

Hinckley Township Trustees Regular Meeting
August 3, 2021

Chairman Burns called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on August 3, 2021. Present were Trustees Burns, Augustine and Kalina, Fiscal Officer Martha Catherwood, Police Chief Centner, Fire Chief Grossenbaugh, Road Superintendent Mike Behary, 1 member of the press, 14 residents in person and 13 residents remote via Zoom.

Burns made a motion to approve the minutes from July 20, 2021 Regular Meeting. Augustine second. Vote: A-yes, B-yes, K-yes

Burns made a motion to approve the minutes of the July 29, 2021 Special Meeting. Augustine second. Vote: A-yes, B-yes, K-yes

FIRE

Augustine made a motion to move Lee Brass' hourly rate to \$16.54 and Josh Spanulo's hourly rate to \$15.30 effective September 1, and John Regrut's hourly rate to \$16.54 effective immediately. Kalina second. Vote: A-yes, B-yes, K-yes

Augustine made a motion to accept the resignation of Chris Blair effective August 7, 2021. Kalina second. Vote: A-yes, B-yes, K-yes

Augustine made a motion for appropriations not to exceed **\$275** for garden hose reels through **Gempler**. Kalina second. Vote: A-yes, B-yes, K-yes

Augustine made a motion for appropriations of **\$1,179.34** from **Goodyear Tire** for (2) tires for Tanker 32. Kalina second. Vote: A-yes, B-yes, K-yes

Chief Grossenbaugh noted that the Stuff-a-Squad event to collect school supplies for Hinckley Elementary will be held on Sunday August 22 from 2:00 to 5:00 p.m. In addition, the annual Touch-a-Truck will return on Sunday, September 26 from 1:00 to 4:00 p.m.

Augustine began a discussion on the current fire wages noting that the current paramedic pay has a huge discrepancy between our community and surrounding communities. The Trustees agreed that wages must be comparable to surrounding communities due to the competitive aspect of fire department hiring practices. Burns encouraged more individuals consider going into the safety service field as a career. Kalina noted that the wage jump was significant and suggested a 3% annual increase over the course of three years would be a more palatable solution.

Chief Grossenbaugh explained that the goal is have full-time staffing in the future but the immediate need is to retain the current members. He feels that maintaining wage parity with surrounding communities will assist in that effort.

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Augustine motioned to adopt **Resolution #080321-01**, amending the Organizational Meeting Minutes to reflect new wages effective August 8, 2021. New wages as follows:
Paramedic/Firefighter from \$16.54 to \$18 per hour
Chief Engineer, Medical Officer and Fire Inspector from \$17.05 to \$18.25 per hour
Lieutenants from \$18.21 to \$18.75 per hour.

Burns second. Vote: A-yes, B-yes, K-yes

Mr. Kalina introduced Arthur Smith of OHM Advisors to discuss their proposal to undertake a Hinckley Township Comprehensive Plan Audit. OHM Advisors had facilitated the Township's last Comprehensive Plan Update in 2015 and the Trustees felt that their knowledge of the Township would benefit the current inquiry as to reviewing areas of the 2015 document.

Mr. Smith indicated that OHM Advisors feel that an audit of the current Plan would be the best place to begin. The current Plan may need modifications based on current development and demographics, but may not require a total overhaul. He stated that a need to review the current zoning language may be required also. Mr. Smith outlined a series of client team meetings and public meetings to achieve this goal. The Trustees discussed establishing a group of community members to participate in this process. Mr. Smith felt that the committee should include no more than twelve individuals, but added that increased participation from the entire community should be encouraged during future public information-gathering parts of the project. Mr. Smith answered several general questions regarding the process.

Kalina made a motion to adopt **Resolution #080321-02**, contracting with OHM Advisors for an amount not to exceed \$7,500 to perform a Hinckley Township Comprehensive Plan. Funds shall be appropriated out of the General Fund. Augustine second. Vote: A-yes, B-yes, K-yes

POLICE

Augustine began a discussion on the choice on whether to renovate the current Township Administration Building to accommodate the Police Department, or to renovate and expand the current Police Station. Chief Centner feels that the addition is the proper way to go and noted that the building was originally built to be added onto. He believes that it will fit the needs of the Police Department for 25 years. Mr. Kalina and Ms. Augustine agreed. Mr. Burns expressed his feelings that that option is a short-term solution and feels the community will be better served for fifty years by modifying the current Township Administration Building.

