

Trustee Meeting  
October 19, 2021

Chairman Burns called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on October 19, 2021. Present were Trustees Burns, Augustine and Kalina, Fiscal Officer Martha Catherwood, Police Chief Centner, Fire Chief Grossenbaugh, Service Department representative Jim Praisler, one member of the press, five residents in person and seven residents remote via Zoom. All present saluted the Flag.

Mr. Burns made a motion to approve the Special Meeting Minutes of October 14, 2021 Augustine second. Vote: A-yes B-yes K-abstain.

Burns made a motion to approve the Regular Meeting Minutes of October 5, 2021. Augustine second. Vote: A-yes B-yes K-yes

### **POLICE**

Ms. Augustine made a motion to approve the 2022 subscription to **Central Square - Field Operations** at a total cost of **\$1,512**. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to approve the hiring of **GPD Group** to perform the site survey RFP (\$6,600) and provide geotechnical services (\$3,400) for the proposed police station expansion at a total cost of **\$10,000**. Kalina second. Vote: A-yes, B-yes, K-yes

Mr. Burns requested Chief Centner's input on a request for a liquor license for Korner LLC. Chief Centner stated that he has concerns about the application and is conducting research on the matter with the State, he recommended the Township request a hearing at the State regarding this application. The Trustees agreed to forward a request for a hearing on this matter.

### **FIRE**

Ms. Augustine made a motion to amend a prior motion for \$3,414.00 to **Masimo** for Rad57 to **\$3,430.18** due to an additional \$16.18 in freight charges. The majority of the purchase, \$2,964.73 is funded through an EMS grant. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to approve appropriations of **\$1,428.00** for 13 high visibility parkas for: FF Jessica Roberts, FF Kurt Higginbotham, FF Lee Brass, FF Darcy Clutter, FF Josh Spatula, FF Steve Cehovic, FF Jared Solomon, FF David Ineman, FF Anthony Makaryk, FF Jared Bonnett, FF Logan Davis, FF Dustin Baizar and FF Matt Evans from **Cleveland Barricading Systems, LLC**. The parkas will remain Township property. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to approve appropriations not to exceed **\$3,500.00** for repairs to Squad-37 through **TPS Tire and Service Center**. Kalina second. Vote: A-yes, B-yes, K-yes

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Ms. Augustine made a motion to approve appropriations of **\$4,645.00** for 22 Lock Core units (\$3,902.00 ) and 3 KeySecure units (\$743.00) with hardware from **Knox Box**. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to approve appropriations of **\$620.00** for turn out gear boots for FF/Paramedic Rick Moskalski and FF/Paramedic Jared Bonnett from **Fire Safety Services**. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to accept the resignation of John Regrut effective immediately. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to approve appropriations not to exceed **\$370.00** for an Atom Rocker Panel Light from **Strobes N More**. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to approve appropriations not to exceed **\$165.00** for a fog light for Command Car-36 from **Carparts.com**. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to approve an educational appropriation of **\$200.00** for FF/Paramedic Dave Mordarski to attend the **2021 Company Officer Academy** at the Brecksville Community Center Service on December 7-9, 2021. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to approve appropriations of **\$3,397.26** to **Medina County All Hazards** team. Kalina second. Vote: A-yes, B-yes, K-yes

Chief Grossenbaugh added that the annual “Fill the Boot” community fundraiser is upcoming in November.

### **SERVICE**

Mr. Burns complimented the Service Department on the quality of their efforts regarding the Belles Road repaving project.

Mr. Praisler informed the Trustees that the construction season is wrapping up and tree trimming will begin soon.

The Trustees discussed the Service Department’s request to purchase a new excavator, the current excavator is approaching fifteen years and is starting to require re[airs. Mr. Behary obtained multiple quotes and a quote from Bobcat was approved by the Medina County Prosecutors Office for state bid compliance. It was agreed to forward a motion for an excavator replacement.

Mr. Burns made a motion to adopt **Resolution #101921-01**, approving the purchase of an E50 R2-Series Bobcat Compact Excavator with implements through Bobcat (Clark Equipment

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Company) at a cost of **\$67,215.54** minus a \$29,500 in trade in for the current excavator for a final cost of: **\$37,715.54**. Details of the implement purchase are as follows:

- 12" MX4 XCHG TEETH - \$728.08
- 24" MX4 XCHG TEETH - \$975.08
- 60" MX4 XCHG GRADING - \$1,377.12
- 36" MX4 XCHG SMOOTH - \$1,186.36

Kalina second. Vote: A-yes, B-yes, K-yes

Mr. Burns made a motion to approve appropriations to purchase a 36-month protection plan for the E50 Bobcat Excavator through **Bobcat** at a cost of **\$700.00**. Augustine second. Vote: A-yes B-yes K-yes

Mr. Burns made a motion to adopt **Resolution #101921-02, approving** additional funding for Forest Drive final billing in the amount of **\$6,666.14**. The additional billing was due to the need for additional fill and sub-base materials. According to the terms of the OPWC grant, 74% will be paid by OPWC funds and 26% will be paid by Hinckley Township.

