

Trustee Meeting- December 1, 2020

Chairman Schulte called the meeting of the Hinckley Township Board of Trustees to order at 6:31 p.m. on December 1, 2020. Present were Trustees Melissa Augustine, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, 1 residents and 0 reporters. All joined the Pledge to the Flag.

Mr. Schulte made a motion to approve the Regular Meeting Minutes of November 17, 2020. Burns second. Vote: A-yes B-yes, S-yes.

Mr. Schulte made a motion to approve the Special Meeting Minutes of November 25, 2020. Burns second. Vote: A-yes, B-yes, S-yes.

FISCAL OFFICER

At Mrs. Catherwood's request her items were moved to the beginning of the meeting due to the inclement weather.

Mr. Burns made a motion to adopt **Resolution #120120-01** approving the following fund reallocations:
\$10,000 from 2192-220-190-0000 (Salaries) to 2192-220-360-0000 (Contracted Services)
\$10,000 from 2192-220-190-0000 (Salaries) to 2192-220-599-0000 (Other Expenses)
\$2,000 from 1000-110-141-0000 (Legal Counsel) to 1000-110-230-0000 (Workers' Comp)
\$2,500 from 2031-330-360-0000 (Contracted Services) to 2031-330-351-0000 (Electricity)
Augustine second. Vote: A-yes, B-yes, S-yes

Mr. Schulte made a motion to approve the annual membership with the Greater Akron Chamber for \$400.00. This membership is required to obtain the Township's Medical Mutual Plan pricing. Burns second. Vote: A-yes, B-yes, S-yes.

Mr. Schulte made a motion to adopt **Resolution #120120-02** approving Township paid HRA deductible refunds to the following eligible employees; Bruce Linville (\$600.00) and Seth Miracle (\$300.00). Burns second. Vote: A-yes, B-yes, S-yes.

Mrs. Catherwood stated the fund balance is \$5,475,933.94.

Mr. Schulte made a motion to pay the payroll and bills in the amount of **\$19,506.35**. Burns second. Vote: A-yes, B-yes, S-yes.

At this time Mrs. Catherwood excused herself.

Mr. Burns stated that the meeting now is being taped for transcription purposes.

POLICE

Chief Centner requested approval of the Board of Trustees to form an Auxiliary Unit within the Hinckley Police Department. Chief Centner explained that the Auxiliary Unit would be made up of commissioned and non-commissioned civilians. This will allow the department to expand on potential candidates for future employment.

Township fees include Workmen's Compensation and insurance coverage. Chief Centner estimated the cost of insurance at \$49.00 annually for noncommissioned participants and \$69.00 annually for commissioned participants. He stated that the group would consist of six to eight people to assist in directing traffic for special events, storms and other township emergencies. Ms. Augustine inquired as to creating policy and procedures.

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Chief Centner replied that Lexipol will create a policy for Hinckley. Ms. Augustine also inquired as to which vehicles would be utilized, Chief Centner replied that township vehicles will be utilized by the unit. Mr. Burns asked if the insurance rates provided covered the cost of driving township vehicles to which Chief Centner responded that it did.

Ms. Augustine made a motion to adopt **Resolution #120120-03** approving the creation of a Hinckley Township Police Department Auxiliary Unit. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve the annual purchase of a 2021 **Central Square App** for Field Operations at a cost of **\$1,440.00**. Burns second. Vote: A-yes, B-yes, S-yes.

Chief Centner explained that the Field Operations App allows the officers to upload pictures immediately for better records management. There is a \$20.00 per officer cost annually.

Ms. Augustine made a motion to approve the purchase of Safety Spotter Arms from **Rogue Fitness** at a cost of **\$256.50**. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve the purchase of a new file server, Microsoft User License for email and a computer with dual monitors for the Police Department Administrative Office (includes setup and installation) from **TAC Computer** at a total cost of **\$12,086.67**. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to adjourn the regular meeting and go into Executive Session to discuss police disciplinary issues at 6:46 pm. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to adjourn the executive session and enter back into the regular meeting at 6:53 pm. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to adopt **Resolution # 120120-04** approving disciplinary action as determined by Police Chief Centner. Burns second. Vote: A-yes, B-yes, S-yes.

FIRE

Ms. Augustine made a motion to approve William Hetzel's increase in compensation to the full rate of \$16.54 as per the Organizational Meeting minutes. Mr. Hetzel has completed his probationary period and has 8-plus years of EMS/ Fire service experience. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve Dino Lamarca's return from leave of absence effective December 1, 2020 at a rate of \$16.54 as per the Organizational Meeting minutes. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to accept the resignation of firefighter John Otcasek effective December 2, 2020. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve the purchase of a 75" Samsung TV from Best Buy at a cost not to exceed \$700.00 for virtual fire education. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine made a motion to approve the purchase of an ECHOGEAR Full Motion TV Wall Mount from Amazon at a cost not to exceed \$100.00. Burns second. Vote: A-yes, B-yes, S-yes.

Chief Grossenbaugh stated that the Boot Drive was a success and raised \$3,800.00, the highest amount to date. Monies will be utilized for gift bags for seniors, emergency needs of citizens in fire situations, and savings for an ATV.

SERVICE

Mr. Burns expressed his appreciation to the three-person Service Department team for their efforts during the current snowstorm.

ZONING

The Trustees reviewed and signed a lot consolidation for the Filip-Boston Road property.

Mr. Schulte outlined the preliminary plans for a proposed Pride One Senior Housing development and the Board of Zoning Appeals variance applications that are pending. The Zoning Department is awaiting the applications, but have not received to date. He will provides updates as the proposal moves forward in order to educate the public about the project, he added that this differs from the Terry Development senior housing proposal in that, this proposal does not require a rezoning.

CEMETERY

Mr. Schulte presented the Third Quarter Cemetery Report which included 11 lots sold and six burials. Total Q3 fees collected were \$8,572.00.

TRUSTEES

Ms. Augustine made a motion to approve the purchase of holiday décor for the Hinckley Garden Club to install in the amount of \$175.00. Burns second. Vote: A-yes, B-yes, S-yes.

Ms. Augustine indicated that in response to a resident concern she went out and confirmed that the recycling truck used temporarily by Kimble clearly identifies itself as a Kimble vehicle. She also asked the Trustees if they agreed that the annual Kimble pricing increases can be posted on the Township website. All agreed and thanked Ms. Augustine for her effort in addressing the resident complaint.

Mr. Burns indicated that the 350 Hinckley has sent the following message to be read at the meeting as follows:

Thank you for adding 350 Hinckley to the agenda for tonight's meeting.

Due to the Covid-19 restrictions, 350 Hinckley will be unable to send a spokesperson to the meeting to present the idea of developing a Sustainability Policy for Hinckley

However, we would like the trustees to review and comment on the two sample policies and discuss the next steps if you choose to move forward adopting a similar policy. Please contact us at hinckley350@gmail.com or our spokespersons at rpearl350@gmail.com and gjenrich350@gmail.com with any questions.

The Trustees discussed the plan as submitted and will address those features that are attainable within the current structure of the Township. It was agreed that many of the policy points are being addressed within the Township's current Master Policy Plan, Ms. Augustine suggested investigating potential grant opportunities aligned with the 350 Hinckley proposal. The Trustees agreed further reviews and discussion of the proposal will continue into 2021.

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Mr. Schulte made a motion to adjourn the Regular Meeting at 7:43 p.m. Augustine second. Vote: A-yes, B-yes, S-yes.

The Board reviewed and signed the November Bank Reconciliation, purchase orders and bills.

The minutes of the meeting were approved by:

