

The meeting of the Hinckley Township Board of Trustees was called to order at 6:30 p.m. on November 13, 2017 by Chairman Raymond Schulte. Present were Trustees Schulte, Sambor and Augustine, Fiscal Officer Catherwood, seven residents and two reporters. All joined the Pledge to the Flag.

Trustee Augustine noted the passing of former Hinckley Township Trustee Josephine Becks. All offered their condolences to the family and noted Mrs. Becks contributions to the community.

#### **POLICE DEPARTMENT**

Police Chief Kalavsky informed the Board that the department would be receiving a grant for bulletproof vest replacement for \$1,150.04, which is approximately 50% of annual costs for replacement. This is the seventh consecutive year for this grant.

#### **FIRE DEPARTMENT**

Fire Chief Mel Morgan gave the annual report for October, which included 43 EMS incidents and 15 fire-related incidences. Total calls for 2017 are 597.

David Sambor made a motion to approve **Resolution #111317-01** for an emergency repair to Engine 31 for \$711.45 to Fallsway Equipment Company. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

David Sambor made a motion to approve **Resolution #111317-02** for an emergency repair to Engine 37 for \$339.90 to Northgateway Tire. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

David Sambor made a motion to approve **Resolution #111317-03** for turnout gear restoration to Shamrock Gear Restoration for \$703.25. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes.

David Sambor made a motion accepting the resignation of Alexandra Nelson effective 11/11/17. Melissa Augustine seconded. Vote: A-yes, DS-yes, S-yes. Ms. Nelson had been on the department for ten years.

Morgan informed the trustees that Hinckley Fire hosted a regional training session the past weekend, which twenty individuals attended. He also stated that he has five new member applications that he is reviewing. He gave Fiscal Officer Catherwood a donation from a resident. Ms. Catherwood inquired as to why these donations were not going through the non-profit Hinckley Firemen's Association as had been past practice and requested Morgan meet with her to discuss.

Trustee-elect Becky Chattin-Lutsko asked Morgan about his monthly report and how many of the calls occurred during staffing hours. Morgan stated he did not know and would get back to her on that information.

#### **SERVICE DEPARTMENT**

Road Superintendent Darren Newcomer provided the monthly report, which included 480.5 total hours (459/roads, 7/cemetery, 12/general, 0/fire and 2.5 police). Work completed included: crack sealing concrete roadways, renovations of old service garage and completed roadside mowing throughout township.

Raymond Schulte made a motion to approve **Resolution #111317-04** for travel/educational appropriations for LTAP Snow and Ice Seminar by ODOT District 2 Office for three attendees (Newcomer, Hamlett and Walendzik) at a total cost of \$120.00. David Sambor seconded. Vote: A-yes, DS-yes, S-yes.

Raymond Schulte made a motion for a travel/educational appropriation for two attendees (Schulte and Newcomer) to attend a Funding and Resource Workshop by the ODOT Central Office in Columbus. This is a free seminar. Sambor seconded. Vote: A-yes, DS-yes, S-abst.

Raymond Schulte made a motion to approve **Resolution #111317-05**, which approves an annual contract with Steingass Mechanical Contracting, Inc. for HVAC systems at the service garage for \$442.50. Sambor seconded. Vote: A-yes, DS-yes, S-yes.

Raymond Schulte made a motion to approve **Resolution #111317-06**, which places the 2000 International 4900 plow truck up for sale on Govdeals.com. The sale requires a 12.5% buyer's premium that will be paid by the bidder. The reserve in the sale is \$7000.00. Sambor seconded. Vote: A-yes, DS-yes, S-yes.

### **ZONING**

Raymond Schulte gave the third-quarter zoning report, which included seven new residences and ten accessory buildings for a total third-quarter collection of \$7,491.00.

### **TRUSTEES**

Melissa Augustine indicated that the Boy Scout who is working on the community garden would not be able to begin until spring.

David Sambor indicated that the architect working on the old fire station conceptual plan is assembling preliminary cost estimates and they will be discussed in the future.

Raymond Schulte made a motion requesting a public hearing at 6 p.m. on November 27, 2017 for zoning amendments. He requested the trustees change the regular trustee meeting time to 6:30 p.m. on that same date. Sambor seconded. Vote: A-yes, DS-yes, S-yes.

Raymond Schulte made a motion to approve **Resolution #111317-07**, which approves an amendment to the 208 Facilities Planning Area map to include Parcel Numbers: #016-03A-38-012; #016-03A-39-001; #016-03A-39-002; #016-03A-29-001; #016-03A-28-020; #016-03A-29-003; #016-03A-30-013. Sambor seconded. Vote: A-yes, DS-yes, S-yes.

### **Fiscal Officer**

Martha Catherwood stated the Township currently has funds totaling \$4,264,332.55.

Fiscal Officer requested the following:

Raymond Schulte made a supplemental **Resolution #111317-08**, which moves \$9,500.00 from 1000-110-121-0000 to 1000-110-111-0000. Sambor seconded. Vote: A-yes, DS-yes, S-yes.

Raymond Schulte made a motion to approve **Resolution #111317-09**, which amends the October 2, 2017 Resolution accepting the amounts and rates determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. Sambor seconded. Vote: A-yes, DS-yes, S-yes. This is required due to the passage of the 1-mil fire levy.

Fiscal Officer Catherwood also recommended that the purchase of the new ambulance be appropriated from the fire line rather than the general fund and the funds set aside in the general fund for the

ambulance purchase be used for roadwork due to the passing of the levy. She indicated that she would provide the trustees and fire chief with justification for her recommendation at the next work session.

**AUDIENCE**

Resident, Paul Branson asked the trustees about the ingress and egress indicated in the conceptual plan for the proposed Skyland Golf Course development. Raymond Schulte referred the question to Travis Crane, the project engineer, who was present at the meeting. Mr. Crane replied that there are two points of ingress and egress and those 43 units will have one point of ingress/egress. The State has indicated that the conceptual plan ingress/egress proposal will have to be located west of its original location.

There being no further questions from the audience, Raymond Schulte made a motion to pay the bills. Sambor second. Vote: A-yes, DS-yes, S-yes. Raymond Schulte made a motion to adjourn at 7:11 p.m. David Sambor second. Vote: A-yes, DS-yes, S-yes.

**The Board reviewed and signed time sheets, bills, October bank reconciliation and a PO.**

The minutes of the meeting were approved by:

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