

Trustee Regular Meeting – November 4, 2019

Chairperson Becky Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 9:15 a.m. on November 4, 2019. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, 76 students and residents and 2 reporters. All joined the Pledge to the Flag.

Ms. Lutzko welcomed the Hinckley Elementary third-grade students to the trustee meeting. The Trustees, Fiscal Officer and Departments Heads introduced themselves to the students.

Ms. Lutzko made a motion to approve the minutes from the October 15, 2019, Regular Meeting as written. Burns second. Vote: S-yes, BCL-yes, B-yes.

POLICE DEPARTMENT

Ms. Lutzko made a motion to approve appropriations for the purchase of a Records Tracking (Property and Evidence) support computer package that includes a barcode scanner, printer, electronic signature pad and software support through Zuercher at a total cost of \$1,264.00. Schulte second. Vote: B-yes, S-yes, L-yes. Chief Centner explained that this system will allow evidence to be entered electronically resulting in easier tracking and less reliance on paper records.

Ms. Lutzko made a motion to approve the following Travel/Educational appropriations:

- Advanced Search and Seizure- Warrantless Searches and Traffic Stops for Patrol Officers Piroli, Parente, Landis and Singleton through Blue and Gold Law Enforcement Training, LLC., at a cost of \$1,116.00.
- Field Training Officer Seminar for Patrol Officer Singleton through Kaminsky, Sullenberger & Associates at a cost of \$350.00.
- Emotional Survivor for the Female Enforcer for Patrol Officer Parente through Calibre Press at a cost of \$179.00.

Burns second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko noted that the police department recently hired its first female officer in a long time.

FIRE DEPARTMENT

Chief Grossenbaugh presented the monthly report for October, which included 34 total incidents (23/EMS and 11/Fire). Average emergency response time overall for October was 7:53 min. and there were two overlapping calls.

Ms. Lutzko made a motion to hire Blake Kalina as a probationary fire fighter (one-year probationary period) effective November 4, 2019. Schulte second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko administered the oath of service to Blake Kalina.

Ms. Lutzko made a motion to accept the resignation of fire department member John Petro effective October 10, 2019. Vote: Burns second. Vote: B-yes, S-yes, L-yes.

The Trustees presented a Certificate of Recognition to Raegan and Anthony Budi, ages 7 and 5, for their bravery and quick action when their neighbor's home on Sophia Lane caught fire. The youngsters alerted their mother to the fire and assisted her in calling 911 by utilizing the lessons they learned from the Fire Prevention Education Program provided at the Hinckley Elementary School by Lydia Wochna of the Hinckley Fire Department. Ms. Wochna discussed with the students how the Budi's actions saved their neighbor's home from burning.

SERVICE DEPARTMENT

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Mr. Haigh presented the October Monthly Report, which included, 298.75 hours on Roads, 18 hours on Administration, 9 hours on Police Department and 8 hours on Cemetery. Current projects include, berming on Stony Hill, patching, ditching on Bellus Road and three burials. Upcoming scheduled repairs include crack sealing, berming, snow and ice preparation, tree trimming in the right-of-ways and sinkhole repairs.

Mr. Haigh welcomed Mike Behary as the new Crew Foreman; Mr. Behary's experience and skills will greatly benefit the Township.

Ms. Lutzko made a motion to accept the resignation of David Bauer effective November 1, 2019. Burns second. Vote: B-yes, S-yes, L-yes. Mr. Bauer has decided to further his formal education in lieu of employment.

Mr. Burns made a motion to approve an emergency repair to the 2010 International (\$1,585.57) and the 2011 International (\$2,155.30) for a total cost of \$3,751.87 through ESS-Equipment Sales and Service. Lutzko second. Vote: B-yes, S-yes, L-yes.

Mr. Burns made a motion to approve appropriations for the purchase of an On-Spot Chain System to assist in Township snow removal for the 2011 International at a total cost of \$2,375.00 through Cross Truck Equipment Co. Lutzko second. Vote: B-yes, S-yes, L-yes.

Mr. Burns made a motion to approve appropriations for the purchase of a replacement chain saw (Stihl MS261-\$471.96) and a replacement pole saw (Stihl HT131-\$519.96) at a total cost of \$991.92 through Akron Tractor and Equipment. Schulte second. Vote: B-yes, S-yes, L-yes.

ZONING

Chris Kalina, Zoning Commission Chairman, presented the Third Quarter Zoning Department report. The report included three new residences, seventeen accessory buildings and three in-ground swimming pools. Total quarterly fees collected \$10,553.00.

The Trustees reviewed and signed mylars for the Robb property on River Road, the Chorba property on Bellus Road and the final plat for Phase II- Trails at Redwood Falls.

CEMETERY

Ms. Peterlin presented the Third Quarter Cemetery Report. The report included, six lots sold and five burials. Total sales and fees: \$4,325.00.

TRUSTEES

Mr. Schulte introduced Doug Krause from The Trails at Redwood Falls development group, Mr. Krause requested a revision to the Subdivision Security Agreement previously entered into between the Township and the Skyland Land Company, LLC. Mr. Krause explained that Phase 3 would now consist only of Sub lot 76. This change will require all references to Phase 3 in the previous agreement be changed to Phase 4 in the revised agreement. The Trustees thanked Mr. Krause for the information and will consider the same at a future meeting.

Mr. Schulte challenged the third graders to answer several questions relating to Hinckley Township, which they had previously submitted for a prize drawing. Three children won a gift card to Z's Cream and Bean.

Mr. Schulte announced that two Public Informational Meetings for transitioning to the Kimble Single Hauler Waste Program will be held at the Our Saviour Lutheran Church on November 14 and December 10 both at 7 p.m.

Ms. Lutzko made a motion to approve **Resolution #110419-01** accepting the Hinckley Township Patrolmen and OPBA Collective Bargaining Agreement effective October 1, 2019 through September 30, 2022. Burns second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko made a motion to approve **Resolution #110419-02** agreeing to purchase and the Board of Commissioners of Medina County agreeing to sell such materials as from time to time may be required for the construction, maintenance, or repair of any township/village road or building for 2020. Schulte second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko made a motion to approve an annual contribution to the Medina County Society for the Prevention of Cruelty to Animals for \$500.00. Schulte second. Vote: B-yes, S-yes, L-yes.

Mr. Burns informed the Trustees that the Medina County Prosecutors Office has completed their review of the ODNR \$13,000.00 grant documentation, and the document was forwarded to the State of Ohio for its review.

FISCAL OFFICER

Mrs. Catherwood stated the fund balance is \$5,182,552.19.

RECORDS COMMISSION

Ms. Lutzko made a motion to close the Regular Meeting at 10:22 a.m. Burns second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko made a motion to open the Records Commission Meeting at 10:22 a.m. Fiscal Officer Catherwood second. Vote: L-yes, C-yes. Mrs. Catherwood stated that the Township records are destroyed in conformance with the approved Township Records Retention (RC-2) schedule. Ms. Lutzko made a motion to close the Records Commission Meeting at 10:24 a.m. Fiscal Officer Catherwood second. Vote: L-yes, C-yes.

Ms. Lutzko made a motion to open the Regular Meeting at 10:24 a.m. Schulte second. Vote: B-yes, S-yes, L-yes.

FLOOR

The Trustees and Department Heads took several questions from the students.

Ms. Lutzko made a motion to pay the bills for **\$31,220.98**. Burns second. Vote: B-yes, S-yes, L-yes.

Ms. Lutzko made a motion to adjourn at 10:26.m. Burns second. Vote: B-yes, S-yes, L-yes.

The Board reviewed and signed purchase orders, the October Bank Reconciliation and bills.

The minutes of the meeting were approved by:

