

Trustee Regular Meeting
June 21, 2022

Chairman Augustine called the meeting of the Hinckley Township Board of Trustees to order at 6:31 p.m. on June 21, 2022. Present were Trustees Ascherl and Swedyk, Fiscal Officer Martha Catherwood, Police Chief David Centner and Fire Chief Grossenbaugh. Trustee Augustine attended the meeting virtually. 9 residents in person and 8 attendees via Zoom.

All present pledged Allegiance to the Flag.

Mr. Swedyk made a motion to approve the following meeting minutes. Seconded by Ascherl.

- May 31, 2022 Trustee Public Hearing - Vote: ASCH- yes, S-yes, AUG-yes
- May 31, 2022 Special Meeting - Vote: ASCH- yes, S-yes, AUG-yes
- June 7, 2022 Regular Meeting - Vote: ASCH- yes, S-yes, AUG-no
- June 14, 2022 Special Meeting - Vote: ASCH- yes, S-yes, AUG-abstain
- June 14, 2022 Special Meeting Work Session - Vote: ASCH- yes, S-yes, AUG-abstain

Ms. Ascherl made a motion to hire Jerome Bresnahan to the Hinckley Fire Department at a rate of \$15.76 per hour and a one-year probationary period effective immediately. Augustine second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl administered the Oath of Service to Mr. Bresnahan.

POLICE

Mr. Swedyk made a motion to hire Anthony Neubert as a full-time probationary patrolman with a start date of July 25th. Salary and benefits as discussed at the June 14th Trustee Work Session. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Swedyk made a motion to purchase the following items for the police department:

- Three (3) INTOX portable breathing testing units through CMI Inc. at a cost of \$1,308.00
- One (1) additional AED Lifepak CR2 through Stryker Medical at a cost of \$1,645.00
- Two (2) window tint meters through Laser Labs Inc., at a cost of \$302.00.

Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

FIRE

Ms. Ascherl made a motion to adopt **Resolution #062122-01**, authorizing public bidding of Self-Contained Breathing Apparatus (SCBA) in the Medina County Gazette on June 24, 2022. Bid forms and specifications can be obtained in person Mondays through Friday from 8:00 a.m. to 4:00 p.m. at the Hinckley Township Administration Building, 1410 Ridge Road, Hinckley, Ohio 44233 or via the Hinckley Township website at hinckleytp.org.

All bids must be received no later than July 19, 2022 at 5:45 P.M. at the Hinckley Township Administration Building located at 1410 Ridge Road, Hinckley, Ohio at which time all properly-

filed bids will be publicly opened and read aloud. The amount of the AFG award is \$153,910.48 in Federal funding, Hinckley's contribution will be \$7,695.52, for a total of \$161,606.00.

Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion requesting appropriations not to exceed \$5,250.00 for Emergency Apparatus service schedule B for Tanker 32, Engine 31 and Engine 31-2 from WW Williams.

Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to adopt **Resolution #062122-02**, to enact a bonus incentive for the Fire Department shift members. Any members in good standing that work an additional three (3) shifts per quarter, or a total of 182 hours or more in a quarter, that member will receive a 5% bonus for the time that they worked for that quarter. Any members in good standing that work an additional six (6) shifts per quarter or a total of 218 hours or more in a quarter, that member will receive a 7% bonus for the time that they worked for that quarter. Effective July 1, 2022.

Discussion regarding how many additional shifts required and the percentages of the bonus were determined. Chief Grossenbaugh replied he felt the above terms would incentivize personnel. Further discussion occurred as to using the final two quarters of 2022 as a trial period to determine whether this program will result in the goals of retention, staffing and maintaining competitive wages for personnel.

Augustine second. Vote: ASCH- yes, S-yes, AUG-yes

Chief Grossenbaugh informed the audience that last week's Red Cross Blood Drive was very successful.