Discussion ensued as to which architectural firm that submitted presentations may be better suited to the addition/remodel of the current police building. The board discussed the benefits of using Domokur for the renovation of the Administration building versus using LaBella for the addition to the current police station. It was determined that the addition to the current station would be a project that would only encompass the administration offices and that the expertise of police build that Domokur offered would be better suited for the renovation of the Administration building. LaBella is owned and operated by twelve people who would all have a

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hands in the project and therefore be fully invested in the project. Additionally, LaBella is an inclusive firm so the need to hire outside contractors would be minimal. It was agreed that a contract discussion would be undertaken with LaBella Architects.

Augustine made a motion to adopt Resolution **#080321-03** to approve a contract submission by Labella Architects for the addition/remodel of the current Police Station. Kalina second. Vote: A-yes, B-yes, K-yes

SERVICE

Burns made a motion to adopt **Resolution #080321-04**, contracting with Cargill Inc. for road salt at \$40.31 per ton at a maximum of 990 tons. Kalina second. Vote: A-yes, B-yes, K-yes

Burns mentioned that the Bethany Lane contract requires some small engineering amendments and then will be sent to the Medina County Prosecutors Office for review.

TRUSTEES

Kalina presented a River Woods Subdivision Replat #4 relocating lot lines for Trustee signatures.

Kalina informed the audience about upcoming zoning meetings and stated that a Conditional Use application has been submitted by the Buzzard Cove Scream Park and the Public Hearing will be held on August 25, 2021.

Kalina gave a Reserve at Pine Valley Phase 1 update and stated that the development will be reviewed by the Medina County Planning Commission tomorrow and the Zoning Commission for site plan review on Thursday. The Bond for the temporary turn around has been received by the Township.

Kalina displayed the new safety vests that are being worn by the Township Zoning Inspectors to better identify themselves.

Augustine made a motion to purchase seven (7) 6x6x8 #39 timbers at **Home Depot** for an amount not to exceed **\$200.00** on behalf of the Hinckley Garden Club's project for the Historical Society building. Burns second. Vote: A-yes, B-yes, K-yes

Augustine started a discussion about an Insurance Committee. She suggested that the Trustees check their calendars and set a date to meet with the Insurance agent.

Augustine discussed the Hinckley Township website needs updated and she would like to send Chris Mewed and Jen Amburn to a training session provided by the Ohio Township Association.

Augustine made a motion for an Educational Appropriation for Chris Medwid and Jen Amburn to attend a webpage development training session provided by the Ohio Township Association

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on Thursday, August 19 at a non-member fee of **\$30.00** each. Burns second. Vote: A-yes, B-yes, K-yes

Augustine read a letter from 14-year-old Holly Glasberg who is interested in volunteering several hours a week for the Township. The Trustees thanked Holly for her interest and will discuss volunteer opportunities assisting in the Township office with Ms. Peterlin.

Augustine reminded the audience that the next Chamber Meeting is August 5th at Brongers Park at 11:30 a.m.

Augustine informed the audience that the Kimble Recycling interruption will not affect Hinckley Township.

A brief discussion was held regarding duplicate Ohio Edison poles within the Township. Ms. Augustine asked that residents contact her about any poles casing concern.

Augustine mentioned an email from Ms. Long about inviting a Western Reserve Land Conservancy (WRLC) representative to give a public presentation informing private property owners on how they can preserve their land. All agreed to move forward on this idea and Mr. Burns will contact WRLC.

Burns discussed a request via the Hinckley Seniors Group about replacing the carpet in the senior meeting room. All agreed that the replacement was necessary and will investigate laminate flooring options.

Burns made a motion to adopt **Resolution #080321-05** as follows:

WHEREAS, a depository contract has been duly entered into with the following institutions:

Westfield Bank
Huntington National Bank

for the deposit of active/interim monies of Hinckley Township.

THEREFORE, BE IT RESOLVED that the Board of Hinckley Township Trustees accepts the above listed financial institutions as depositories for the period of August 23, 2021 – August 22, 2026. In addition, the Board of Hinckley Township Trustees approves the depository contracts between Hinckley Township and the above listed financial institutions.

