

Trustee Chairman, Melissa Augustine called the special meeting for the purpose of a work session to order at 9:30 a.m.

Roll-call: Trustee Augustine, Trustee Ascherl and Trustee Swedyk present.

Additional attendees: Fiscal Officer - Martha Catherwood, Police Chief Centner, Fire Chief Grossenbaugh, Service Superintendent Mike Behary, Suzanne Peterlin, and Lynne Rotundo. In the audience, Detective Kinney, and a representative of OBPA, Vicki Tifft, Heather Liccardi, Chris Studor, and Cindy Engleman.

Virtual attendees, Bethany Dentler, and 3 residents (R. Pearl, J. Larson, and Steve Rushworth).

Bethany Dentler (from the virtual audience)

- I. Re: Tax Abatement Application – Introduction to the trustees. Potential legislation application for Discount Drug Mart at W.130th and Center Rd.
 - A. 28, 500 sq. feet store on 5.1 acres of land.
 - B. 33 full-time employees
 - C. 1.1 – million-dollars new payroll
 - D. 7.2 – million-dollar investment overall (including land)
 - E. Requesting 50% tax abatement for 15 years. Annual monitoring process by County Auditor.
 - F. Partner with the Township for CRA application – with Medina County Development Corp.
 - G. Bethany Dentler has sent documents for trustee review
 1. Community Re-investment Area Agreement
 2. Community Compensation Agreement
 - a. School system (Brunswick) acknowledge donation back to school district.
 3. First these go to Hinckley Township Trustees, need approval of the trustees, then it is sent to Medina County Commissioners office. (The school board only has to formally approve if tax abatement is greater than 50%.)
 4. Application, agreements, and resolution for trustee review for June 7th Trustee Meeting.

Bicentennial Committee – Vicki Tifft

- I. Hinckley Chamber of Commerce has created a Bicentennial Committee (Heather Liccardi also present) – to plan the event for the 200th Birthday of our Township. Also wanted to make the Trustees along with the Police/Fire/and Service departments aware of the upcoming planning for 2025 Bicentennial.
- II. If anyone is interested in volunteering to help in any capacity, please reach out to the Hinckley Chamber of Commerce.

Police – Chief Centner

He has nothing at this time.

Fire – Chief Grossenbaugh

- I. Chief Grossenbaugh battery replacement – using grant funds from the State of Ohio Marks radio grant quote; actual cost of \$12,929.82, and approximately \$116 came out of pocket.
- II. Lydia’s retirement party coming up soon.
- III. Levy Discussion – Recommendation to add 3rd person staffing. Chief Grossenbaugh will put together to get ready for ballot. He thanked Martha Catherwood for her help in putting together the breakdown for what can be done with the funds from the levy that is already in place. Trustee Swedyk stated that this will need to be voted on at the next Trustee Meeting for the tax amendment to be sent to the prosecutor’s office in time. Trustee Ascherl will work with the Fiscal Officer to produce the resolution recommended language (2 resolutions total). Trustee Ascherl will then verify this proposed language with our County Prosecutor’s Office.
- IV. Chief Grossenbaugh and the fire department has the barn floor ready for concrete. Chief Grossenbaugh will bring the Santa Claus trailer to the old fire station bays for temporary residence after Memorial Day festivities are done.

Service Superintendent – Mike Behary

- I. Valley Brook project – Trustee signatures done.
- II. Trustee Augustine discussed the possibility of the Hinckley Garden Club using the area by Town Hall where a tree was removed, as a pollen garden. It was decided that since this area does not get a lot of sun, grass would be grown instead.
- III. Trustee Augustine also thanked Mike Behary and the service department for putting up the flags in preparation for the Memorial Day festivities.
- IV. Truck – 2 years out for ordering, 10 months out for build. Their existing truck is a GMC, is older... will have to replace soon. To replace with a little bigger GMC truck than they currently have would be \$118,200, with \$56,800 to carry over; if go with a 750, it would be \$185,591. Also, if they resell the old GMC, would probably go for \$45 K approximately; but could also trade-in. Mike Behary will discuss more with Martha Catherwood on the budget for this. Trustee Swedyk stated that the pricing for everything is crazy right now. We can have an additional special meeting to get this approved once the trade-in value vs. the selling via Government Deals has been determined.
- V. MORE Grant – Safety items approximately \$500. New harnesses, glasses, etc.
- VI. Trustee Swedyk mentioned the Kobak Fields barrier fence is approximately 1200 feet. Trustee Augustine recommended chain link fencing for cost savings. Discussion ensued about the appearance and possibility of advertising banners along fence. Mike Behary will get quotes on this – vinyl, wood, chain link fence.

