

## Trustee Special Meeting – March 26, 2019

Chairman Becky Lutzko called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on March 26, 2019. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, RAH Board members; Stephen Harter, Josh Boggs, Mike Oyler, Thomas Trayte and Ben Kelly and no reporters. .

Ms. Lutzko noted that the meeting is being taped for transcription purposes only.

Ms. Lutzko stated the purpose of the Special Meeting is to sit down with the RAH Board to discuss present conditions and to move forward.

Topics and discussion were as follows:

1. General discussion of roles and responsibilities for RAH and Hinckley Township
  - a. Current participation is 530 total, this includes Hinckley, Sharon and Granger youth.
  - b. There is a Boys League (ages 6-18); T-ball (ages 4-6); Rec Softball (girls ages 6-14) and Boys Travel (ages 8-12)
  - c. Currently there are no adult leagues (men or women)
2. Kobak-1 lighting
  - a. Lights are very old and many are burned out.
  - b. RAH has decided not to hold night games requiring field lighting this year.
  - c. RAH desire to have lighting sufficient for night games in the future
  - d. RAH Board will gather quotations to replace old lighting with new and present to Township after the 2019 season is completed.
  - e. RAH Board will investigate grants, donations or other funding for lighting replacement.
3. Kobak Fields driveway maintenance
  - a. Portion of driveway requiring maintenance is property of Kobak Container Co.
  - b. Township will provide grindings when they become available in early summer
  - c. RAH Board will contact Kobak Container Co. to see if there is an interest in using the grindings to fill potholes
  - d. Township will use grindings to fill/build up parking lot.
4. Drainage projects
  - a. Township's goal is to utilize ODNR grant funding to address drainage for Kobak-2 and Kobak-3
  - b. Mr. Burns needs to finish the grant submission before the Township can formally commit to a specific project or timeframe
  - c. Anticipated timeframe is mid-to-late summer 2019
5. Kobak electric bills
  - a. It was determined that Township pays concession stand electric bills
  - b. RAH receives an electric bill for K-1 field lights and another bill for batting cage structure.
  - c. It was agreed that Township would turn concession stand power on April through the end of October.
  - d. It was agreed that the parties would maintain this split of responsibility for the electrical needs
6. Emptying of trash cans at Youth and Kobak Fields
  - a. Township Service Department will empty all garbage cans.
  - b. RAH will schedule and pay for dumpster at Kobak Fields
  - c. Township dumpster is used at Youth Fields
7. Grass/Fencing Maintenance
  - a. Township Service Department will monitor mowing contractor at all fields
  - b. Mr. Burns requested that RAH notify the Trustees if they have any concerns over the field maintenance.
8. Other issues

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- a. Township will need to address aging fence at the Kobak facility. The fence that separates the ballfields from Opportunities Parkway is in need of significant repair or replacement.
  - b. Mr. Boggs asked if placing a safety net between Kobak-1 and Kobak-2 was possible to prevent foul ball injuries. Both parties will investigate this proposal. Generally both parties were in favor of doing so.
9. Portable restroom facilities
- a. RAH will continue ordering and paying for the portable restrooms at the ballfields.
10. Boston Road field
- a. This item was tabled
11. RAH budget and cash flow
- a. The RAH Board provided the Trustees with their 2018 Annual Profit and Loss statement. In 2018 RAH brought in \$102,000.00 and spent \$87,400.00.
  - b. The majority of RAH’s expenses are field equipment needs, team uniforms and umpires.
12. RAH executive staff
- a. RAH is currently without a President. Ben Kelly, RAH’s current secretary, agreed to serve as the Township’s main point of contact.
13. Condition and up-keep of Township-owned structures located at Kobak and Youth Fields
- a. Township is responsible for insurance and maintenance and RAH is responsible for general housekeeping.
14. Review of existing field-use agreements-contract revisions
- a. Both parties agreed that amendments discussed at the Special Meeting be included in an updated agreement for review.
  - b. Both parties shall meet and review approved field-use agreements every two years.
15. Other
- a. Ms. Lutzko discussed resident use of the ballfields, citing existing contract language that allows such use based on RAH determining field availability.
  - b. The RAH Board acknowledged that certain public access should be permitted, but expressed concern about the fields being damaged by possible misuse, particularly by organized teams rather than by individuals.
  - c. Additional language addressing public use will be included in the amended contract and further discussion on this matter will occur.

There being no further discussion, Ms. Lutzko made a motion to adjourn at 8:12 p.m. Schulte second. Vote: B=yes, S=yes, BCL=yes.

The minutes of the meeting were approved by:

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