Ms. Ascherl made a motion to adopt **Resolution #062122-03**,

A RESOLUTION TO PROCEED WITH THE SUBMISSION OF THE QUESTION OF LEVYING A RENEWAL TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF PROVIDING AND MAINTAINING FIRE APPARATUS, MECHANICAL RESUSCITATORS, UNDERWATER RESCUE AND RECOVERY EQUIPMENT, OR OTHER FIRE EQUIPMENT AND APPLIANCES, BUILDINGS, AND SITES THEREFOR, OR SOURCES OF WATER SUPPLY AND MATERIALS THEREFOR, FOR THE ESTABLISHMENT AND MAINTENANCE OF LINES OF FIRE-ALARM COMMUNICATIONS, FOR THE PAYMENT OF PERMANENT, PART-TIME, OR VOLUNTEER FIREFIGHTING, EMERGENCY MEDICAL SERVICE, ADMINISTRATIVE, OR COMMUNICATIONS PERSONNEL TO OPERATE THE SAME, INCLUDING THE PAYMENT OF ANY EMPLOYER CONTRIBUTIONS REQUIRED FOR SUCH PERSONNEL UNDER SECTION 145.48 OR 742.34 OF THE REVISED CODE, FOR THE PURCHASE OF AMBULANCE EQUIPMENT, FOR THE

PROVISION OF AMBULANCE, PARAMEDIC, OR OTHER EMERGENCY MEDICAL SERVICES OPERATED BY A FIRE DEPARTMENT, OR FOR THE PAYMENT OF OTHER RELATED COSTS IN HINCKLEY TOWNSHIP, MEDINA COUNTY, OHIO PURSUANT TO SECTIONS 5705.19(I), 5705.191, 5705.25 AND 5705.26 OF THE REVISED CODE, TO BE PLACED ON THE BALLOT AT THE GENERAL ELECTION ON NOVEMBER 8, 2022

***WHEREAS**, on June 7, 2022 this Board adopted Resolution No. 060722-02 declaring it necessary to renew a one (1.0) mill levy tax for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings, and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire alarm communications, for the payment of permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the revised code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department, or for the payment of other related costs, in Hinckley Township, Medina County, Ohio, pursuant to Section 5705.19(I) and/or 5705.191 of the Ohio Revised Code; and requesting the Medina County Auditor to certify the total current tax valuation of the Township and the dollar amount of revenue that would be generated by that renewal levy; and

WHEREAS, on June 10, 2022 the Medina County Auditor certified that the total current tax valuation of the Township is \$402,513,880 and the dollar amount of revenue that would be generated by that (1.0) mill renewal levy would be \$348,400 per year during the life of the levy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Hinckley Township, Medina County, Ohio, two-thirds of all members elected thereto concurring that;

Section 1. This Board finds, determines and declares that the amount of taxes which may be raised by the Township, within the ten-mill limitation will be insufficient to meet the needs of Hinckley Township and that it is necessary to levy a tax in excess of that limitation. For the purpose of said tax levy is to provide and maintain fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings, and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire alarm communications, for the payment of permanent, part-time, or volunteer firefighting emergency medical

service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the revised code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department, or for the payment of other related costs, in Hinckley Township Medina County, Ohio and for any all purposes now or hereafter allowed under Section 5705.19(I) of the Revised Code at a rate not exceeding one (1.0) mill for each one-dollar of valuation which amounts to ten (\$0.10) cents for each one hundred (\$100.00) dollars of valuation for (5) years which levy is a renewal of an existing levy of one (1.0) mill to be levied upon the entire territory of Hinckley Township, with 2022 the year in which the tax will first be levied and 2023 the calendar year in which the tax will first be collected, and the question of this renewal shall be submitted to the electors of said Hinckley Township within the entire territory of the subdivision at the general election to be held at the usual voting places within said Hinckley Township on the 8th day of November, 2022; as authorized by Sections, 5705.19(I), 5705.191, 5705.25 and 5705.26 of the Revised Code, Medina County being the only county in which Hinckley Township has territory.

Section 2. That said tax shall first be levied in 2022 and first be collected in 2023, if a majority of the electors voting thereon vote in favor thereof.

Section 3. The Township Fiscal Officer is authorized and directed to deliver

(i) a certified copy of Resolution No. 060722-02 referred to in the first preamble of this resolution,

(ii) the certificate of the Medina County Auditor referred to in the second preamble of this resolution, and

(iii) a certified copy of this Resolution, to the Medina County Board of Elections and the Medina County Auditor no later than 90 days before the election on November 8, 2022.

Section 4. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 5. This Resolution shall be in full force and effect from and immediately after its adoption.

