



Small Town
Big Hearts

HINCKLEY TOWNSHIP

1410 Ridge Road Hinckley, Ohio 44233
330-278-4181 | www.hinckleytp.org

Raymond Schulte, Trustee • James Burns, Trustee • Melissa Augustine, Trustee • Martha Catherwood, Fiscal Officer

BOARD OF TRUSTEES

November 4, 2020

REGULAR MEETING

6:30 p.m.

Call Meeting to Order, Roll Call, Salute the Flag

Approval and Signature of Minutes

Guests:

Police:

-

Fire:

- Quarterly Report
- Request for appropriations and approval to reimburse Granger Township \$177.66 for Hinckley Fire's total one-third share of joint share of joint storage of the Fire Safety Trailer
- Request for appropriations and approval to purchase and install fire alarm strobe heads in both locker rooms at a cost of \$729.87 and update alarm communicator to LTE network at a cost of \$684.47 through LSS (total cost \$1,414.34)
- Notification of Job posting for Admin Assistant for Fire Department
- Request for appropriations for emergency repair to the onboard oxygen system to Squad 37 by W.W. Willaims on 10/21/2020 for a cost of \$2,304.55

Service:

- Request for appropriations and approval for emergency purchase of parts from Rush Trucks Centers for emergency repair to Truck 11 at a cost of \$2,339.09
- Discussion regarding centerline striping for 2021

Zoning:

-

Cemeteries:

- 2nd Quarter Report

Ms. Augustine: (Fire and Police)

- Motion to amend Resolution 100620-03 to reflect the vendor for purchase of fit test machine through Premier Safety (Fire)
- Motion to amend Resolution 100620-03 to reflect the vendor for purchase of pens through New Egg to Amazon (Service)
- Motion to approve the amended Resolution 100620-03
- Motion to amend the Resolution 102020-02 Life Safety Services, LLC for fire alarm systems in newly separated sleeping quarters from \$729.87 to \$1,411.51
- Motion to approve the amended Resolution 102020-02
- Discussion and decision as to township marquis sign through Cares Act funds
- Discussion and decision as to township on automated hand towels, faucets and bathroom facilities through Cares Act funds
- Discussion and decision as to dishwasher at fire station through Cares Act funds
- Discussion and decision as to remaining Cares Act funds
- Kimble Complaint and Follow Up
- Discussion and decision on fire personnel reimbursement of physical
- Motion to go into Executive Session to investigate charges of a fire fighter as per ORC 733.05
- Motion to go into Executive Session to discuss disciplinary action of a police patrolman

Mr. Burns: (Buildings, Parks, Roads & Service)

- BNT contract approval and signature
- Discussion and approval to post to advertise for Service Department opening
- Medina Soil and Water, Rocky River Watershed & Township Service Department Tree Planting at Kobak Fields scheduled for November 20, 2020 10AM to 12PM (Rain date November 16, 2020)
- Motion to renew Township supporting 2021 Annual Membership to Rocky River Watershed



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Mr. Schulte: (Administration, Cemeteries & Zoning)

- Request for appropriations and approval for technical services from Light House Solutions to review OTARMA audit requirements at a cost not to exceed \$250.00
- Request for appropriations and approval for annual Medina County Society for the Prevention of Cruelty to Animals (SPCA) contribution
- Discussion regarding extra cleaning of Administration office by JaniKing at a cost \$65.00 through Cares Act Funding
- Zoning Commission Alternate position – accepting letters of interest and resumes from November 9 – 12 (see website for details)

Ms. Catherwood: (Township Fiscal Officer)

- Updated Credit Card Policy Authorized User List
- Appropriation Allocations
 - \$18,000.00 from 1000-120-190-0000 (Salaries/Grounds) to 1000-110-190-0000 (Salaries/Administrative),
 - \$3,000.00 from 2021-330-360-0000 (Contracted Services) to 2021-330-211-0000 (OPERS),
 - \$30,000.00 from 2192-760-740-0000 (Machinery, Equipment, Furniture) to 2192-220-190-0000 (Salaries), and
 - \$20,000.00 from 2231-330-420-0000 (Contracted Services) to 2231-330-360-0000 (Operating Supplies)
- Fund Status

Public Questions & Comments:

Payroll & Payment of Bills:

Adjournment: