

Hinckley Township Trustees
Regular Meeting- March 16, 2021

Chairman Burns called the Board of Trustee meeting to order at 6:31pm. Trustees Burns, Augustine and Kalina and Fiscal Officer Catherwood was present in person. 15 residents joined via Zoom.

Burns motioned to approve the minutes from March 2, 2021. Augustine second. Vote: A-yes B-yes K-abstain

David Corrado from the Medina County Fiber Network (MCFN) joined the meeting via Zoom. He informed the Board that they have begun construction for residential fiber services in Seville and Westfield Center and will be heading North. Corrado talked about the need to place access nodes in the township to allow for a fiber branching point. He explained where they are placed and that the equipment acts as the backbone for fiber network to branch out into the community. Hinckley has higher housing concentrations than other townships in the county and nodes will be different than other townships. MCFN wants to set the node inside a township owned building and is asking for permission to use space from the city. MC Fiber Network will survey township buildings in the coming days to find and recommend best location. The equipment pulls little power and is comprised of several small electronic boxes the size of two brief cases and a 2ft cube. In exchange MCFN will compensate the township with a \$400 annual stipend to offset electric costs, and may install a backup generator if Township does not have one available. The Township would be able to utilize the generator for critical backup of its own computers. Burns asked who owned the equipment and Corrado explained that MC Fiber Network owns the equipment. Burns asked about when the competition amongst end suppliers would ensue because, as it was presented at the meeting, only one private supplier is involved, Medina Fiber Network (not Medina County Fiber Network). Corrado replied that Hinckley would be a single carrier until about 5 years when the equipment is mature and 50,000 users are onboard. Discussion ensued on price points but Corrado's internet became intermittent and eventually he was dropped from the call ending the meeting.

Further discussion was tabled until MCFN can do a site survey of City Hall. MCFN is to contact Mike Behary to arrange for site access

Police:

Chief David Centner joined virtually.

Augustine motioned for appropriations to purchase side running board lighting for a new police vehicle through **HG2 Emergency Lighting** at a total cost of **\$829.00**. Kalina second. Vote: A-yes B-yes K-yes

Augustine motioned for appropriations for the new cruiser setup through **North Coast Two-Way Radio** at a total cost of **\$11,800.79**. Augustine explained that they budgeted for two vehicles, but at this time are only purchasing one vehicle. This will be for the new police truck which will be added to the fleet to accommodate the expanded number of officers and since it is not replacing a vehicle, the installation costs are higher. Kalina second. Vote: A-yes B-yes K-yes

Augustine motioned for appropriations to purchase 15 Howard Leight Sound Amplification Electronic Shooting Earmuffs through **Amazon** for a total cost not to exceed **\$800.00** Kalina second. Vote: A-yes B-yes K-yes

Augustine motioned for appropriations to purchase 2 new body cameras, 1 - 6-port Multi-Dock Charging/Data transfer station, 1 - Eyewitness HD Cruiser Camera, 1 - wireless transfer package and

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officer camera mounts through **Kustom Signals Inc.**, at a total cost of **\$7,549.76**. Kalina second. Vote: A-yes B-yes K-yes

Augustine motioned for appropriations to purchase a cruiser radar for the new cruiser through **MPH Industries** at a total cost of **\$1,595.00**. Kalina second. Vote: A-yes B-yes K-yes

Augustine motioned for Travel Appropriations for the following training opportunities:

- Advanced Vehicle Driving Course through **Drive Team/EROCC** for 13 officers to be scheduled at various times through 2021 at a total cost of **\$3,835.00**.
- **Field Training Officer Course** for Ptl. Parente and an officer to be determined on August 16-20 at the Streetsboro Police Department for a total cost of **\$700.00**.
- **Sex Crimes and Child Abuse for Patrol and New Investigators** on May 24-28 at the North Royalton Police Department for Ptl. Kinney and Ptl. Parente at a total cost of **\$990.00**. Kalina second Vote: A-yes B-yes K-yes

Fire:

Chief Jestin Grossenbaugh joined virtually

Augustine motioned for appropriations for the Annual Squad "B" maintenance from **W.W.Williams**, including ladder and pump tests, on Engines 31-1, 31-2 and 32 at a cost of \$1,295 each and on Squad 37-1 and 37-2 at a cost of \$875 each. Total cost is **\$5,635.00**. Kalina second Vote: A-yes B-yes K-yes

Augustine motioned to enter into a 1 (one) year contract with **Jackson Comfort Systems** for 1 (one) heating complete maintenance visit with filter replacement and 1 (one) cooling complete maintenance visit with filter replacement for a total cost of **\$773.00**. Kalina second Vote: A-yes B-yes K-yes

Augustine motioned for appropriations to purchase the 2020 Heartsaver and First Aid video for CPR certifications from the **American Heart Association** at a cost of **\$180.00**. Kalina second. Vote: A-yes B-yes K-yes

Augustine motioned for appropriations to build and install lockers through **Precision Painting and Home Repair** at a cost of **\$925.00**. Kalina second. Vote: A-yes B-yes K-yes

Augustine motioned for the following compensation changes - John Regrut move from 0-12 months' pay to his full rate of \$15.30 effective April 9, 2021 and Sarah Maximovich – move from 0-12 months' pay to her full rate of \$16.54 effective April 24, 2021. Kalina second. Vote: A-yes B-yes K-yes

Augustine motioned to accept the resignation of Dominic LaMarcus effective 4/01/2021. Kalina second. Vote: A-yes B-yes K-yes

Chief Grossenbaugh reminded everyone that there will be a Blood Drive on Saturday in the old Fire Station bays from 10a-3p. This will be the largest one to date.

Zoning:

Kalina discussed the quarterly report for Zoning that should be done by the next meeting.

The Trustees held a discussion on a possible land donation with limited access on State Road, the land is currently held in a land conservancy. This topic will be discussed further at a future meeting.

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Kalina motioned to appoint Marcus Fisher to the Zoning Commission to fill a member vacancy. Fisher is currently the first alternate. His term will expire on 12/31/2025. Augustine second Vote: A-yes B-yes K-yes]

The Trustees agreed to advertise for Zoning Commission Alternate position, which was opened by the Fisher appointment. Applications will be accepted until April 2 at noon.

Kalina updated the board on Zoning items, including Zoning Regulations Chapter 18 - Alternative Energy Facilities. The Board has been clarifying Solar Arrays and Panels Regulations.

Kalina then commented on his transition into the Trustee role and plans to have weekly meetings with the employees of the Administration Department.

Augustine motioned to go into executive session at the end of the meeting to investigate charges of two Hinckley firefighters. Burns second. Vote: A-yes B-yes K-yes

Augustine motioned to rescind a motion from December 17, 2019, " discontinuing the use of the Hinckley Township Facebook page and all other forms of Township social media platforms outside of the Hinckley Township website". Kalina second.

Ms. Augustine stated that the motion was broad, and she did not want to deny future boards access to social media. She felt there was no need to regulate use of township social media if none existed. The Trustees discussed the limitations and the ability for residents to communicate with the Township. Discussion ensued on whether the motioned restricted individuals from commenting on social media platforms.

Vote: A-yes B-no K-yes

Ms. Augustine made a motion to amend **Resolution #030321-02** and accept as amended **Resolution #031621-01** to post a Request for Qualification (RFQ) for architectural firms for a police station addition in the Medina County *Gazette* on **Tuesday, March 23, 2021**. All bids must be received by the Township no later than noon on April 30, 2021. Burns second Vote: A-yes B-yes K-yes

Augustine reminded residents of the Senior Well Checks and will put on the website to remind residents that the service is available.

Augustine discussed the email Newsletter. Currently, 350 people are registered. To receive the Newsletter, residents should go to Hinckleytp.org home page and click "Register".

Augustine informed residents of the Hinckley Women's Club EGG-Coitional Easter Drive Through on April 3 at Our Lady of Grace Church.

