

Ch. Calabro called the November 11, 2020 regular meeting of the Board of Zoning Appeals to order at 7:05 p.m.

Ch. Calabro noted that this meeting is being taped for transcription purposes only and the written minutes and attachments, if any, will serve as the official record of this meeting.

Ch. Calabro stated that due to the Covid 19 Pandemic this meeting is being conducted abiding by the rules of social distancing and will be as brief and to the point as possible.

Roll Found: Calabro, Hoop, Zeleznak, Budd, Schaefer. Ms. Mainzer was absent. Alternate Wolny and Trustee Schulte were present in the audience.

Ch. Calabro asked if everyone had a chance to review the minutes from the October 14, 2020 Board of Zoning Appeals Regular Meeting and if there were any questions, comments, additions or deletions. There were none.

Ch. Calabro asked for a motion to approve the minutes from the October 14, 2020 Board of Zoning Appeals Regular Meeting. Mr. Budd moved and Mr. Schaefer seconded. There was no further discussion. The Board was polled and all were in favor.

Ch. Calabro stated the next regular meeting is scheduled for December 9, 2020. Ch. Calabro stated that they should start thinking about the Organizational Meeting and if there will be any changes to the decision form and the documents related to public hearings. Additionally, they should think about any possible changes to procedures and consider adding more specific detail on the decision form.

Mr. Budd asked for clarification regarding the decision form and Ch. Calabro stated that the decision form as it exists does not include certain information so it's necessary to refer back to the application for certain information. Ch. Calabro stated the decision form should have all necessary information so the form can stand on its own.

Ch. Calabro stated there will be two public hearings on November 25 and the site visits will take place on November 21. Ch. Calabro stated there will possibly be a public hearing on December 23, 2020.

Trustee Schulte stated a senior housing project has been proposed for the corner of Route 303 and W. 130th. Trustee Schulte stated he asked the Zoning Commission if they would like George Smerigan, a certified planner, to assist with the consideration of this proposed senior housing project and Trustee Schulte suggested that the Board of Zoning Appeals could also use Mr. Smerigan as a counselor if they are interested.

Trustee Schulte stated he will make a motion at the next Trustee meeting to hire George Smerigan, certified planner. Trustee Schulte asked the Board if they would like Mr. Smerigan to come to the December meeting and Ch. Calabro stated yes.

Mr. Budd asked if the senior housing project required a variance and Trustee Schulte stated it is a conditional use permit request.

Trustee Schulte stated they anticipate holding meetings in the Town Hall very soon once the virtual meeting equipment set up is completed.

Ch. Calabro asked if there was any further business. There was none.

Ch. Calabro stated she would entertain a motion to adjourn the November 11, 2020 Regular Meeting. Mr. Zeleznak moved and Mr. Schaefer seconded. The Board was polled collectively and all were in favor.

The Regular Meeting was adjourned at 7:23 p.m.

Judi Stupka, Recording Secretary

Minutes Approved: _____, 2020

Josephine Calabro, Chairperson

Jeff Hoop, Vice-Chairperson

Dave Zeleznak, Member

(absent)
Julie Mainzer, Member

Bill Budd, Member

Bill Schaefer, Alternate