

Special Meeting – Board of Trustees
November 16, 2021

Trustee Augustine called the Special Meeting of the Hinckley Township Board of Trustees to order at 6:02 p.m. on November 16, 2021. Present were Trustees Burns, Augustine and Kalina, Fiscal Officer Catherwood, Chief Centner, seven residents and one reporter

Trustee Augustine stated the reason for the Special Meeting was reviewing the contract for the police station addition with LaBella Architects.

Trustee Augustine introduced Matthew Metyk, LaBella Architects Vice President. Mr. Metyk stated he would serve as the project manager for the proposed police station addition, and had come in to day to review the proposal for professional services that LaBella has prepared for the Township.

Mr. Metyk went line-by-line on a number of minor revisions and indicated that LaBella was agreeable to all the contract edits submitted by Assistant Medina County Prosecutor Brian Richter. LaBella's estimate of the construction budget was \$1,740,000.00. Architectural/engineering services would be an additional 7.5% of construction costs. A Fixed phase fee break down was included in the proposal.

The Trustees indicated the \$1.7 million estimate was higher than they expected. Mr. Metyk stated that materials and labor costs are at an all-time high, approximately 28-30% higher than pre-Covid costs. Mr. Burns asked Mr. Metyk if he is seeing costs go down, Mr. Metyk replied they are seeing costs decreasing, but he cautioned that it is unlikely costs will revert to pre-Covid times.

Further discussion regarding the timing of bidding the project out continued between the Trustees and Mr. Metyk. Chief Centner stated that he would advise undertaking the project in phases in order to stay within the budget. Mr. Metyk added that LaBella's architectural and engineering team is all in-house and will be able to address any concerns and/or modifications quickly and thoroughly.

The Trustees thanked Mr. Metyk for his presentation and tabled further discussion for a later date.

There being nothing further to present, Mr. Burns made a motion to adjourn at 6:40 p.m. Augustine second. Vote: B-yes, A-yes, K-yes