Swedyk seconded the motion. Vote: ASCH- yes, S-yes, AUG-yes

**Note: The entire language was not recited but indicated as being entered into the Public Record.*

Ms. Ascherl made a motion to adopt **Resolution #062122-04,**

A RESOLUTION TO PROCEED WITH THE SUBMISSION OF THE QUESTION OF LEVYING AN ADDITIONAL TAX IN EXCESS OF THE TEN-MILL LIMITATION FOR THE PURPOSE OF PROVIDING AND MAINTAINING FIRE APPARATUS, MECHANICAL RESUSCITATORS, UNDERWATER RESCUE AND RECOVERY EQUIPMENT, OR OTHER FIRE EQUIPMENT AND APPLIANCES, BUILDINGS, AND SITES THEREFOR, OR SOURCES OF WATER SUPPLY AND MATERIALS THEREFOR, FOR THE ESTABLISHMENT AND MAINTENANCE OF LINES OF FIRE-ALARM COMMUNICATIONS, FOR THE PAYMENT OF PERMANENT, PART-TIME, OR VOLUNTEER FIREFIGHTING, EMERGENCY MEDICAL SERVICE, ADMINISTRATIVE, OR COMMUNICATIONS PERSONNEL TO OPERATE THE SAME, INCLUDING THE PAYMENT OF ANY EMPLOYER CONTRIBUTIONS REQUIRED FOR SUCH PERSONNEL UNDER SECTION 145.48 OR 742.34 OF THE REVISED CODE, FOR THE PURCHASE OF AMBULANCE EQUIPMENT, FOR THE PROVISION OF AMBULANCE, PARAMEDIC, OR OTHER EMERGENCY MEDICAL SERVICES OPERATED BY A FIRE DEPARTMENT, OR FOR THE PAYMENT OF OTHER RELATED COSTS IN HINCKLEY TOWNSHIP, MEDINA COUNTY, OHIO, PURSUANT TO SECTIONS 5705.19(I), 5705.191, 5705.25 AND 5705.26 OF THE REVISED CODE, TO BE PLACED ON THE BALLOT AT THE GENERAL ELECTION ON NOVEMBER 8, 2022

***WHEREAS,** on June 7, 2022 this Board adopted Resolution No. 060722-03 declaring it necessary to levy an additional one (1.0) mill levy tax for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings, and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire alarm communications, for the payment of permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such

personnel under section 145.48 or 742.34 of the revised code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department, or for the payment of other related costs, in Hinckley Township, Medina County, Ohio, pursuant to Section 5705.19(I) and/or 5705.191 of the Ohio Revised Code; and requesting the Medina County Auditor to certify the total current tax valuation of the Township and the dollar amount of revenue that would be generated by that additional levy; and

WHEREAS, on June 10, 2022 the Medina County Auditor certified that the total current tax valuation of the Township is \$402,513,880 and the dollar amount of revenue that would be generated by that (1.0) mill additional levy would be \$390,500 per year during the life of the levy.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Hinckley Township, Medina County, Ohio, two-thirds of all members elected thereto concurring that;

Section 1. This Board finds, determines and declares that the amount of taxes which may be raised by the Township, within the ten-mill limitation will be insufficient to meet the needs of Hinckley Township and that it is necessary to levy a tax in excess of that limitation for the purpose of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, buildings, and sites therefor, or sources of water supply and materials therefor, for the establishment and maintenance of lines of fire alarm communications, for the payment of permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 145.48 or 742.34 of the revised code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department, or for the payment of other related costs, in Hinckley Township Medina County, Ohio and for any all purposes now or hereafter allowed under Section 5705.19(I) of the Revised Code at a rate not exceeding one (1.0) mill for each one-dollar of valuation which amounts to ten (\$.10) cents for each one hundred (\$100.00) dollars of valuation for (5) years which levy is an additional levy of one (1.0) mill, to be levied upon the entire territory of Hinckley Township, with 2022 the year in which the tax will first be levied and 2023 the calendar year in which the tax will first be collected, and the question of this additional levy shall be submitted to the electors of said Hinckley Township within the entire territory of the subdivision at the general election to be held at the usual voting places within said Hinckley Township on the 8th day of November, 2022; as authorized by Sections, 5705.19(I), 5705.191,

5705.25 and 5705.26 of the Revised Code, Medina County being the only county in which Hinckley Township has territory.

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Section 4. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 5. This Resolution shall be in full force and effect from and immediately after its adoption.

Augustine seconded the motion. Vote: ASCH- yes, S-yes, AUG-yes

**Note: The entire language was not recited but indicated as being entered into the Public Record.*

Chief Grossenbaugh discussed a tribute held in Brunswick for firefighters who have died in the line-of-duty. He noted former Hinckley firefighter Walter Nawalaniec who passed away the day after a grass fire in 1970, His death was ruled as a line-of-duty death.

