

The meeting of the Hinckley Township Board of Trustees was called to order at 6:30 p.m. on September 6, 2016 by Chairman Martha Catherwood. Present were Trustees David Sambor, Martha Catherwood, Fiscal Officer Colleen Swedyk, 5 residents and 1 reporter. All joined the Pledge to the Flag.

David Sambor made a motion to approve the minutes from the August 8, 2016 meeting as written. Martha Catherwood seconded. Vote: DS=yes, C=yes.

### **POLICE DEPARTMENT**

David Sambor made a motion to accept the resignation of Lisa Chmielewski from the police department effective September 9, 2016. Martha Catherwood seconded. Vote: DS=yes, C=yes.

David Sambor made a motion to adopt **Resolution # 090616-01** which approves a travel appropriation for Michael Schroll & Christopher Salveter to attend a critical survival skills seminar at a cost of \$770.00. Martha Catherwood seconded. Vote: DS=yes, C=yes.

### **FIRE DEPARTMENT**

Chief Morgan gave the monthly report for August. The department responded to 39 EMS calls and 9 fire calls. The department also performed 20 fire inspections.

Martha Catherwood made a motion to adopt **Resolution # 090616-02** which approves a new-hire probation period of two years. In the first six-months, hourly pay will be \$13.00 and may be increased to \$14.00 after six months upon Chief Morgan's approval and the recruit's skill level. David Sambor seconded. Vote: DS=yes, C=yes.

Martha Catherwood made a motion to hire three new volunteer probationary fire fighters: Greg Julius, Austin Dapsis, and Dan Wilson. David Sambor seconded. Vote: DS=yes, C=yes. Colleen Swedyk led all three new members in their oath of office.

Chief Morgan stated that September is Community Awareness of National Preparedness Month for the USFA. Information can be found on the website: [ready.gov/September](http://ready.gov/September).

Inspector Josh Erskine is leading a residential smoke detector program & residential lock box program for residents in need of these services.

Buzzard Cove is looking to be approved for a Haunted House. They have many requirements to meet in order to pass inspections.

### **SERVICE DEPARTMENT**

Darren Newcomer gave the monthly report for August. Hours worked totaled 480. Work completed included: burials, road repair, roadside mowing, ditching, removed old concrete at townhall, and installation of signs.

Martha Catherwood stated that the Township notified the County of the gravel issues at certain intersections. The issues were no different than any other County road.

**ZONING DEPARTMENT**

The trustees signed two mylars. One mylar is for a parcel split on Weymouth Road and the other is for a parcel combination on Stony Hill.

**TRUSTEES**

David Sambor made a motion to adopt **Resolution # 090616-03** which approves expenses for the town center lighting project by Brian J Electric not to exceed \$5188.00 from the Beautification Fund. Martha Catherwood seconded. Vote: DS=yes, C=yes.

Martha Catherwood made a motion to adopt **Resolution # 090616-04** which approves re-bidding the 2016-2017 snow plowing contract for 6.79 miles of road in Brookside Estates, Canyon Creek, and Crestview. The bid will be advertised in the Medina County Gazette on September 13, 2016. Bid opening will be September 27, 2016. David Sambor seconded. Vote: DS=yes, C=yes.

Martha Catherwood reported the results of the Solid Waste Policy Committee survey. The information will be posted on the website.

Martha Catherwood stated that on October 8<sup>th</sup>, there will be a hazard waste collection from 8:00 a.m. – 2:00 p.m. at the Medina County Fairgrounds and the Brunswick Service Department.

Martha Catherwood stated that there has been two complaints regarding new signs on Township roads. ODOT has deemed these signs necessary and they were paid for by a grant.

**FISCAL OFFICER**

Colleen Swedyk reported that the Township currently has \$4,163,913.08 in funds.

Martha Catherwood opened a **Records Commission Meeting**. Colleen Swedyk reported that the township currently has no records to destroy. Martha Catherwood closed the records commission meeting and re-opened the regular meeting.

David Sambor made a motion to pay the bills. Martha Catherwood seconded. Vote: DS=yes, C=yes. David Sambor made a motion to adjourn the meeting at 7:07 p.m. Martha Catherwood seconded. Vote: DS=yes, C=yes.

**The Board reviewed and signed time sheets, purchase orders and blanket certificates.**

The minutes of the meeting were approved by:

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