

Trustee Chairman, Melissa Augustine called the special meeting for the purpose of a work session to order at 9:30 a.m.

Roll-call: Trustee Augustine, Trustee Swedyk, and Trustee Ascherl present.

Additional attendees: Fire Chief Grossenbaugh, Sergeant M. Schroll, Service Superintendent Mike Behary, Suzanne Peterlin, Lynne Rotundo, Zoning Inspector Tom Zablony, Zoning Inspector Tom Wilson, and resident R. Pearl.

Virtual attendees: Fiscal Officer Martha Catherwood, and 4 residents (J. Larson, R. Pearl, MAS, and Lisa Rushworth).

### **Fire – Chief Grossenbaugh**

- I. Permit for July 3<sup>rd</sup> fireworks for Ray Parks has been approved.
- II. Chief Grossenbaugh will be out of the office Friday and returning after the holiday.

### **Service Superintendent – Mike Behary**

- I. Valley Brook concrete replacement: Bids – from TriMor is the lowest, best, and only bid. Looking at an August start date.
- II. Fence quotes: Veterans Fence – quoted a 2-year warranty. NEO quote has a 5-year warranty, and incorporated the cost of current fence removal at \$5400. Trustee Ascherl posed the question, “Could our Service Department group remove the existing fence for this, in order to cut costs?” Mike Behary replied that it would take about 3 dumpsters, and time constraints on his team would probably cost more than to just have the fencing companies do it. Discussion ensued. Recommendation from both fencing companies was to do a chain-link fence. Trustee Augustine recommended we ask RAH to see what they have going on at the ball fields for the next few months to ensure that fence replacement does not conflict with their schedule.
- III. Trustee Swedyk inquired re: concession stand roof. Mike Behary stated they will not know extent of damage or replacement needed until they tear it off.
- IV. ASAP Doors – still have not received the doors.
- V. Truck – State bid out of Wellington.

### **Police – Sergeant M. Schroll**

- I. Phone Recording System: Chief Centner to be meeting with John Pace – they are still honoring the quote done from October of 2021.
- II. HVAC: Frozen coil on inside of unit. Recharged unit, and should last a couple months, but Precision recommends replacement. Sergeant Schroll stated the quote to replace unit is \$6,934 for new 2 stage furnace and air conditioning unit. The police department has 3 units total; hopefully, this will be the only one needing to be replaced for a while.
- III. Trustee Augustine mentioned FOP representation of Hinckley Police, and handed information to Trustee Swedyk. The FOP is soliciting a vote from the union officers to change union representation from the OPBA to the FOP. The Patrolmen’s Union will be switching from OPBA to FOP when the contract ends at the end of September. This is a long process that cannot start until the existing contract has ended.
- IV. Fuel System: Trustee Swedyk mentioned that the salesperson from Great Lakes asked for capacities on the equipment, and he is working with them on this.

**Zoning – Tom Zablotny**

- I. 25 River Rd.: Since 2004, have been negligent in cleaning up property. Zoning violation of property... cars that are not running, metal scrap, mess, and overgrown. Trustee Augustine stated that there is a legal process that needs to be followed. Legal counsel is requesting a decision from the Trustees as to how to pursue. Trustee Swedyk mentioned the Health department. According to Ohio Revised Code, Trustee Augustine stated that the Township is to work with the Health Dept. on this. Zoning Violation Inspector, Tom Zablotny stated the Health Department takes care of the solid waste, and the Township is to deal with the cars, etc. Trustee Augustine stated that in working with the Prosecutor's Office, all fees incurred will then be placed on the property taxes. Trustee Ascherl agrees that something needs to be done to back up the verbal and written warnings already sent by the Township. Trustee Swedyk concurred. Trustee Augustine will work with the Prosecutor's Office to get the resolution wording done. Suzanne Peterlin stated there is a "show cause hearing" that is required to give the resident the opportunity to clean it up themselves. Trustee Ascherl also mentioned the property on Forest Dr. that is uninhabitable. Tom Zablotny mentioned there are several other properties that have vacant homes that he will be looking into to determine if uninhabitable. Ms. Peterlin stated there is a grant to help with the demolition/cleanup of this.