Augustine reminded residents of the Community Garden, which is free for all residents and located behind the fire station. Go to the website or call Suzanne Peterlin if you are interested.

Augustine spoke with Medina County Board of Health Krista Wasowski: Vaccines are rolling out and she encouraged the Township to host the Memorial Day Parade and to start opening Township Rentals

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starting June 1. Burns suggested opening rentals and hosting the parade with the caveat that things may change if there is an outbreak. All Trustees agreed. Discussion ensued on cleaning fees, but was tabled until research is done.

Burns discussed his previous meeting with Ohio Edison. Based on the discussions with Ohio Edison last week and the data that was shared Burns would like to have our service superintendent instruct the developer at the Trails of Redwood Falls to install 2 LED street lights . One at the intersection of Skyland Falls on 303 and the other and Hayden and Stony Hill. All Trustees agreed.

Mike Beharry joined virtually to discuss the road paving bid for 2021 projects.

Burns motioned to approve **Resolution 031621-02, to hire Perk Co. Inc. of Cleveland, Ohio** to provide road repair services to Bellus Road between State Road and East to the township line using the process of Mill/Fill 411 hot mix for a cost of **\$183,299.00**. Perk Company was the lowest bidder. This bid is contingent on submission of proper paperwork provided by the contractor and approval of Township legal counsel. Augustine second. Vote: A-yes B-yes K-yes

Burns motioned to approve **Resolution 031621-03, to hire Melway Paving Co. of Holmesville Ohio** to provide road repair services to Maple Hill Road for a total cost of **\$25,700.00**. Melway Paving was the lowest bidder. This bid is contingent on submission of proper paperwork provided by the contractor and approval of Township legal counsel. Augustine second. It was decided to inform residents when paving projects will begin. Vote: A-yes B-yes K-yes

Burns motioned to approve **Resolution 031621-04, to contract with TTX Teletronics** for SONICWALL TZ500 firewall protection for a cost of (\$2,888.00) and Professional Services (\$600.00) for a total cost of **\$3,488.00** for the 3-year term. This firewall is to protect against intrusions through our telephone systems. The contract that expires in 3 years (2024) from execution and will expire prior to the expiration of other telephone contract services with TTX. Augustine second. Vote: A-yes B-yes K-yes

Burns highly recommended that the township investigates all telephone options at the time of this Firewall contract expiration. Technology has been advancing at record pace and by 2024 many new and possibly substantially less expensive options will exist.

The Trustees will host a regular meeting with the Hinckley Elementary School via ZOOM tentatively set for April 20, 2021. The time is to be determined based on the school's availability. Burns will contact Mr. Carpenter to finalize. All Trustees agreed.

The Service Department received Bethany Lane road repair estimates from the Medina County Engineers Office. The County estimated the cost to repair the remaining portion of Bethany Lane at \$275,000. Burns contacted Andy Conrad by phone and is awaiting a reply on what engineering assistance can be provided to prepare bid specs.

Burns said in preparation for mowing and growing season maintenance, please remove all fall and winter decorations at the cemeteries by April 1st or they will be discarded.

Fiscal Officer:

Ms. Catherwood stated the Fund Status if \$6,274,170.45.

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Augustine motioned for **Resolution 031621-05** for an Amended Certificate of Estimated Resources from the Medina County Auditors Office due to the confirmation of grant funding through the MARCS grant. Burns second. Vote: A-yes B-yes K-yes

Burns motioned to pay bills in the amount of \$100,854.76. Kalina second. Vote: A-yes B-yes K-yes

Public Questions & Comments:

No questions

Adjournment:

Augustine motioned to Adjourn to Executive Session at 8:21pm.

Augustine made a motion to adjourn out of executive session at 8:44 pm. Burns second. Vote: A-yes B-yes K-yes

Mr. Burns made a motion to adjourn the regular trustee meeting at 8:44 pm. Kalina second. Vote: A-yes B-yes K-yes

The Board reviewed and signed the payroll, purchase orders and bills.

The minutes of the meeting were approved by:

