



Small Town
Big Hearts

HINCKLEY TOWNSHIP

1410 Ridge Road Hinckley, Ohio 44233
330-278-4181 | www.hinckleytpw.org

Melissa Augustine, Chairman • Jack Swedyk, Vice-Chairman • Monique Ascherl, Trustee • Martha Catherwood, Fiscal Officer

BOARD OF TRUSTEES

February 15, 2022 • Regular Meeting • 6:30 p.m.

TRUSTEE MEETING in person and option to observe / listen via zoom
GO TO www.Zoom.us, sign-in, enter Meeting Room 8710930585 and Passcode 2784181
Or dial (312)626-6799 and follow the prompts

Call Meeting to Order, Roll Call, Salute the Flag

Approval and Signature of Minutes

- Trustee Special Meeting Minutes from January 25, 2022 – Comprehensive Plan Steering Committee Meeting

Special Guests:

Police:

- Training - Ohio Case law/Legal Update, Street Cop Training - March 2, 2022 Fairview Park, Ohio for Officers: Miracle, Landis, Getto and Stepka at a total cost of \$700.00
- CPT Payment FY2022 from Ohio Attorney General in the amount of \$5,738.40 (training account)

Fire

- Request appropriations of \$207 for programming 36 UTV Radio to Cleveland Radio System from B&C Communications.
- Request appropriations not to exceed \$3,500 for HVAC repair from Jackson Comfort.
- Request appropriations not to exceed \$350 for Turnout Gear Boots for Daisy Stieglemeyer from Fire Safety Services.
- Request appropriations of \$95 registration fee to Safe Kids Worldwide and \$50 local fee to Safe Kids Greater Cleveland for a total of \$145 for Child Passenger Safety Certification Training (Car Safety Seat Installation) February 22, 23, 25 & 26 2022 at University Hospitals.
- Request appropriations of \$395 for class registration and travel costs not to exceed \$205 for the BGSU State Fire School Size up and Command Tools and Tips at Bowling Green State University May 16-18, 2022.
- SCBA Bid
- Request to hire Bianca Inman at a rate of \$14.35 per hour and a one year probationary period contingent on passing physical.

Service:

- Discussion regarding sub-division standards

Zoning:

- Discussion and decision for Board of Zoning Appeals and Zoning Commission positions
- Adult Day Care Center update
- Projects for review at Medina County Planning Services – Serenity Court and Senior Housing
- Review and approve Senior Housing final plat
- Review and approve lot split/consolidation (Peebles W130th and Crews Tamarind Trail)
- Motion to allow for islands cul-de-sacs in the Serenity Court Project
- Quarterly Report

Cemetery:

Ms. Ascherl: (Administration, Fire and Solid Waste and Recycling)

- Discussion and decision for the part-time Administrative Office Assistant and Recording Secretary
- Motion to suspend the email addresses of previous Hinckley Township personnel which are within the Township Record Retention Policy period.
- Motion to delete the email addresses of previous Hinckley Township personnel, including email communications, in accordance with the Township Record Retention Policy.
- Congratulations to Chief Grossenbaugh on being selected as the Lead Chair to the Medina County Chiefs Association Training Committee
- Motion to accept Jen Amburn's resignation as Proctor and Recording Secretary for Steering Committee effective March 2, 2022
- Motion to fill the position for Township Proctor and Recording Secretary for Steering Committee
- Discussion regarding Rental Agreement for BNI Hinckley Chapter



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Mr. Swedyk: (Buildings, Cemeteries, Parks, Roads and Service)

- Request appropriations for Ohio Utilities Protection Service (OUPS-) Annual Assessment fees for 2022 at a cost of \$574.78
- Alzheimer Support Group request
- Perk Company certified letter for warranty work
- Medina County Economic Development presentation
- Old Fire Station wall renovation bid
- Invitation from Sharon Township

Ms. Augustine: (Police and Zoning)

- Accepting letters of nominations for the Hinckley Citizen of the Year until March 14
- Motion to appropriate funds for the Citizen of the Year Committee not to exceed \$350.00
- Motion to pay designated ZC & BZA liaisons at regular meeting wages when serving as a liaison to the Zoning Commission and Board of Zoning Appeals
- Northern Medina County Chamber - April 20th
- Buzzard Day – March 20th at new Hinckley Elementary school (visit Hinckley Chamber of Commerce @ www.hinckleyohchamber.com)

Ms. Catherwood: (Township Fiscal Officer)

- Fund Status

Public Questions & Comments:

Payroll & Payment of Bills:

Adjournment: