

Trustee Regular Meeting
April 19, 2022

Chairman Augustine called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on April 19, 2022. Present were Trustees Augustine (virtual attendance), Ascherl and Swedyk, Fiscal Officer Martha Catherwood, Fire Chief Grossenbaugh, Road Superintendent Mike Behary, eleven residents in person and seven residents remote via Zoom.

All present pledged Allegiance to the Flag.

Ms. Augustine made a motion to approve the Special Meeting Minutes of April 5 and the Special Meeting Work Session Minutes of April 12, 2022. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Augustine made a motion to approve the Emergency Meeting Minutes of April 13, 2022. Ascherl second. Vote: ASCH- yes, S-yes, AUG-abstain

Special Guest Debbie Kubena-Yatsko of the Medina County Health Department shared information about the services provided at the Health Department and encouraged residents to support the upcoming levy on the May ballot.

The Trustees opened the one bid received for the repair and renovation of the east wall of the former fire station. The bid was submitted by M. Pizzuti Construction and Development in the amount of \$77,564.00, plus \$576.68 if Alternate #1 was included (partial east elevation).

After a brief discussion the Trustees moved the following

Mr. Swedyk made a motion to approve **Resolution #041922-01** rejecting the bid for the repair and renovation of the east wall of the former fire station submitted by M. Pizzuti Construction and Development in the amount of \$77,564.00, plus \$576.68 if Alternate #1 was included (partial east elevation) due to the bid exceeding the 10% threshold of the advertised architect's estimate. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

FIRE

Ms. Ascherl made a motion to waive EMS billing fee in the amount of \$150.00 for an injury sustained by Hinckley Police Officer Kinney at the 2021 Shop with a Cop event. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to approve appropriations for an amount not to exceed \$350.00 for turnout gear boots for FF/EMT Bianca Inman from Fire Safety Services. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to enter into a one-year contract with Jackson Comfort Systems to include one annual complete maintenance visit for both the heating and cooling systems, including filter replacements at an annual fee of \$788.00. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

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Ms. Ascherl made a motion to accept the resignation of firefighter/paramedic Dustin Baizer effective immediately. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

SERVICE

Mr. Behary stated that the public information session date with residents impacted by the proposed Valley Brook concrete replacement project will be May 4 at 5:30 p.m. impacted residents will be mailed letters informing them of the session.

Mr. Behary informed the Trustees that Precision Mechanical completed the furnace and air conditioning replacement work in the Historical House.

Mr. Beharry presented the bids submitted for the Hinckley Township 2022 paving program as follows:

- Melway Paving Co., Inc. - \$317,673.56
- Karvo Companies Inc. - \$343,295.04
- Chagrin Valley Paving - \$347,781.04
- Crossroads Asphalt Recycling - \$382,076.00

Mr. Swedyk made a motion to adopt **Resolution #041922-02**, contracting with Melway Paving Co., Inc. for the Hinckley Township 2022 paving program at a cost of \$317,673.56. Paving areas are Bellus Road, Oakwood Lane and Michelle Ridge. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

ZONING

Ms. Augustine informed the Trustees that oaths have been administered to all new zoning members.

The Trustees reviewed and signed a mylars for one lot split and one lot consolidation (Skyline Drive and Center Road properties).

Ms. Augustine discussed signing mylars outside of regular meetings so that applicants are not delayed on their projects. The Trustees agreed to do so in order to expedite the process. All mylars that the Trustees have signed outside of a meeting will be listed at the next Trustee meeting.

TRUSTEES

Ms. Ascherl made a motion to adopt **Resolution #041922-03**, authorizing the fiscal officer to forward \$1,145.77 to Kimble for the Hinckley Township Unpaid Trash, 2nd half 2021 property taxes, in accordance with paragraph 6.1 of the contract: any delinquent charges that are collected pursuant to R.C. 505.31(B) Specific to assessments set out. \$28.35 will go to Hinckley Township's General Funds from penalties applied by the Medina County Auditor for a total amount of \$1,174.12 after the Auditor's deduction of fees in the amount of \$35.66. Swedyk second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Ascherl made a motion to adjourn into Executive Session to discuss the hiring and compensation of a Township meeting proctor. Augustine second. Vote: ASCH- yes, S-yes, AUG-yes

Mr. Swedyk informed the Trustees that the maintenance warranty work required by Perk Co, for Maple Hill paving will be done in accordance with the weather. He added that Perk may contract the warranty work to another company or may do itself.

