

The meeting of the Hinckley Township Board of Trustees was called to order at 9:00 a.m. on October 4, 2016 by Chairman Martha Catherwood. Present were Trustees David Sambor, Ray Schulte, Martha Catherwood, Fiscal Officer Colleen Swedyk, 4 residents and 2 reporters. All joined the Pledge to the Flag.

Ray Schulte made a motion to approve the minutes from the September 6, 2016 meeting as written. David Sambor seconded. Vote: DS=yes, S=abstained, C=yes.

FIRE DEPARTMENT

Martha Catherwood made a motion to accept the resignation letter of Heather Barrett from the fire department effective October 15, 2016. David Sambor seconded. Vote: DS=yes, S=yes, C=yes. The Board thanked Heather for her years of service.

SERVICE DEPARTMENT

Darren Newcomer gave the monthly report for September. Hours worked totaled 482. Work completed included: roadside mowing, ditching, installations of signs, and road work. **Risk Management** included one member attending a workplace safety seminar and completion of the road survey.

Martha Catherwood made a motion to adopt **Resolution # 100416-01** which approves an appropriation of \$4000.00 for tree removal and tree trimming on Parker Road by Treemasters Tree Service to be paid out of the general fund. David Sambor seconded. Vote: DS=yes, S=yes, C=yes.

Martha Catherwood made a motion in accordance with Hinckley Township's Organizational Minutes to hire a temporary worker for the Service Department at a rate of \$15.00 per hour. David Sambor seconded. Vote: DS=yes, S=yes, C=yes.

ZONING DEPARTMENT

Tom Wilson stated that the zoning department is very busy. Ray Schulte made a motion to adopt **Resolution # 100416-02** which approves a travel appropriation for zoning members to attend an APA Cleveland Planning and Zoning Workshop at a cost of \$750.00. David Sambor seconded. Vote: DS=yes, S=yes, C=yes.

TRUSTEES

David Sambor stated that the Township is looking at a RFP for an architect to renovate the old fire department building.

David Sambor made a motion to adopt **Resolution # 100416-03** which amends the organizational minutes to include a fee of \$10.00/hour per vehicle for the use of Township vehicles for private safety with department head's approval. Ray Schulte seconded. Vote: DS=yes, S=yes, C=yes.

Martha Catherwood made a motion to adopt **Resolution # 100416-04** which approves hiring NCLI for the 2016-2017 winter season for snow plowing in Brookside Estates, Canyon Creek, and Crestview at a cost of \$75.00 per hour. Salt will be provided by the Township. David Sambor seconded. Vote: DS=yes, S=yes, C=yes.

FISCAL OFFICER

Colleen Swedyk reported that the Township currently has \$3,961,230.43 in funds.

Martha Catherwood made a motion to pay the bills. David Sambor seconded. Vote: DS-yes, S-yes, C-yes.
Martha Catherwood made a motion to adjourn at 9:24 a.m. David Sambor seconded. Vote: DS-yes, S-yes, C-yes.

The Board reviewed and signed time sheets.

The minutes of the meeting were approved by:
