

Trustee Regular Meeting – August 20, 2019

Chairman Becky Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 6:32 p.m. on August 20, 2019. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, 56 residents and 2 reporters. All joined the Pledge to the Flag.

Ms. Lutzko noted that the meeting is being taped for transcription purposes only.

Due to the large crowd Fire Chief Grossenbaugh pointed out the exits to the audience in case of an emergency.

Ms. Lutzko made a motion to approve the minutes from the August 19, 2019, Special Meeting as written. Burns second. Vote: B-yes, S-yes, BCL-yes.

Ms. Lutzko made a motion to approve the minutes from the August 6, 2019, Regular Meeting as written. Burns second. Vote: B-yes, S-yes, BCL-yes.

POLICE DEPARTMENT

Ms. Lutzko made a motion ratifying an emergency repair to Car-13 (water pump and timing chains) through Parish McIntyre Tire and Auto Repair at a cost of **\$2,610.00**. Schulte second. Vote: B-yes, S-yes, BCL-yes.

FIRE DEPARTMENT

Ms. Lutzko made a motion ratifying an emergency repair to Engine-31 (belts and front shocks) through Fallsway Emergency Equipment at a cost of **\$1,005.02**. Schulte second. Vote: B-yes, S-yes, BCL-yes.

Chief Grossenbaugh announced that the Hinckley Safety Forces, Police and Fire, will be holding a community Blood Drive at the Fire Station on August 24, 2019 from 10:00 to 3:00 p.m.

SERVICE DEPARTMENT

A Town Hall/Police Department septic tank replacement conversation with Rick Verhotz was tabled.

Ms. Lutzko made a motion accepting the resignation of Jason Hamlett from the Service Department, effective September 2, 2019. Burns second. Vote: B-yes, S-yes, BCL-yes. Mr. Hamlett has found a position closer to his home, and the Trustees thanked him for his 20-years of service.

Mr. Burns thanked Cub Scout Pack 3520, 350 Hinckley and Garreth Robison for volunteering their time and resources to work on trail improvements at Brongers Park.

ZONING

Mr. Schulte informed the Trustees that the Zoning Boards are working on site reviews of the new Hinckley Elementary School and 1st Day School Supplies.

CEMETERY

The Trustees signed a Maple Hill Cemetery Deed for Thomas and Lynn Brahler.

TRUSTEES

Mr. Burns introduced Marty Schlessel of Tri-Mor Corporation, to discuss the Valley Brook concrete replacement project. Mr. Schlessel indicated that the project can be expedited by stabilizing and adding stone one street at a time, on both streets. Then, when both streets are stabilized and stoned, the pavement would be added one street at a time. This will not only save time, but also allow residents' access to their driveways more quickly. Ms. Lutzko asked about the ability of car traffic to drive on the stabilized surface., Mr. Schlessel replied that he is confident that car traffic will be able to travel over the stabilized surface, before the pavement is poured. Overall, the project will be

completed faster with less inconvenience to the residents. Ms. Lutzko polled the Board on their agreement that for the Valley Brook Boulevard reconstruction project, Tri-Mor will stone and stabilize both legs, one leg at a time; each leg will be poured and allowed to cure one leg at a time. Reply: B-yes, S-yes, L-yes.

Mr. Burns informed the Trustees that, based on the initial proof roll of the Part 1 section of the Valley Brook reconstruction, 3 inches of additional stone must be added to the sub-base; at a total depth of 12-inches, for 1,878 square yards. As this potential increase was included in the bid as a contingency value of \$5,312.50, an additional net increase of \$1,730.00 is required to address the newly identified areas requiring such additional stabilization. Ms. Lutzko asked why there is an additional charge if the contingency value was within the bid.

Mr. Burns explained that the contingency in the bid provided for 1 inch additional depth, but 3 inches was actually needed. Tri-Mor provided documentation supporting the same. Mr. Burns made a motion to approve additional soil stabilization for the Valley Brook Boulevard reconstruction project, taking the stabilized depth from 9" to 12" for the additional 1,878 SY area; this change will be known as Change Order #3. Schulte second. Reply: B-yes, S-yes, L-yes.

Mr. Burns informed the Trustees that the gas line project on Boston Road is completed, a very thick rock barrier has been added to the riverbank and there is no longer a threat to Boston Road. Ms. Lutzko thanked Mr. Burns for his efforts and noted that the repairs were done by the gas company at no cost to the Township.

Mr. Burns requested the Trustees review his modified timeline for his Capital Improvement Community Parks, Recreation & Conservation Projects. He stated that he has spoken to the Ohio Department of Natural Resources, and as long as he submits the project to the State by September 3, 2019, he feels that they will be granted the award by October 1, 2019.

Mr. Burns made a motion to apply for the Ohio Department of Natural Resources Capital Improvement Community Parks, Recreation & Conservation Projects Grant for Kobak Field revisions to the drainage and concrete landing pads for handicap access. Mr. Burns will be the contact person. Lutzko second. Reply: B-yes, S-yes, L-yes.

Mrs. Catherwood asked Mr. Burns if there will be a Township contribution toward this project. Mr. Burns indicated that there would be, but he is not sure of the amount. Mrs. Catherwood suggested Mr. Burns amend his motion to indicate a Township contribution not-to-exceed \$2,500.00 toward the Kobak Field Revision.

Mr. Burns amended his motion; adding a Township contribution toward the Kobak Field revision in an amount not to exceed \$2,500.00. Lutzko second. Reply: B-yes, S-yes, L-yes.

Mr. Burns indicated that several Boy Scouts have expressed a desire to undertake Eagle Scout Projects to benefit the Township and Cleveland Metro Parks; he has suggested Bat and Owl Houses as a project. More information will be forthcoming.

Mr. Schulte made a motion to waive an \$87.00 Zoning Permit Application (# 8321) for the Hinckley Historical House remodel. Lutzko second. Vote: B-yes, S-yes, BCL-yes. The ramp on the Historical Society House has been removed by the Service Department in anticipation of the project starting.

Ms. Lutzko informed the audience that the next item on the Agenda is the Solid Waste contract issue, which she believes the majority of the audience is in attendance for. She informed attendees that public comment would be reserved for the end of the meeting. She noted that there have been several previous meetings with public notice and comment. The solid waste topic has also been publicized in local papers and on the Township website over a yearlong period.

Ms. Lutzko made a motion for Hinckley Township to enter into a contract with a single hauler. Schulte second.

Discussion:

Mr. Schulte informed the audience that he “spearheaded” this issue in conjunction with the Medina County Solid Waste District. The goal is to offer sustainable recycling options and lower pricing to the Hinckley community. He added that a single-hauler option reduces wear and tear on Township roads.

Mr. Burns indicated that the issue has weighed heavily on him, but if there are cost savings to the residents and efficiencies passed on, he supports the proposal.

Ms. Lutzko stated that she has listened to all the resident comments about the proposal, for and against, and the Trustees put out a survey to consider the feelings opinions of the residents. Largely based on very recent comments, this decision has also weighed heavily upon her, but after consideration of all information she has received, she believes that implementing the proposal is what the majority want and is in the community’s best interest. She cited promoting recycling and less wear and tear on Township roads as a benefit to the community. She added that volume pricing and a reduction in the roadway impediments that having up to five sets of garbage trucks on our roads each week present are all significant benefits. She stated that all three bids offered a lower quarterly bill than what residents report paying currently and lower than what her own current waste hauler charges, and noted the bag service cost is significantly lower than what has been previously available to residents who do not generate much garbage.

Ms. Lutzko informed the attendees that the Trustees worked with the Medina County Solid Waste District to tailor offerings based on the resident input that was received at meetings and through other forms of communication.

Vote: B=yes, S=yes, BCL=yes.

The Trustees discussed the three bids submitted (included in the Public Record); Republic Services, Kimble and Rumpke. Mr. Burns said that he was fine with the Medina County Solid Waste District’s recommendation of Rumpke. Ms. Lutzko expressed concern that Rumpke’s bag service was significantly higher than the Kimble option. She believes that, to accommodate more resident needs and interests, it is best to offer the lowest bag service cost available to residents, especially to those residents who do not generate a significant amount of garbage. She compared Republic’s \$17.03/month routing fee for bag service vs. Rumpke \$13.87 routing fee for bag service vs. Kimble’s \$6.90/month routing fee for bag service, all in addition to a per bag charge, noting that overall, Kimble is significantly lower. Both Rumpke and Kimble’s unlimited service were comparable and she believes that Kimble is the best overall value when considering all of the Township’s residents. Upon consideration of Ms. Lutzko’s expressed concern, both Trustee Schulte and Trustee Burns concurred.

Ms. Lutzko offered the following resolution and moved the adoption of same which was duly seconded by Mr. Burns:

RESOLUTION NO. 082019-01
RESOLUTION ACCEPTING AND AWARDING THE BID FOR
COLLECTION, TRANSPORTATION AND DELIVERY FOR DISPOSAL OR PROCESSING OF RESIDENTIAL SOLID WASTE
AND RECYCLABLE MATERIALS GENERATED IN AND COLLECTED FROM RESIDENTIAL UNITS IN HINCKLEY TOWNSHIP,
AND TOWNSHIP FACILITIES

WHEREAS, on Tuesday, August 6, 2019, bids were opened and read aloud for the **Collection, Transportation And Delivery For Disposal Or Processing Of Residential Solid Waste And Recyclable Materials Generated In And Collected From Residential Units In Hinckley Township, And Township Facilities** for contract opportunities as follows:

- Unlimited Cart Service - Recyclables and Solid Waste Collection Service, 5-year term, including provision of

one (1) Contractor-owned 64/65 gal. wheeled collection container for Recyclable Materials and one (1) Contractor-owned 95/96-gal. wheeled collection container for Solid Waste, plus any resident provided collection Cans or Bags for Solid Waste collection for each Residential Unit obtaining service.

- Bag Service - Recyclables and Solid Waste Collection Service, 5-year term, including provision of one (1) Contractor-owned 64/65 gal. wheeled collection container for Recyclable Materials and 30-gallon Contractor-provided bags for Solid Waste collection for each Residential Unit obtaining service.
- Special Service for Extra and Bulky Materials - Special Services for Extra & Bulky Materials collection for Bag Service Residential Units; whereby the Residential Unit shall contract directly with the Contractor prior to their regular collection day to arrange for the collection of the Extra & Bulky Materials for the listed unit price and;

WHEREAS, four prospective bidders submitted responses, with one being a "No Bid" response. The remaining three bidders submitted a response for the Unlimited Service level and the Bag Service level, which totaled as six (6) base bids summarized in the attached "Exhibit A" that were received and referred to the Trustees of Hinckley Township for review and recommendation; and

WHEREAS, after review, the Trustees of Hinckley Township have recommended the bid be awarded to **Kimble Recycling & Disposal, Inc.**

WHEREAS, the Trustees of Hinckley Township make this resolution and agree to contract with **Kimble Recycling & Disposal, Inc.** subject to and expressly contingent upon their understanding that under such contract, residents will be permitted to dispose of used diapers and personal medical waste properly contained and in accordance with the regulations of the Ohio Environmental Protection Agency and the United States Environmental Protection Agency, laws of the State of Ohio, and federal law.

NOW, THEREFORE, BE IT RESOLVED by the Trustees of Hinckley Township of Medina County Ohio, that:

1. The Collection, Transportation And Delivery For Disposal Or Processing Of Residential Solid Waste And Recyclable Materials Generated In And Collected From Residential Units In Hinckley Township, And Township Facilities bid be awarded to **Kimble Recycling & Disposal, Inc.**
2. That the Trustees of Hinckley Township negotiate a contract setting forth the details of the parties' responsibilities, and that this award is subject to the successful contract negotiation with **Kimble Recycling & Disposal, Inc.**
3. Extension of the contract via one (1), two (2) or all three (3) years after the initial five (5) year Contract term will require a separate resolution by the Trustees of Hinckley Township.

Ms. Lutzko asked the Fiscal Officer if the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting. The Fiscal Officer replied in the affirmative.

Upon roll call on the adoption of the resolution, the vote was as follows: B=yes, S=yes, L=yes.

Ms. Lutzko made a motion to contract with Fisher and Phillips for the Police Department Collective Bargaining Agreement to be appropriated from Fund 2191, at an amount not to exceed \$10,000.00. Burns second. Vote: B=yes, S=yes, L=yes.

The Police Department Collective Bargaining negotiations shall begin tomorrow; whereas the Trustees have scheduled Special Meetings and will adjourn into Executive Session for negotiations.

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Ms. Lutzko informed the Trustees that RAH (Recreational Association of Highland) has requested to use the Administrative Office address to fulfill a banking requirement. The organization has its own Post Office Box, and will not be using the address for mailing purposes. All the Trustees agreed to allow RAH to use the address to fulfill the banking requirement.

Ms. Lutzko informed the Trustees that the initial 2019-2020 healthcare renewal increase in excess of 30% has been reduced to an amount significantly lower due to some changes. The Trustees will schedule a Special Meeting to discuss the renewal further.

FISCAL OFFICER

Ms. Lutzko made a motion approving **Resolution #082019-02**, which transfers \$8,000.00 from 2191-210-519-0000 (PD Dues and Fees) to 2191-210-341-0000 (PD Telephone). Burns second. Vote: B-yes, S-yes, L-yes.

Mrs. Catherwood stated the fund balance is \$5,398,285.74.

FLOOR

Kris from the Medina County Auditor's Office informed the audience that reappraisal letters have gone out to residents. If residents have questions they may contact the Auditor's Office.

Resident Jim McClintock made a Public Record Request to obtain all the information from the survey Solid Waste survey; including the internals.

Many residents in the audience are unhappy with the program implemented and expressed their concern to the Trustees that many of the residents are not aware that the solid waste program is going into effect, and they feel that allowing the residents to vote on this issue would be more democratic.

The Trustees responded that several Public Meetings on this topic have occurred over the course of the past year and they believe that they have listened to resident concerns, responded to the same, and made a decision that is best for the community.

Other residents expressed their feelings that their freedom of choice is being taken away to save a few dollars a month. Other residents expressed a concern about the 5% Opt-out, which amounts to 154 households, which they feel is too low to accommodate the number of residents in opposition to the service. Other residents expressed concerns about difficulty in maneuvering and storing the large waste containers.

Mr. Jeff Truitt, Kellogg Road, asked the Trustees to place a center line down Kellogg Road. The Trustees will move forward on addressing his request.

Several residents expressed their support for the single-hauler waste program, thanked the Trustees for their time and effort on this issue, and appreciate the savings that will be realized.

The Trustees gave each audience member who had indicated they would like to speak on the topic of the solid waste issue to express their feelings.

Ms. Lutzko made a motion to pay the bills for **\$454,485.43**. Schulte second. Vote: B-yes, S-yes, BCL-yes.

There being no further discussion, Ms. Lutzko made a motion to adjourn at 9:05 p.m. Burns second. Vote: B-yes, S-yes, BCL-yes.

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The Board reviewed and signed purchase orders, July Bank Reconciliation and bills.

The minutes of the meeting were approved by:
