

Trustee Regular Meeting – November 19, 2019

Chairperson Becky Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on November 19, 2019. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, 16 residents and 2 reporters. All joined the Pledge to the Flag.

Ms. Lutzko made a motion to approve the minutes from the November 4, 2019, Regular Meeting and the two Special Meeting minutes held on November 12, 2019 as written. Burns second. Vote: S-yes, BCL-yes, B-yes.

FIRE DEPARTMENT

Ms. Lutzko made a motion to approve appropriations to repair the Master Intake Valve on Engine 31 through Fallsway Emergency Equipment for \$1,081.89 as outlined in the quote presented. Schulte second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko made a motion to approve appropriations to purchase foam insulation board and adhesive to insulate bay garage door through Home Depot at a cost not to exceed \$350.00. Burns second. Vote: B-yes, S-yes, L-yes.

Chief Grossenbaugh announced that Chris Milne and Michael Villarreal have completed their first year of employment and their pay rate will increase to \$16.54 an hour. John Otcasek, Dustin Baird, Dominic Lamarca and Anthony Makaryk have completed six months of employment and their pay rate will increase to \$14.35 an hour. All the pay increases will be effective for the month of November and were formally approved at the 2019 Trustee Organizational Meeting.

Ms. Lutzko made a motion approving appropriations for fire station kitchen table glass through Ascherl Studios at a cost of \$246.76. Discussion: Chief Grossenbaugh explained that the glass was accidentally broken, the original glass was purchased by the Hinckley Firemen's Association through Ascherl Studios. Ms. Lutzko noted that Mr. Ascherl is a police officer employed by Hinckley Township. Chief Grossenbaugh replied that due to the unique nature of the glass, the replacement must be purchased from the original vendor. Vote: Schulte second. Vote: B-yes, S-yes, L-yes.

Chief Grossenbaugh announced that the Hinckley Firemen's Association Holiday Donation Drive would take place on December 1, 2019 from 10:00 a.m. to 2:00 p.m. Proceeds go toward providing holiday baskets for Hinckley seniors and the Hinckley Patrolmen's Association annual Shop-with-a-Cop event.

POLICE DEPARTMENT

Ms. Lutzko made a motion to approve appropriations entering into a training agreement with Engage Virtual Range for 2020 at a cost of \$2,700.00. Burns second. Vote: B-yes, S-yes, L-yes. Chief Centner explained that this training would coordinate with live range training.

Ms. Lutzko made a motion to approve a Travel/Educational appropriation for Chief Centner to attend the 2020 Chief's In-Service and Conference through the Ohio Chiefs of Police at a total cost of \$865.00 (Includes registration fee, lodging and meals). Schulte second. Vote: B-yes, S-yes, L-yes. It was noted that the appropriation would be paid in 2020; Chief Centner indicated that early registration is required for good class selections.

Ms. Lutzko made a motion to approve appropriations entering into a training agreement with Police One Academy/Lexipol for 2020 at a cost of \$864.00. Burns second. Vote: B-yes, S-yes, L-yes. Chief Centner explained that this training would merge with the department's current Lexipol policy training.

Ms. Lutzko made a motion to approve appropriations entering into a service agreement with TAC Computers for 2020 at a monthly cost of \$291.00. Burns second. Vote: B-yes, S-yes, L-yes.

SERVICE DEPARTMENT

Mr. Haigh complimented the skills of new Crew Foreman, Mike Behary. Mr. Behary's experience and mechanical skills have already saved the Township from costly outside repairs.

The Trustees held a discussion regarding 2020 road repairs. Mr. Burns detailed the roads identified as priorities in the drive around with Dan Becker from the Medina County Engineers Office, these were Bellus Road and Salem Court. Ms. Lutzko asked Mr. Haigh for more information, Mr. Haigh replied that Salem Court is the worst, he recommended grinding and repaving Bellus Road in 2021, the same process occurred this year on Stony Hill Road. Mr. Haigh added that Jacklin and Skyline Roads are also in need of repair.

Mr. Schulte asked about the cul-de-sac addition on Forest Drive, Mr. Haigh replied that Mr. Becker felt this was a Trustee decision. The Trustees reached a consensus that Salem Court repair and the Forest Drive cul-de-sac should be the 2020 priorities. Mr. Burns replied that he would request the Medina County Engineers Office engineer these two projects. Ms. Lutzko asked Mr. Haigh if he had any additional recommendations, Mr. Haigh replied that he recommends repairing Salem Court.

