

## Zoning Fee Schedule

### Effective August 17, 2022

Description	Residential Construction (R1 & R2 Districts)	Business, Industrial, and Recreational Construction (B1, B2, I1 & I2 Districts)
<b>New Construction Principal Buildings/Structures</b>	\$75.00 plus \$.08¢ per square foot	\$250.00 plus \$.08¢ per square foot
<b>Accessory Buildings/Structures</b> Includes and not limited to cabanas, decks, detached garages, gazebos, pavilions, sheds etc.	\$75.00 plus \$.08¢ per square foot Note: Only the square footage of second story usable space will be computed for fee purposes.	\$250.00 plus \$.08¢ per square foot Note: Only the square footage of a second story usable space will be computed for fee purposes.
<b>Accessory structures</b> Includes and not limited to arbors, outdoor fireplaces, outdoor kitchens, etc.	\$75.00	\$75.00
<b>Additions</b> Includes and not limited to attached garages decks, porches, sunrooms, etc.	\$75.00 plus \$.08¢ per square foot	\$250.00 plus \$.08¢ per square foot
<b>Fences</b>	A No fee permit application required	A No fee permit application required
<b>Swimming Pools</b> Above and Inground pools having a water depth of two feet or more; to include hot tubs and spas	\$75.00	\$75.00
<b>Ponds and Lakes</b>	\$75.00	\$75.00
<b>Agricultural Exemptions</b>	A No fee permit application required Exemption form must be filled out.	A No fee permit application required Exemption form must be filled out.
<b>Alternative Energy Facilities</b>	\$75.00	\$150.00
Description	Residential, Business, Industrial, and Recreational (R1, R2, B1, B2, I1, I2 Districts)	
<b>Signs</b>	Signs advertising a business or services, other than a home occupation, being operated on the premises. No additional fee shall be charged to alter an existing sign except in the event the alteration requires an increase in size or is due to a change in the type of business.	
<b>Permanent Signage</b>	\$75.00 Includes new and enlargement of existing signs	
<b>Temporary Signs/Banners</b>	<ol style="list-style-type: none"> <li>1) \$1.00 per day, for a maximum total duration of 180 days in the same calendar year;</li> <li>2) \$5.00 per week (Monday through Sunday), for a maximum total duration of 180 days in the same calendar year; or</li> <li>3) \$75.00 for a maximum total duration of 180 days in the same calendar year; with presentation of advance display of schedule.</li> </ol> <p>Note: Non-profit organizations with 501(c)(3) status may obtain a no-fee permit for a maximum display duration of eight days per event.</p>	

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Any request for the following shall be accompanied by a minimum non-refundable fee of:

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<b>Appeal or Variance</b>	\$550.00 for one appeal and/or variance request \$250.00 for each additional appeal and/or variance request on the same application \$300.00 per extension/extended meeting (See definitions)	\$750.00 for one appeal and/or variance request \$250.00 for each additional appeal and/or variance request on the same application \$300.00 per extension/extended meeting (See definitions)
<b>Conditional Zoning Certificate Similar Use Findings</b>	\$550.00 per Conditional Zoning Certificate (Conditional Use Permit) request \$300.00 per extension/extended meeting (See definitions)	\$750.00 per Conditional Zoning Certificate (Conditional Use Permit) request \$300.00 per extension/extended meeting (See definitions)
<b>Conditional Zoning Certificate Compliance/Reapplication</b>	\$550.00 if it is determined that the Conditional Zoning Certificate needs reviewed for compliancy or reapplication is deemed necessary.	\$750.00 if it is determined that the Conditional Zoning Certificate needs reviewed for compliancy or reapplication is deemed necessary.
Description	Residential, Business, Industrial, and Recreational (R1, R2, B1, B2, I1, I2 Districts)	
<b>Change of Allowable Use</b>	A no fee Change of Use permit application is required. A Conditional Use Zoning Certificate shall be on file, if applicable.	
<b>Zoning Map/Text Amendment</b>	\$1,000.00 No part of this fee shall be returned whether the amendment is adopted, modified or rejected. (Fee waived for government agency)	
<b>Additional Meeting Requested by Applicant</b>	\$300.00 for any meeting requested by the <u>applicant</u> outside of a regularly scheduled meeting. This includes special meeting requests. (Fee waived for government agency)	
<b>Site Plan Review Similar Use Findings Without proposed land disturbance</b>	\$500.00 Includes informal discussion, preliminary and final site plan reviews.	
<b>Site Plan Review Similar Use Findings With proposed land disturbance</b>	\$1,000.00 Includes informal discussion, preliminary and final site plan reviews.	
<b>Planned Unit Development (PUD) Application</b>	\$1,000.00 Includes informal discussion, preliminary and final site plan reviews.	
<b>Application for subdivision of parcel (Lot split / combination / replat)</b>	\$50.00 per lot	

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Description	Residential, Business, Industrial, and Recreational (R1, R2, B1, B2, I1, I2 Districts)
<b>General Administrative</b>	
<b>Zoning Book Includes District Map</b>	\$15.00 if picked up at Zoning Office \$20.00 when mailed
<b>Comprehensive Plan</b>	\$10.00 if picked up at Zoning Office \$15.00 when mailed
<b>Professional Costs</b>	
<b>Actual Cost</b>	<p>In the event the Township Board of Zoning Appeals, the Township Zoning Commission and/or the Hinckley Township Board of Trustees find it necessary to obtain any planning, legal, engineering or other expert testimony, all expenses will be borne by the applicant.</p> <p>When the Township Zoning Commission receives an applicant fee for third-party planning assistance, the funds shall be deposited into the zoning fund. Payments to the third-party planning firms will be paid from this applicant fee. Any balance remaining upon completion of the third-party planning assistance process shall be refunded to the applicant from the zoning fund.</p> <p>If a court stenographer is requested by the applicant or is required, the cost shall be paid by the applicant.</p> <p>The zoning secretary shall keep record of the township cost, thus billing the applicant monthly and the amount shall be due and payable thirty (30) days from the statement.</p>
<b>Financial Guarantee</b>	In the event the Township Board of Zoning Appeals, the Township Zoning Commission and/or the Hinckley Township Board of Trustees find it necessary to require financial guarantee, the Township Board of Trustees may require a completion bond in an amount up to 10% of the estimated project cost.
<b>Penalties</b>	<p>\$50.00 will be charged for any required inspection not called in.</p> <p>1) First / stake inspection (location of proposed structure and property lines) 2) Second / foundation or footer (or holes dug) inspection</p> <p>\$50.00 will be charged for any failed inspection resulting in re-inspection.</p> <p>Hinckley Township Zoning Certificate <b>permit fees will be doubled</b> for any construction project that begins prior to obtaining a required permit.</p>
<b>Definitions</b>	<p>Extension (Extended): Applicant needs to provide more details and requires additional meeting or public hearing. (Additional fee required)</p> <p>Continuation (Continued): Board of Zoning Appeals or Zoning Commission needs to compile/obtain more information and requires a continued meeting or public hearing. (No additional fee required)</p>