Chief Grossenbaugh discussed the roofing of the fire department training building to be held tomorrow. He expressed appreciation to Hinckley Roofing and Home Depot for their donations of materials and labor toward this project.

Ms. Augustine stated that she and Chief Grossenbaugh have been contacted by a resident who made a recommendation for a fund request. A letter from the Trustees will be forwarded to the Cleveland Foundation for the funding towards the fire department tanker. She stated that there is

no guarantee the funds will be received. Ms. Augustine will prepare the letter and provide it to the Trustees for signing.

SERVICE

Perk Co. has completed the warranty work required on Maple Hill Drive.

Mr. Swedyk informed the Trustees that the Kobak Field concession stand requires repairs. Though the RAH/Hinckley Township Use Agreement indicates that RAH maintains the building, he feels that the Township should move forward on the repairs. All agreed.

Mr. Swedyk inquired as to the status of the employee manual updates, Ms. Augustine replied she has not received anything to date, she asked the trustees to forward any additional revisions to the contractor.

Ms. Ascherl stated that Proximity Marketing is working on the website update and will present a draft of the homepage during their meeting scheduled for next week.

Ms. Augustine presented the following:

- All information presented at the last Comprehensive Planning Steering Committee Audit meeting, as well as the survey results, are available on the Township website.
- She inquired as to any comments from the Trustees on the draft of the proposed Zoning Fee Schedule. Ms. Ascherl and Mr. Swedyk stated that they had no revisions. It was agreed to move forward and possibly approve at the next meeting.
- She asked the Trustees as to whether they have reviewed the court order on 25 River Road which has been determined to be a nuisance property through the Medina County Health Department. She outlined the legal procedure required to remediate the nuisance and asked the Trustees if they would like to initiate the process. She added that any costs incurred by the Township would be reimbursed through a tax assessment on the property. Fiscal Officer Catherwood provided additional information regarding the steps required in the past.
- The survey results from the Comprehensive Plan Audit expressed support for bringing city water to the town center (57.3% yes v. 42.7% no). Infrastructure would be an allowable expense for the estimated \$900,000.00 the Township is allocated through ARPA funding.

Ms. Ascherl expressed her concern that any city water expansion should be limited to prevent increased development. Ms. Augustine discussed her past efforts to investigate routes of water expansion. Mr. Swedyk expressed his support for further discussion as to this use of ARPA funds.

Fiscal Officer Catherwood suggested that business owners in town be surveyed on whether the expansion of city water would benefit them. If ARPA funds were used to expand the water line, it would be prudent to assure business owners will invest monies into tapping into the installed line. Further discussion regarding past and present efforts to provide city water in the Township ensued.

- Ms. Augustine read a statement expressing her honor and privilege to serve the people of Hinckley and that she was doing her job when reporting complaints to the police chief. She maintains her full support for the police department members and added that she voluntarily stepped down as police department liaison. She expressed her commitment to representing the majority of Township residents and the integrity of the Township and public services.

FISCAL OFFICER

Mrs. Catherwood stated the fund status is \$6,340,112.80.

Ms. Augustine made a motion to pay the bills/payroll in the amount \$384,416.11. Swedyk second. Vote: ASCH=yes, S=yes, AUG=yes

PUBLIC

Resident Nikki Long (Parker Road) asked the Trustees if the Discount Drug Mart tax abatement request could have been negotiated to a percentage other than 50%. The Trustees responded that since that time they have learned that was possible. Ms. Long suggested the Township host a Fourth of July Parade, she feels that Memorial Day is a solemn occasion and that should be maintained. A Fourth of July Parade could be more celebratory.

She asked the Trustees what the next steps are for the Comprehensive Plan Audit. Ms. Augustine replied that when the OHM recommendations are received, the Trustees will review and discuss next steps. It was discussed that the 2022 Comprehensive Plan Audit results could be added to the 2015 Comprehensive Plan Update as an addendum.

Ms. Long asked if the Trustees required a commitment from Township fire personnel as to their tenure with the Department when providing training and/or costly new turn-out gear. She was informed that this has been discussed in the past as to training, but is difficult to define and put into effect. Turn-out gear is replaced in accordance with replacement requirements, tenured staff receive new gear and newer staff receive used gear throughout the use cycle.

Ms. Augustine made a motion to adjourn at 7:43 p.m. Swedyk second. Vote: ASCH=yes, S=yes, AUG=yes

Trustee Regular Meeting
June 21, 2022

The Board reviewed and signed purchase orders, payroll and bills.