Great Lakes Petroleum has forwarded the Township a contract for the fuel inventory and control system to be implemented by Township departments.

Mr. Swedyk would like to table further discussion on any revision to the Non-Union Employee manual as it pertains to comp time.

Mr. Swedyk had a discussion with the Recreation Association of Highland (RAH) Board President regarding an invoice for the repayment of ballfield dirt to the organization. Mr. Swedyk stated that it is not the policy of the Township to reimburse outside organizations for purchases, the process is to request approval and if approval is given, the vendor invoices the Township directly. It was decided that since this does not happen often, a motion will be made to reimburse RAH for the ball field dirt.

Mr. Swedyk made a motion to reimburse RAH for infield dirt at Kobak Field #3 and Youth Field #2 in the amount of \$1,505.49. Ascherl second. Vote: ASCH- yes, S-yes, AUG-yes

Ms. Augustine indicated that Comprehensive Plan Steering Committee Audit meeting will be on April 26 at 6:30 p.m. The committee will be discussing the final draft of the survey questions. She added that any copies of the survey questions that may be circulating now are only a DRAFT and should not be completed and returned to the Township. Once the survey questions are finalized they will be mailed to every household in the Township.

The Trustees discussed the option of mailing the survey to every registered voter in the Township, due to the potential to double, or even triple the cost of the mailing, it was decided to obtain responses per household.

Ms. Augustine reminded the audience that the Memorial Day Parade and ceremony will be held at 9:00 a.m. on Monday, May 30, 2022.

Ms. Augustine expressed her concern that due to communications she feels undermine the Comprehensive Plan Steering Committee Audit process she would like to step down as a member. She feels she is carrying the burden of the process solely without help from the other Board members. Mr. Swedyk and Ms. Ascherl expressed their willingness to help in the process on any capacity they could. Ms. Augustine agreed to remain on the Committee.

FISCAL OFFICER

Mrs. Catherwood informed the Trustees that the police department motion made last meeting in the amount of \$559.98 for replacement batteries through Baypoint was half as much.

Ms. Ascherl made a motion to reimburse Officer Shawn Landis his bi-annual health insurance opt-out payment in the amount of \$1,200 per the department's collective bargaining agreement. Swedyk second. Vote: ASCH-yes, S-yes, AUG-yes

Mrs. Catherwood stated the fund status is \$7,053,438.31.

Mrs. Catherwood provided the Trustees with information regarding a grant opportunity through the United States Office of Energy Efficiency & Renewable Energy. The RACER grant (Renewables Advancing Community Energy Resilience) funds the use of solar technology. Mrs. Catherwood indicated that the roof of the administration building will require replacement soon and it may be an opportune time to begin to explore energy efficiency modifications.

Ms. Augustine made a motion to pay the bills/payroll in the amount \$96,709.42. Swedyk second. Vote: ASCH-yes, S-yes, AUG-yes

PUBLIC

Richard Pearl expressed his support of the Trustees exploring renewable energy grants. He also asked the Board to consider spending additional funds on assuring the survey reached every interested party within the Township. He also inquired as to the status of the signage on the Giubson property. Mr. Swedyk replied that he is working on it.

Mr. Pearl informed the Trustees he had sent them an email communication that day regarding the Steering Committee Audit process and hopes it will be discussed at the next committee meeting.

There being nothing further from the audience the Trustees moved into Executive Session at 8:01 p.m.

The Trustees adjourned out of Executive Session at 8:13 p.m. with no decision being made. Ascherl second. Vote: ASCH-yes, S-yes, AUG-yes

Ms. Augustine made a motion to adjourn at 8:14 p.m. Swedyk second. Vote: ASCH-yes, S-yes, AUG-yes

The Board reviewed and signed purchase orders, payroll and bills.

