

October 5, 2021

Chairman Burns called the October 5, 2021 Hinckley Township Trustee Meeting to order at 6:32 p.m. Trustees Burns, Augustine and Kalina and Fiscal Officer Catherwood were present. 13 residents attended in person and 4 joined virtually.

Mr. Burns motioned to approve the Regular Meeting Minutes of September 21, 2021, and the Special Meeting Minutes of September 24, 2021. Augustine second. Vote: A-yes B-yes K-yes

GUEST

Special Guest Charles Gibson presented his proposal to forward a 22-acre land donation to the Township. The land is currently under a conservation easement and would remain so if donated to the Township.

Mr. Gibson provided the Trustees with a preliminary document listing several items that would need to be resolved prior to a donation. These included an agreement of responsibility, an acknowledgement that the Western Reserve Land Conservancy has a conservation easement on the property, signage noting the donation listing the Gibson and Divoky families as the donors, and the actual donation agreement.

There was discussion as to requesting the Medina County Prosecutors Office review the items requiring resolution and for the Medina County Auditors Office to provide the Township with any potential property tax liability. Further discussion will continue at the next Trustee meeting. The Trustees thanked Mr. Gibson for his generous donation.

POLICE

Chief David Centner provided the Trustees with the 2020 Annual Report and 2021 Third Quarter Report for the police department. Chief Centner noted that 2021 calls were slightly lower than at the same time in 2020, he attributed this to fewer traffic stops due to the department needing to fill one patrol officer position.

FIRE

The Trustees tabled a request for appropriations from S.A. Commune due to a lack of supportive materials for the request.

Ms. Augustine made a motion accepting the resignation of firefighter Cody Bennett effective October 5, 2021. Kalina second. Vote: A-yes B-yes K-yes

Mr. Bennett had previously asked for a one-year leave of absence due to his full-time position, the Township policy allows a maximum of three months for a leave of absence.

Ms. Augustine presented the fire department third-quarter report, which included 197 incidents (134 – EMS and 63- Fire Related). The average response time over this period was 8 minutes and 14 seconds. A third crew member was required on 52 of the calls and 14 calls came directly into the station. Ms. Augustine reminded citizens the importance of calling 911 instead of calling the station directly.

ZONING

The Trustees reviewed and signed two mylars, one for a parcel split on the Magoolahan property (Kellogg/Ridge Roads) and one for a very small sewer easement extension on Salem Court.

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Mr. Kalina informed the Trustees that a nuisance on West 130th (semi-trailer) has been resolved by the zoning inspectors, Mr. Wilson and Mr. Zablotny.

He added that the recent zoning amendments approved by the Trustees will be ready to submit to the Medina County Recorder by October 7, 2021, this is in accordance with the ORC requirement.

TRUSTEES

Kalina informed the audience that there has been a slight delay in the grant process for comprehensive planning that the Township had applied for. He added that the Kubala Farms proposal has also been delayed due to Medina County Planning schedules.

Mr. Kalina announced that an ongoing nuisance violation on River Road is currently in the hands of the Medina County Prosecutors Office and that TireMax has filed an appeal to the Hinckley Township Board of Zoning Appeals denial of their application. No date has been set for this hearing.

Ms. Augustine announced the following:

- Applications are being accepted for the Comprehensive Plan Steering Committee, Ms. Augustine stated that the individuals who expressed their interest to her verbally must still apply.
- She will hold a Trustee Tea on October 16 at 10:00 a.m. at the Township Administration Building, this is an open forum to discuss citizen ideas and answer questions.
- Interested snowplow drivers are needed for the Senior Snowplow program facilitated through the Hinckley Firemen's Benevolent Association.
- Due to Election Day the November 2, 2021 Regular Trustee Meeting will be held in the Senior Room located on the south side of the Administration Building.

The Trustee discussed a tentative process for reviewing the Comprehensive Plan Steering Committee applications, which included narrowing down candidates in a fair and unbiased manner in order to assure broad representation.

Mr. Burns announced that the four bids submitted for the Bethany Lane road improvement project came in higher than 10 percent of the Engineers Estimate and had to be rejected. The Trustees will bid this project out again in the spring of 2022.

Mr. Burns requested a Special Meeting on October 14, 2021 at 12:15 p.m. to open and review the bids for the east wall of the former fire station. All agreed.

Due to the need for additional poly-foam filler during the leveling project on South Canyon Trail, Mr. Burns made a motion approving an emergency change order from **Greene Leveling**. This change order increases the original price of \$10,500 on September 7, 2021 to **\$14,460.00**. Augustine second. Vote: K-yes, A-yes, B-yes

Mr. Burns made a motion to approve Change Order #1 from **C & M Corp** in the amount of **\$1,840.00** for additional labor required during the Maple Hill Cemetery project. Augustine second. Vote: K-yes, A-yes, B-yes

Mr. Burns added that he is looking into staining the stone a more natural color and etching the name of the cemetery into the stone.

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Mr. Burns encourage the audience to contact State Representative Sharon Ray and encourage her to support the continuation of virtual meetings.

FISCAL OFFICER

Mr. Burns made a motion to adopt **Resolution 100521-01** as follows:

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

BE IT RESOLVED, By the Board of Trustees of HINCKLEY Township, MEDINA County, Ohio, in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1st, 2022 and WHEREAS, The Budget Commission of MEDINA County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it RESOLVED, By the Board of Trustees of HINCKLEY Township, MEDINA County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation; and be it further RESOLVED, That the Fiscal Officer of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of Said County. Kalina second. Vote: K-yes, A-yes, B-yes

Ms. Catherwood informed the Trustees that the Ohio State Auditor has issued a bulletin requiring greater oversight and accounting for fuel inventory and usage. She recommended the Township prepare a policy and encouraged further discussion as to complying with the State requirements.

Mrs. Catherwood stated the fund balance is \$6,869,116.78.

Mr. Burns made a motion to adopt **Resolution # 100521-02**, approving the Purchase Order Listing as follows: Blanket/Super Blanket Certificates- 82-83-2021 and Purchase Orders 80-81-2021, for the amounts and to the vendors as submitted. Kaline second. Vote: K-yes, A-yes, B-yes

PUBLIC COMMENT

There being nothing from the audience, Mr. Burns made a motion to pay the payroll/bills for **\$97,840.45**. Augustine second. Vote: A-yes, B-yes, K-yes.

Mr. Burns made a motion to adjourn the Regular Meeting at 7:39 p.m. Augustine second. Vote: A-yes, B-yes, K-yes.

The Board reviewed and signed purchase orders, the September Bank Reconciliation and bills.

The minutes of the meeting were approved by:

Trustee Meeting

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