Kalina second. Vote: A-yes, B-yes, K-yes

## **TRUSTEES**

Ms. Augustine stated that signs within the community need to be placed on personal property and outside the road right-of-way.

Mr. Kalina gave an update on the Tire ax appeal and he requested to be the point person for all communication regarding the appeal in order to ensure that any information provided by the Township is factual and consistent. He added that since this is an active court case the Township is unable to provide comment.

Ms. Augustine gave an update on the Comprehensive Plan Steering Committee. Over 90 applications were received. David Manley will participate on the committee as the Zoning Commission liaison. Ms. Augustine and Administrative Office Assistant Chris Medwid will begin redacting names from the applications and distribute to the Trustees for narrowing of the applicants for final approval. 12 full members will be selected from the applications, plus 3 alternates.

Ms. Augustine reminded the attendees that Hinckley Town Center Halloween event will be held on October 23, 2021 from 4:00pm – 6:00pm and that the November 2, 2021 Regular Trustee Meeting will be moved to the Senior Room at 1410 Ridge Road at south end of building due to elections. If the audience is too large, the meeting will be moved to the old fire station. Zoom meeting may not be available due to the location change.

Ms. Augustine made a motion to amend the Organization Meeting Minutes to include support staff eligibility for the annual clothing allowance. Burns second. Vote: A-yes B-yes K-yes

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Ms. Augustine gave an update on her recent Trustee Tea, topics included past and future development issues, the expansion of water and sewer and whether or not property owners in conservation developments pay taxes on the conserved land – which they do through homeowner’s association fees and is dependent on the conserved land’s tax classification.

Ms. Augustine mentioned at the gathering that her biggest concern is with the Fire Department regarding their overnight pay currently at \$10 per hour and the ability to achieve three-member staffing in the future.

Mr. Burns informed the attendees that there were no bids received for energy efficiency improvement on the east wall of the old fire station. It was decided that the project will be re-bid in 2022.

The Trustees discussed Maple Hill Cemetery and whether it would be better to install a plaque for identification or etch the name into the new stone wall. It was agreed that etching would be preferable and Mr. Burns will look into pricing.

Mr. Burns made a motion to accept the resignation of Zachary Eggeman of the Service Department effective October 28, 2021. Augustine second. Vote: A-yes, B-yes, K-yes

Mr. Burns presented a Recreation Association of Highland (RAH) request for Kobak Field soil enhancement contribution to offset the \$40,000.00 project cost. Discussion ensued on the availability of funds at this time and the plans to replace the fence separating the fields from the industrial park to the north. It was decided at this time to only fund the fence in 2022.

Ms. Augustine made a motion to adopt **Resolution #101921-03**, to submit a request to amend the Hinckley Township Certificate of Estimated Resources to the Medina County Auditor for the purpose of receiving a FEMA FY 2020 Assistance to Firefighters Grant (AFG) in the amount of **\$153,910.48**. Upon receipt of the Amended Certificate of Estimated Resources the 2192 Revenue and Appropriation Budgets will be amended to reflect the grant monies. Kalina second. Vote: A-yes. B-yes, K-yes

Ms. Augustine made a motion to approve reimbursing Patrolman Shawn Landis a bi-annual payment of **\$1,200.0** in lieu of Hinckley Township health insurance in accordance with the OPBA Hinckley Patrolmen’s Collective Bargaining Agreement. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Catherwood stated the current fund status is \$6,701,979.31.

Burns made a motion to approve payments in the amount of \$127,206.34. Augustine second. Vote: A-yes, B-yes, K-yes

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Resident Heidi Gutwein of Mattingly Road asked a question regarding easements and whether a specific property holding an easement was wide enough for a water and/or sewer extension. Ms. Augustine replied that the easement Ms. Gutwein was referring to was not wide enough for a water and/or sewer extension. Mr. Burns asked for her to follow up with him after he researches the answer.

Mr. Burns made a motion to adopt **Resolution #101921-04**, approving the Purchase Order Listing as follows:

Blanket/Super Blanket Certificates- 84-2021

For the amounts and to the vendors as submitted.

Augustine second. Vote: A-yes, B-yes, K-yes

Mr. Burn made a motion to adjourn the meeting at 7:18 p.m. Augustine second. Vote: A-yes, B-yes, K-yes

**The Board reviewed and signed purchase orders and bills.**

The minutes of the meeting were approved by:

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\_\_\_\_\_