concern forwarded by a resident requesting the Trustees to opt-out of the State of Ohio's new fireworks law. The resident cited the impact of fireworks on animals and veteran's. The Trustees agreed that State guidelines should be followed, though they appreciate the resident's concerns. Further discussion as to obtaining the verbiage of the State legislation in order to review was agreed upon.

Mr. Swedyk stated that he felt that the article Ms. Augustine wrote for the Hinckley Record and the recent Township newsletter did not reflect the Trustees as a whole. He feels that information should not be opinionated and should reflect the feeling of the entire Board and he will not participate in the future. Ms. Augustine replied that her name was on the article and she felt she was entitled to address her vote on the former elementary school property. Mr. Swedyk felt that anything printed in these forums should not represent one view, but the Board as a whole.

Ms. Augustine provided the Trustees with the OHM Comprehensive Plan Audit Memorandum that was received that morning. Ms. Augustine stated that the Memorandum could be added to the 2015 Comprehensive Plan as an addendum through a Trustee motion. The Trustees agreed that they needed additional time to review the memorandum prior to a decision as to adding it to the 2015 Comprehensive Plan.

Ms. Ascherl pointed out her concern as to the recommendation of amending the Zoning Map to match the Future Land Use Map as indicated in one of the OHM recommendation, she specifically referenced the Town Center B-2 District expansion. She feels that a significant part of the current District is underutilized and does not feel that further expansion is necessary at this time. Mr. Swedyk agreed, but replied that this is only a recommendation and any expansion would have to go through the map amendment process and require review by the Zoning Commission and the Trustees. It was agreed to discuss this further at the next work session.

Ms. Augustime made a motion to amend the two sets of Special Meeting Minutes on June 14, 2022, reflecting her abstention since she was not present.

It was decided that Ms. Augustine would make a motion rescinding the earlier motion as follows:

Ms. Augustine made a motion to rescind the previous motion accepting the meeting minutes as amended from the June 21, 2022 Regular Trustee Meeting.

Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

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Ms. Augustine made a motion to accept the June 21, 2022 Regular Meeting Minutes as amended to include her abstention from the June 14, 2022 Special Meeting and the June 14, 2022 Special Meeting Work Session.

Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Augustine tabled the Resolution for 25 River Road. It is still at the Prosecutor's Office for review.

FISCAL OFFICER

Mrs. Catherwood stated the fund status is \$5,211,188.77.

Ms. Augustine made a motion to pay the bills/payroll in the amount \$94,614.50. Ascherl second. Vote: ASCH-yes, S-yes, AUG-yes

PUBLIC

Resident Natasha Kalas (Ridge Road) expressed her concern that the OHM Comprehensive Plan Audit recommendations addressed Township goals of limited development; specifically the recommendation to expand the B-2 Town Center District. She recommends the Trustees do not approved this recommendation and would prefer to see improvements to enhance Hinckley Town Center.

Nikki Long (Parker Road) requested the Trustees hold a public hearing to gather input from the steering committee members and the public regarding the recommendations provided by OHM. Ms. Long inquired of Ms. Augustine as to how she queried residents when she made her decision on the former elementary school re-zoning. Ms. Augustine replied that she had conversation with the Chamber and residents within local businesses.

Ms. Long shared her concern that thirteen R-1 parcels would be impacted if the Zoning Map was changed to the 2015 Future Land Use Map as recommended by OHM. Ms. Augustine replied that the same recommendation was included in the 2015 Comprehensive Plan Update. Ms. Long reaffirmed her position that she opposes the OHM recommendation to change the zoning map. Further discussion ensued as to the recommendations in past Township Comprehensive Plans dating back to 1995 and the passed practice that map amendments had traditionally be made by the property owner.

Ms. Kalas added her desire for Town Center to be enhanced by providing more parking and walkability. She expressed her concern about Ms. Augustine's correspondence indicating that the school property could be added to a current 87-acre parcel currently in the subdivision planning process to become a Conservation Development. Ms. Augustine replied that was one of the reasons she voted to rezone the school property to B-2, though the connection to the 87-acreas was a theory.

Angela Chesnick (Country Brook Drive) asked about a small parcel that was proposed by the Zoning Commission, and not the property owner, to be rezoned adjacent to the former elementary school. Ms. Augustine replied that this is a land-locked parcel that would make good planning sense to rezone. Ms. Chesnick wanted to make the point that in this case it was not the property owner who requested the rezoning.

Heidi Gutwein (Mattingly Road) commented on a recent letter in the Hinckley Record by a former trustee that was uncomplimentary to Trustees Swedyk and Ascherl. She found it very distasteful and feels there should be no place for this in our community.

Ms. Augustine made a motion to adjourn at 8:31 p.m. Ascherl second. Vote: ASCH=yes, S=yes, AUG=yes

The Board reviewed and signed purchase orders, payroll and bills.