Administrative – Suzanne Peterlin

- I. Township received \$1,000 Grant from Ohio Department of Commerce Division for repair/level of some monuments. She has been working with Pinnacle Monument. 7 Large stones are slotted to be done at \$250 per monument. After 20 monuments, there is a substantial price break. In years past, it has been \$160 per monument. Trustee Swedyk recommends to get more done to get the price break. The motion and P.O. must be done by June 30th in order to utilize the money slotted for this repair.
- II. Suzanne thanked the Service Department for doing the footers for the headstones.

- III. Driveways for the cemeteries – look at for next year’s budget since not included in this year’s budget. Mike Behary to work on getting estimates for resurfacing.

Fiscal Officer – Martha Catherwood

- I. Budget Review Discussion ensued. Budget Hearing requirement has been waived this year. Fiscal Officer Catherwood presented the 2023 Budget, indicating few changes from past years. If there are no questions, she will ask the Trustees to approve the Budget by Resolution at the next meeting. She added that Medina County does not require a Budget Hearing. She will then forward to the auditor by July 21st.
- II. Gardens – Planters made for the Veterans Park Garden by the Hinckley Garden Club. Linda to email receipts (total is under \$100) for reimbursement.

Trustee Ascherl

- I. Trustee Ascherl spoke with the Greensmith Garden Center owner, re: dead pine tree at Veterans Memorial Park. He will take care of planting a replacement this week. Jim Ascherl will water the new tree.
- II. Trustee Ascherl decided to not do an “Informal Conversations with Residents” Meeting, as residents can email any questions or comments, or come to the meetings – either work sessions or regular trustee meetings with any questions or comments.
- III. Bronger’s Park – the mulch area by the playground equipment is soggy and wet, will need to be addressed.
- IV. Trustee Ascherl has spoken with Joe from Kimble, and a dumpster was delivered to Kobak field.
- V. Memorial Day – Hinckley Donuts will deliver in boxes at 7 a.m. Discussion ensued as to where to place the tables with the donuts.
- VI. Memorial Day – Trustee Swedyk to do the wreath and speaker, now.

Trustee Swedyk

- I. Website: contract is now with the Prosecutor’s office. Trustee Swedyk to follow-up on this.
- II. Data collections for fuel monitoring is complete.

Trustee Augustine

- I. Memorial Day Parade – car vs. walking discussion.
- II. Employee Non-Union Handbook Update/Review with Brock 11 Consulting
 - A. If any additional topics to consider, please bring or email her, including the proctor info.
- III. Comprehensive Survey – 803 received as of this morning.
 - A. Discussion ensued as to what to do with those people who emailed/called in/spoke with the trustees because they did not receive the survey. Some might have been misdelivered by the post office, or spouse might have just thrown it away. The trustees decided not to extend the deadline for the survey and no copies will be accepted.
- IV. Adult Daycare Hearing is tomorrow night at 7 p.m.
- V. Medina Community Block Program Grant
 - A. Specific to handicap accessibility – handicap bathrooms in senior center.
 - B. Kobak field – perhaps parking paved for those in a wheelchair
 - C. Due in June – Trustee Augustine to speak with Rob Henwood at Medina County Planning Commission.

- VI. Zoning Fees
 - A. Trustee Augustine and the committee are still working on the last four items, including map amendment fee. She discussed what other townships are charging.
- VII. Liaison – Trustee Augustine requested to move away from Police and take Admin, since Zoning and Admin normally go together (former Trustees Schulte and Kalina) and overlap responsibilities. She is already working on the Employee non-union handbook, and is familiar with Zoom capabilities. Discussion ensued.
- VIII. Citizen of the Year – Trustee Augustine previously made a motion not to exceed \$375. This will need to be amended because she spent approximately \$383 due to the purchase of a new plaque for next year.
- IX. Newsletter to go out on June 1st; please send her items that need to be incorporated in the township newsletter.

Cindy Engleman (from the audience)

- I. Comprehensive Plan Survey – happy that we have received such a good response with the number of surveys received. Supports the trustee decision to not do another reissue of survey and no copies.

Chris Studor (from the audience)

- I. Chris Studor asked a question regarding the Proposed 3 Part Time Firemen for each shift. She asked if the goal was to have a medic on each shift. This was answered by Trustee Swedyk – “Yes, but it is not guaranteed.”

Trustee Chairman Augustine made a motion to adjourn the meeting at 10:57 a.m., Seconded by Trustee Swedyk. Vote: Ascherl – Yes, Swedyk – Yes, Augustine - Yes.