Mr. Burns made a motion approving the following bulk purchases from Certified Labs:

- Premalube case (48 tubes) at \$325.00
- Free penetrating oil (12 cans) at \$150.00
- 55-gallon drum of 15w40 oil (\$15.80/g) at \$869.00

Total cost: \$1,344.00. Schulte second. Vote: B-yes, S-yes, L-yes. Mr. Haigh indicated that this purchase provides a better product at a lower cost than brick and mortar auto supply resources.

ZONING

Mr. Schulte announced that three Zoning Commission and two Board of Zoning Appeals positions would be up for appointment for 2020. He indicated that Ms. Peterlin would post a notice on the Township website for interested parties to apply.

The Trustees reviewed and signed mylars for the Tannenbaum property on Pine Grove Circle and the final plat for Phase III- Trails at Redwood Falls.

TRUSTEES

Mr. Burns thanked Mr. Haigh and Mr. Behary for clearing the roads during last week's snowfall.

Mr. Burns made a motion to enter into Executive Session to discuss Service Department compensation for a non-union employee. Lutzko second. Vote: B-yes, S-yes, L-yes.

Mr. Schulte informed the Trustees that the hinckleytwp.org domain would be renewed for five years at an annual cost of \$20.99. This is considered a recurring expense.

Mr. Schulte led a discussion regarding necessary repairs to the Maple Hill Cemetery retaining wall. He has obtained one quote for retaining wall restoration and drainage improvements and will work on obtaining additional quotes. Mr. Schulte also indicated that he would like an additional \$1,700.00 for Ridge Cemetery monument repairs in 2020.

Ms. Lutzko made a motion to approve a Travel/Educational appropriation for Trustee Schulte to attend the Ohio Township Association 2020 Winter Conference in Columbus at a total cost of \$347.00 (Includes registration fee, lodging and meals). Burns second. Vote: B-yes, S-yes, L-yes.

Mr. Schulte made a motion to approve **Resolution #111919-01** approving the transfer of PPN 016-03C-19-024 from Hinckley Township to the Estates of Stone Ridge Homeowners Association subject to a perpetual conservation easement. Lutzko second. Vote: B-yes, S-yes, L-yes.

Mr. Schulte made a motion to approve **Resolution #111919-02** approving an amendment (as submitted into the Public Record) to the Subdivision Improvements Security Agreement between Skyland Land Company LLC and Hinckley Township. Lutzko second. Vote: B-yes, S-yes, L-yes.

Mr. Schulte explained that Phase 3 would now consist only of Sub lot 76. This change required all references to Phase 3 in the previous agreement to be changed to Phase 4 within the amended agreement.

Ms. Lutzko informed the audience that Kimble would send a Resident Information Packet to all Township residences the week of December 1, 2019.

Ms. Lutzko led a discussion regarding the possibility of temporarily relaxing the 2-mil, 1983 Police Levy and seeking to put a Road Levy on the ballot. The 1983 Policy Levy brings in \$238,400.00 annually. The Police Department has three additional continual levy's that provide revenue and has an annual carryover. Further discussions between the Board and Chief Centner will investigate this possibility.

FISCAL OFFICER

Mrs. Catherwood stated the fund balance is \$5,101,886.48.

FLOOR

Kris from the Medina County Auditors Office announced that the Board of Revisions would be meeting in January for those residents appealing their valuations.

Ms. Lutzko made a motion to pay the bills for **\$64,248.05**. Burns second. Vote: B-yes, S-yes, L-yes.

The Trustees adjourned into Executive Session at 7:21 p.m.

The Trustees adjourned out of Executive Session at 7:50 p.m.

Mr. Burns made a motion to hire Ken Humberson as a 180-day probationary Service Department non-union employee. Mr. Humberson will receive pay of \$22.67/hr. and one-week of vacation will be loaded upon employment. Lutzko second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko made a motion to adjourn at 7:52 p.m. Burns second. Vote: B-yes, S-yes, L-yes.

The Board reviewed and signed purchase orders and bills.

The minutes of the meeting were approved by:

