

Trustee Regular Meeting
January 4, 2022

Chairman Augustine called the meeting of the Hinckley Township Board of Trustees to order at 6:34 p.m. on January 4, 2022. Present were Trustees Augustine and Swedyk, Fiscal Officer Martha Catherwood, Fire Chief Grossenbaugh, Police Chief Centner, Road Superintendent Mike Behary, sevens residents in person and four residents remote via Zoom. Trustee Ascherl had an excused absence.

All present pledged Allegiance to the Flag.

Ms. Augustine made a motion to approve the Special Meeting Work Session Minutes of January 4, 2022. Swedyk second. Vote: A-yes, S-yes

POLICE

Ms. Augustine made a motion to approve the resignation of John Huff as a part-time patrolman effective 12/31/2021. Swedyk second. Vote: A-yes, S-yes

Chief Centner provided the Trustees with the Hinckley Police Department 2021 Annual Report which included 21,398 calls for the year.

FIRE

Ms. Augustine made a motion to adopt **Resolution #010422-02**, entering into a five-year contract with the City of Cleveland for usage of their radio system at a cost of \$75.00 per radio (six) per month. Swedyk second. Vote: A-yes, S-yes

Ms. Augustine made a motion approving an emergency repair in the amount of \$1,405.69 from Breathing Air Systems. Swedyk second. Vote: A-yes, S-yes

Ms. Augustine made a motion approving the mounting of a Key Secure and iPad in Engine-31 at a cost of \$414.00 through W.W. Williams. Swedyk second. Vote: A-yes, S-yes

Chief Grossenbaugh's educational expense request was removed due to the class being cancelled due to Covid.

Ms. Augustine made a motion to adopt **Resolution #010422-03**, appointing the following to the Firefighter Dependency Fund for 2022; Trustees Augustine and Swedyk, Fire Chief Grossenbaugh, Lt. Shawn Barrett and Police Chief Centner. Swedyk second. Vote: A-yes, S-yes

SERVICE

Ms. Augustine made a motion to adopt **Resolution #010422-04**, approving the advertisement for bid of the 2022 Hinckley Township paving projects by the Medina County Engineers Office for the following: Bellus Road (Ridge to Stony Hill); Mattingly Road; Oakwood Lane and Michelle Ridge. The bid will be advertised in the *Gazette* on February 15, 2022. Bid opening will be March 4, 2022 at 1:30 p.m. at the Medina County Engineers Office. The Engineers estimate for all project costs is \$258,540.92. Swedyk second. Vote: S-yes, A-yes.

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Ms. Augustine made a motion to adopt **Resolution #010422-05**, approving participation in the 2022 Medina County Engineer's Cooperative Purchasing Agreement. Swedyk second. Vote: S-yes, A-yes.

ZONING

Ms. Augustine informed the audience that the Kubala Farms subdivision is currently at the Final Site Plan review stage, signage at the Reserve of Pine Hills is pending permitting, the Discount Drug Mart Conditional approval has been granted, and a Discount Drug Mart drive-through variance is pending.

The Trustee reviewed a lot split mylar for a Stony Hill Road property (Garapick). The mylar will be signed after the meeting.

TRUSTEES

The Trustees agreed to schedule a Special Meeting at 9:30 a.m., Tuesday, January 11, 2022 with all three trustees present to discuss amending the Organizational Meeting Minutes as it applies to wages and appointments. The Trustees added that they would likely adjourn into Executive Session.

Ms. Augustine discussed whether or not to refund a Township rental deposit for the former fire station. She was informed by Chief Grossenbaugh that the rental area was not left in acceptable condition and he had to clean up the area prior to the scheduled Red Cross Blood Drive. The Trustees agreed that if the rental space was not left in the condition required to receive the deposit in accordance with the agreement, the deposit should not be refunded.

Ms. Augustine made a motion rescinding the approval of the following annual memberships for Assistant Chief Gerbasi:

- Northeast Ohio Fire Prevention Association in the amount of \$100.00
- National Fire Protection Association in the amount of \$175.00

Swedyk second. Vote: A-yes, S-yes

Ms. Augustine made a motion to approve the following annual memberships for Chief Grossenbaugh:

- Northeast Ohio Fire Prevention Association in the amount of \$100.00
- National Fire Protection Association in the amount of \$175.00

Swedyk second. Vote: A-yes, S-yes

Ms. Augustine made a motion to increase the hourly rate for Judi Stupka as the zoning recording secretary to \$16.00. Ms. Stupka is an independent contractor. Swedyk second. Vote: A-yes, S-yes

Ms. Augustine stated that she had been contacted by a resident who sells Covid testing kits. The resident has offered to sell the kits for a discounted price to the community via the Township offices. Mr. Swedyk stated that his concern that establishing Township offices as a Covid testing site would expose employees to the virus and he did not support doing so. Ms. Augustine agreed and stated that she had shared the same concern.

FISCAL OFFICER

Ms. Augustine made a motion to adopt **Resolution #010422-06**, approving the Ohio Public Works Commission (OPWC) first half loan payment in the amount of \$18,040.81. Swedyk second. Vote: S-yes, A-yes.

Ms. Augustine made a motion to accept 1,322.89 hours of sick leave from the Medina County Parks District for Robert Nowell.

Mrs. Catherwood requested the Trustees exempt the transferred hours from any potential retirement payouts. She explained that she supports the acceptance of the hours for sick leave use, but does not feel hours from another entity should be part of a retirement package. She added that she encourages the Trustees to address sick leave payout limits in revisions to the Hinckley Township Non-Union Employee Manual. After a brief discussion the Trustees accepted the hours without an exemption, agreeing to address this in revisions to the policy manual.

Swedyk second. Vote: S-yes, A-yes.

Mrs. Catherwood stated the fund status is \$6,057,662.81.

Mrs. Catherwood stated she would like to schedule a public information session to residents interested in learning more about the Township finances, such as revenue sources and the limitations on certain funds. She had previously suggested holding this session last summer with the Trustees deciding to wait until the Comprehensive Steering Committee members were chosen. Scheduling was tabled until the next meeting.

Ms. Augustine made a motion to pay the bills/payroll in the amount of \$96,808.46. Swedyk second. Vote: S-yes, A-yes.

PUBLIC

There being nothing from the public:

Ms. Augustine made a motion to adjourn at 7:09 p.m. Swedyk second. Vote: A-yes, S-yes

The Board reviewed and signed purchase orders, the December Bank Reconciliation and bills.