**Administrative / Cemetery / Zoning – Suzanne Peterlin**

- I. Agenda items needed by Wednesday at 12 noon.
- II. Medina Soil & Water District requested to have their display in our Town Hall for about a month. Trustee Augustine stated that there is a new person at Medina Soil & Water District and she will make her aware of the opportunity to put something in the e-newsletter that goes out monthly instead of a display in the Town Hall.
- III. Fire Inspection: 2 items found to be needing follow-up... 1. Emergency Lighting and 2. Smoke detectors – fire detection alarms test. Trustee Ascherl to speak with Chief Grossenbaugh regarding this.
- IV. Zoning Fee Structure: Zoning Inspector, Tom Wilson and Suzanne have been discussing this. Last page definitions need differentiated between new meeting & extension of meeting. Josephine Calabro, Chairman of Board of Zoning Appeals, had stated she needed more time to review because she felt there was some ambiguity for the applicant vs. BZA if they needed more time for meeting or an additional meeting. Trustee Augustine to meet with Marcus Fisher (Zoning Commission Chair), Suzanne Peterlin, Tom Wilson and Josephine Calabro to finalize this before bringing the final draft of the zoning fee structure before the board.
- V. Tom Wilson and Trustee Augustine to have a Zoom meeting with County Prosecutor's office regarding 729 W. 130<sup>th</sup> St. Hearing with the State of Ohio tomorrow morning.
- VI. Cemetery Grant: Trustee Augustine stated the deadline is August 1<sup>st</sup> and she is currently working on this.

**Fiscal Officer, Martha Catherwood**

- I. Fabrizi Construction Co.: Received an invoice (in the amount of \$11,748.30) from them for concrete work done on Salem Ct. from 2020, with an apology for the delay in invoicing. Bill is dated 2022, so the trustees will need to make a motion to pay this bill at the next trustee meeting.

**Trustee Ascherl**

- I. Trustee Ascherl stated that the trash for next week’s pickup will be delayed by 1 day, and will be picked up on Saturday, July 9<sup>th</sup>. Trustee Augustine will put the holiday pickup delay in the Township eNewsletter.
- II. Website discussion – 2<sup>nd</sup> meeting (via Zoom) with Proximity Marketing tomorrow for website refresh. Proximity Marketing to have some examples for our home page. Trustee Ascherl stated they have received the Hinckley photographs on DropBox from us.

**Trustee Swedyk**

- I. Trustee Swedyk has nothing further than what was mentioned previously.

**Trustee Augustine**

- I. Trustee Augustine stated there are still surveys being received at the Town Hall for a total of 76 received after posted deadline. These are no longer being counted in the results by OHM for the Comprehensive Steering Plan Survey.
- II. eNewsletter: Trustee Augustine stated that this is done for this month, but if anyone has any additions to please send them to her.
- III. Trustee Augustine inquired as to whether the other Trustees feel there is still a need for Work Sessions stating that some of the residents feel that they do not see the background for the motions and resolutions at the regular Trustee Meetings. Trustee Augustine also mentioned that maybe the work sessions could be reduced to once per month instead of the current two per month. Trustee Swedyk likes the fact that the work sessions allow for additional research to be done on a topic prior to the actual Trustee Meeting; work sessions also provide an additional opportunity for township personnel to discuss issues with the collective board. Trustee Ascherl believes the work sessions to be beneficial and stated that they are becoming more streamlined.

No further questions or comments from the audience.

Trustee Chairman Augustine made a motion to adjourn the meeting at 10:25 a.m., Seconded by Trustee Ascherl. Vote: Ascherl – Yes, Swedyk – Yes, Augustine - Yes.

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