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## Schedule of Zoning Fees

Effective December 31, 2014

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### A. RESIDENTIAL

1. **Fifty Dollars (\$50.00), plus six cents (.06) per square foot**

- **New Construction**
- **Additions**
- **Accessory Buildings/Structures > or = to 200 square feet**
  - Note: The square footage of second story usable space will be computed for fee purposes only.
- **\*Accessory Buildings/Structures < 200 square feet**
  - No fee permit application required.  
\* Medina County permits may be required.
- **\*Fences 6 ft and over**
  - No fee permit application required.  
\* Medina County permits are required.

2. **In-Ground and Above-Ground Swimming Pools**

**Forty Dollars (\$40.00)**

3. **Ponds and Lakes**

**Seventy-five Dollars (\$75.00)**

4. **Agricultural Exemptions**

Waiver form must be filled out. No fee permit application required.

5. **Application for Subdivision of Parcel (Lot split or Combination)**

**Fifty Dollars (\$50.00) per lot.**

**6. Change of Allowable Use**

No fee permit application required as long as existing Conditional Use Zoning Certificate on file.

**7. Home-Based Business**

See Conditional Zoning Certificate Fee Schedule

**B. COMMERCIAL, RECREATIONAL and INDUSTRIAL CONSTRUCTION**

**1. Two-hundred Dollars (\$200.00), plus six cents (.06) per square foot\***

- **New Construction**
- **Additions**
- **Accessory Buildings/Structures > or = to 200 square feet**
  - Note: The square footage of second story usable space will be computed for fee purposes only.
- **\*Accessory Buildings/Structures < 200 square feet**
  - No fee permit application required.  
\* Medina County permits may be required.
- **\*Fences 6 ft and over**
  - No fee permit application required.  
\* Medina County permits are required.

*\*This fee shall apply to construction in the R-1 or R-2 Districts when business, commercial or recreational use has been conditionally granted.*

**2. In-Ground and Above-Ground Swimming Pools**

**Forty Dollars (\$40.00)**

**3. Ponds and Lakes**

**Seventy-five Dollars (\$75.00)**

4. **Agricultural Exemptions**

Waiver form must be filled out. No fee permit application required.

5. **Application for Subdivision of Parcel (Lot split)**

**Fifty Dollars (\$50.00)** per lot. Lot split or combination.

6. **Change of Allowable Use**

No fee permit application required as long as existing Conditional Use Zoning Certificate on file.

7. **Planned Unit Development (PUD) Application**

**Three-hundred Dollars (\$300.00)**

C. **SIGNS**

1. Signs advertising a business or services, other than a home occupation, being operated on the premises.

- a. **Permanent Signage**

- Fifty Dollars (\$50.00)**, plus **one-dollar (\$1.00)** per square foot. Includes new and enlargement of existing signs.

- b. **Temporary Signs/Banners**

- 1) **One Dollar (\$1.00)** per day, for a maximum total duration of 180 days in the same calendar year;

- 2) **Five Dollars (\$5.00)** per week (Monday through Sunday), for a maximum total duration of 180 days in the same calendar year; OR

- 3) **Seventy-Five Dollars (\$75.00)** for a maximum total duration of 180 days in the same calendar year; with presentation of advance display schedule.

*\* Non-profit organizations with 501 (c) 3 status may obtain a no-fee permit for a maximum display duration of eight days per event.*

No additional fee shall be charged to alter existing sign except in the event the alteration requires an increase in size or is due to a change in the type of business operated in the premises. Previously illuminated signs will not be charged an additional fee to illuminate.

**D. GENERAL/ADMINISTRATIVE**

**1. Zoning Book (Includes District Map)**

**Fifteen dollars (\$15.00)** if picked up at the Zoning Office.  
**Twenty dollars (\$20.00)** when mailed.

**2. District Map**

**Five Dollars (\$5.00)**

**3. Professional Costs**

**Actual Cost**

In the event the Board of Zoning Appeals, the Zoning Commission and/or the Hinckley Township Board of Trustees find it necessary to obtain any planning, legal, engineering or other expert testimony, all expenses shall be borne by the applicant.

If a court stenographer is requested by the applicant or is required, the cost shall be paid by the applicant.

The zoning secretary shall keep record of the township cost, thus billing the applicant monthly and the amount shall be due and payable thirty (30) days from the statement.

**4. Financial Guarantee**

In the event the Board of Zoning Appeals, the Zoning Commission and/or the Hinckley Township Board of Trustees find it necessary to require financial guarantee, the Board of Trustees may require a completion bond in an amount up to 10% of the estimated project cost with a minimum of \$1,000.00 and a maximum of \$10,000.00.

**E. ANY REQUEST FOR THE FOLLOWING SHALL BE ACCOMPANIED BY A MINIMUM NON-REFUNDABLE FEE OF:**

**1. Residential/Commercial/Industrial Appeal or Variance**

An application fee of **Four-hundred Dollars (\$400.00)** shall be required per appeal and/or variance request. If it is determined that the application requires an additional meeting, an additional fee of **One-hundred Dollars (\$100.00)** shall be required per extended meeting.

## **2. Conditional Zoning Certificate**

### **a. Residential/Commercial/Industrial**

An application fee of **Four-hundred dollars (\$400.00)** shall be required per appeal and/or variance request. If it is determined that the application requires an additional meeting, an additional fee **One-hundred Dollars (\$100.00)** shall be required per extended meeting.

Includes Zoning Commission Site Plan Review.

### **b. Compliance**

**Three-hundred Dollars (\$300.00)**

### **c. Home-Based Business**

An application fee of **Four-hundred Dollars (\$400.00)** shall be required per appeal and/or variance request. If it is determined that the application requires an additional meeting, an additional fee of **One-hundred Dollars (\$100.00)** shall be required per extended meeting.

Includes Zoning Commission Site Plan Review.

## **3. Similar Use Finding**

An application fee of **Four-hundred Dollars (\$400.00)** shall be required per Similar Use Finding request. If it is determined that the application requires an additional meeting, an additional fee of **One-hundred Dollars (\$100.00)** shall be required per extended meeting.

## **4. Zoning Map/Text Amendment**

**Five-hundred Dollars (\$500.00)** (Waived for government agency). No part of this fee shall be returned whether the amendment is adopted, modified or rejected.

## **5. Site Plan Review by the Zoning Commission**

**Three-hundred Dollars (\$300.00)** Includes discussion, preliminary and final.

## **6. Additional Meeting Required by Application**

**Three-hundred Dollars (\$300.00)** for any meeting requested by applicant other than regularly scheduled monthly meetings. This includes special meeting requests. (Waived for government agency).

## **F. PENALTIES**

**Fifty Dollars (\$50.00)** will be charged for any required inspection not called in.

- a. First / stake inspection (location of proposed structure and property lines)
- b. Second / foundation or footer (or holes dug) inspection

**Fifty Dollars (\$50.00)** will be charged for any failed inspection resulting in re-inspection. (Resolution #091806-02)

Effective May 1, 2011, Hinckley Township Zoning Certificate **permit fees will be doubled** for any construction project that begins prior to obtaining required permit.