

Trustee Meeting

November 2, 2021

Chairman Burns called the meeting of the Hinckley Township Board of Trustees to order at 6:33 p.m. on November 2, 2021. Present were Trustees Burns, Augustine and Kalina, Fiscal Officer Martha Catherwood, Fire Chief Grossenbaugh, Road Superintendent Mike Behary, one member of the press, twelve residents in person and five residents remote via Zoom. All present pledged Allegiance to the Flag.

Mr. Burns made a motion to approve the Regular Meeting Minutes of October 19, 2021. Kalina second. Vote: A-yes B-yes K-abstain.

FIRE

Ms. Augustine made a motion to amend a previous motion to **TPS Tire and Service Center** for an amount not to exceed \$3,500.00, to an amount not to exceed **\$4,411.85**. This was required due to the need to replace the throttle body. Kalina second. Vote: A-yes, B-yes, K-yes

Chief Grossenbaugh discussed issues that occur in the diesel ambulances due to EPA requirements, their limited use often results in necessary repairs. Trustee Kalina asked about future ambulance replacements. Chief Grossenbaugh replied that ambulances will remain on their 12-15-year replacement cycle, though the department is looking at a gas-powered ambulance; rather than a diesel vehicle

Ms. Augustine made a motion for the following appropriations:

- **\$652.00** to replace the top seals and **\$1,642.00** to replace the side seals on six fire department bay doors for a total of **\$2,294.00** to **A.S.A.P. Door Company**
- **\$2,345.40** for a multi-gas meter from **Global Test Supply**
- **\$549.94** for (2) locker room benches from **Schoolfix.com**.

Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to amend a previous motion from **WW Williams** to **\$6,045.24** for repairs to engine 31-2. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to approve the following personnel hiring and wage items:

- Increase Firefighter/Paramedic Logan Davis' pay rate from \$14.35 per hour to \$18 per hour effective immediately based on experience per Organizational Minutes
- Appoint Noah Milleman to the Hinckley Fire Department at a rate of \$14.35 per hour with a one-year probationary period
- Appoint Tim Wolf to the Hinckley Fire Department at a rate of \$18.00 per hour and a one-year probationary period, contingent on passing physical
- Appoint Andrew Crawford at a rate of \$15.76 per hour and a one-year probationary period, contingent on passing physical.

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Tim and Andrew's hourly pay is based on over 5-years' experience per Organizational Minutes,

- Request to move Firefighter/Paramedic Will Hetzel from leave status to part time status at a rate of \$18 per hour effective immediately
- Accept the resignation of Firefighter/Paramedic David Foster effective November 12, 2021.

Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to adopt **Resolution #110221-01**, authorizing a \$3,500 grant acceptance payment to Gatchell Grant Resources, LLC in accordance with the contract approved November 25, 2020. This amount will be reimbursed upon the receipt of AFG 2020 funds. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to adopt **Resolution #110221-02**, approving the supersession of the 2021 Organizational Minutes motion indicating a \$10.00 per hour wage for the night shift, to an increase of a member's full rate of pay for night shift effective November 14, 2021.

Mr. Burns inquired if there was enough funding in the fire budget for this wage increase. Mrs. Catherwood replied that she has reviewed this request with Chief Grossenbaugh and Trustee Augustine and there is adequate funding for this motion.

Kalina second. Vote: A-yes, B-yes, K-yes

Mrs. Catherwood informed the Trustees that the fire department fund line currently has a balance of over \$1.2 million, of which less than \$1 million has been appropriated for 2021. She stated that unappropriated funds are reserved for apparatus purchases. Any rumors that the fire department is underfunded are not accurate.

SERVICE

Mr. Burns made a motion for an educational/travel appropriation to send K. Humberson to the Commercial Pesticide Applicator Recertification Conference at a cost of \$110.00.

Kalina second. Vote: A-yes, B-yes, K-yes

Mr. Behary informed the Trustees that due to the resignation of Zach Eagleman, the Service Department has a vacancy and he would like to fill the vacancy as soon as possible.

Mr. Burns made a motion to advertise for a full-time Service Department worker at a rate of \$18.00 or more dependent on experience. CDL license and snow plowing experience is preferable. The advertisement will be posted on electronic media. Interested parties should respond by November 15, 2021.

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Kalina second. Vote: A-yes, B-yes, K-yes

CEMETERY

The Trustees signed a deed for a Maple Hill Cemetery lot (Robb).

Mr. Burns led a discussion regarding non-resident Maple Hill Cemetery lot purchases. These purchases may be allowed with Trustee approval on a case-by-case basis. Though the Trustees support the two pending requests, it was decided to table the motion until the number of lots the applicants wanted to purchase was determined.

TRUSTEES

Mr. Kalina informed the Trustees that on October 28, 2021 the entire Zoning Commission attended a training session led by the Medina County Department of Planning Services. Mr. Kalina added that he will be contacting those members of the Zoning Commission and Board of Zoning Appeals whose terms end in 2021 to gauge their interest in remaining on their respective Boards.

Ms. Augustine informed the Trustees that 98 applications were received for the Comprehensive Plan Steering Committee. Names and addresses of the submitted applications will be redacted and then each trustee will choose 15 candidates each to forward to Police Chief Centner and Police Sergeant Schroll. Chief Centner and Sergeant Schroll will narrow the trustee choices down to a final 15 applicants and forward to the Trustees for final approval.

Ms. Augustine informed the Trustees that efforts to find a Senior Snow Plow Program contractor have been unsuccessful.

Ms. Augustine reported that 167 Opt-out applications have been received for the 2021-22 Kimble Opt-out program year to date.

Ms. Augustine made a motion to approve an annual contribution of \$2,000.00 to the Medina County Society for Prevention of Cruelty to Animals. Kalina second. Vote: A-yes, B-yes, K-yes

Mr. Burns announced that the Ohio Township Association Annual Conference is January 26 – Jan 28. Early bird registration is available until January 12.

Mr. Burns gave a notice to residents that natural gas line work will be occurring on W 130th Street between Boston Rd and Marlin Dr

Mr. Burns made a motion to amend **Resolution #092121-07** to reflect fund number 2031-330-420-0000 (Road and Bridge Operating Supplies); rather than 2031-330-421-0000, which was a typo in the meeting minutes. Kalina second. Vote: A-yes, B-yes, K-yes

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Mr. Burns made a motion to adopt **Resolution #110221-03**, which approves the reallocation of \$120,000.00 from 2191-760-720-0000 (Buildings) to the following:

- \$100,000.00 to 2191-210-190-0000 (Salaries)
- \$20,000.00 to 2191-210-211-0000 (OPERS)

Augustine second. Vote: A-yes, B-yes, K-yes

Mrs. Catherwood stated that the reallocation was due to additional staffing and wage increases which were unknown at the beginning of the year

Mr. Burns made a motion to adopt **Resolution #110221-04**, approving the Purchase Order Listing as follows: Blanket Certificate # 85 -2021; Purchase Order # 83 to 93-2021. For the amounts and to the vendors as submitted.

Kalina second. Vote: A-yes, B-yes, K-yes

Mrs. Catherwood stated the funds status is \$6,442,667.90.

Mr. Burns made a motion to pay the bills in the amount of \$207,249.34. Kalina second. Vote: A-yes, B-yes, K-yes

Mr. Burns provided the Trustees a draft copy of the Hinckley Township Application for Indigent Burial to review and comment on at the next regular trustee meeting.

Mr. Burns made a motion to adjourn at 7:29pm. Augustine second. Vote: A-yes, B-yes, K-yes