Augustine second. Vote: A-yes, B-yes, K-yes

Burns made a motion to adopt **Resolution #080321-06**, authorizing a Then and Now Purchase Order for Domokur Architects. Augustine second. Vote: A-yes, B-yes, K-yes

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Augustine made a motion to cease Public Fax and Copy Services outside the Public Records Request Policy. Burns second. Vote: A-yes, B-yes, K-yes

Kalina made a motion to adopt **Resolution #080321-07**, approving renewing the annual employee health and life insurances effective October 1, 2021 for all full-time employees and elected officials. The medical and life insurance is renewed through Medical Mutual of Ohio and vision and dental insurance through Ameritus. Augustine second. Vote: A-yes, B-yes, K-yes

Kalina made a motion to approve **Resolution #080321-08**, which provides healthcare, life, vision and dental benefits to full-time Hinckley Township Police Department personnel, elected officials and full-time nonunion employees pursuant to the terms of the Hinckley Township Police Department Collective Bargaining Agreement (Effective: October 1, 2021) for the period of 10/1/2021-09/30/2022. Augustine second. Vote: A-yes, B-yes, K-yes

Following the Fiscal Officer advising the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Augustine made a motion to adopt **Resolution #080321-09**, as follows:

A RESOLUTION TO ACCEPT THE MATERIAL TERMS OF THE ONE OHIO SUBDIVISION SETTLEMENT PURSUANT TO THE ONE OHIO MEMORANDUM OF UNDERSTANDING AND CONSISTENT WITH THE TERMS OF THE JULY 21, 2021 NATIONAL OPIOID SETTLEMENT AGREEMENT

WHEREAS, Hinckley Township is a political subdivision of the State of Ohio formed and organized pursuant to the Constitution and laws of the State of Ohio; and

WHEREAS, the people of the State of Ohio and its communities have been harmed by misfeasance, nonfeasance and malfeasance committed by certain entities within the Opioid Pharmaceutical Supply Chain; and

WHEREAS, the State of Ohio, through its Attorney General, and certain Local Governments, through their elected representatives and counsel, are separately engaged in litigation seeking to hold Opioid Pharmaceutical Supply Chain Participants accountable for the damage caused by their misfeasance, nonfeasance and malfeasance; and

WHEREAS, the State of Ohio, through its Governor and Attorney General, and its Local Governments share a common desire to abate and alleviate the impacts of that misfeasance, nonfeasance and malfeasance throughout the State of Ohio; and

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WHEREAS, Hinckley Township approves of the One Ohio Memorandum of Understanding (“MOU”) relating to the allocation and the use of the proceeds of any potential settlements described; and

WHEREAS a settlement proposal is being presented to the State of Ohio and Local Governments by distributors AmerisourceBergen, Cardinal, and McKesson (collectively the “Settling Distributors) to resolve governmental entity claims in the State of Ohio using the structure of the One Ohio MOU and consistent with the material terms of the July 21, 2021 National Opioid Distributor Settlement Agreement; and

WHEREAS, the Hinckley Township Board of Trustee (“[Board]”), at a special meeting held on July 29, 2021, adopted a motion to approve participation in the July 21, 2021 Opioid Distributor Settlement under the terms of the July 28, 2021 One Ohio MOU, in a form approved by the Medina County Prosecutor’s Office; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Hinckley Township, Medina County, Ohio, that:

Section 1. The Medina County Prosecutor is hereby authorized to indicate Hinckley Township’s consent to participation in the July 21, 2021 Opioid Distributor Settlement under the terms of the July 28, 2021 One Ohio MOU, by executing any required documents in a form approved by the Medina County Prosecutor’s Office.

Section 2. It is hereby found and determined that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board or committees, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with the law.

Section 3. This Resolution shall be in full force and effect from and immediately after its adoption.

Kalina second. Vote: A-yes, B-yes, K-yes

Mrs. Catherwood stated the Fund Status is currently \$6,631,801.03.

Burns made a motion to adopt Resolution **#080321-10** approving the Purchase Order Listing as follow:

Blanket Certificates – 72-2021

Purchase Orders – 60 through 66-2021

For the amount as vendors as documented.

Augustine second. Vote: A-yes, B-yes, K-yes

Burns made a motion to pay the bills and payroll in the amount of \$136,831.54. Augustine Vote: A-yes, B-yes, K-yes

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Burns made a motion to adjourn at 8:35 p.m. Augustine second. Vote: A-yes, B-yes, K-yes