

Regular Trustee Meeting Minutes
July 20, 2021

Trustee Burns called the meeting of the Hinckley Township Board of Trustees to order at 6:31 p.m. on July 20, 2021. Present were Trustees Burns, Augustine, and Kalina, Fiscal Officer Martha Catherwood, Police Chief Centner, Fire Chief Grossenbaugh, 1 member of the media, 17 residents in person and 8 residents via Zoom. All joined in the Pledge to the Flag.

Trustee Burns motioned to approve the Regular Meeting minutes from July 6, 2021 and the Special Meeting minutes of June 25, 2021. Augustine second. Vote: A-yes, B-yes, K-yes

Police:

Ms. Augustine made a motion to approve the hiring of Jacob Getto as a full-time probationary Patrolman effective Monday, August 2, 2021. Burns second. Vote: A-yes, B-yes, K-yes

Ms. Augustine administered the Oath of Service to Mr. Getto.

Augustine made a motion for a training/educational appropriation for Detective Jeff Kinney to attend the **2021 Ohio Police Juvenile Officers Association Seminar** on "Issues and Trends of Today's Youth" to be held August 3-6, 2021 in Newark, Ohio at a total cost of **\$595.00** (includes conference fee, meals and lodging). Kalina second. Vote: A-yes, B-yes, K-yes

Chief Centner presented the Trustees with a Police Department Lateral Hiring Policy. Discussion ensued as to the payout upon retirement of sick leave forwarded from another community. Policy approval was tabled pending more information.

Fire

Ms. Augustine made a motion for appropriations of **\$1,155.91** for emergency repairs to the fire department generator from **Cummins**. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion for appropriations of **\$1,362.41** for a new regulator to the fire department generator from **Cummins**. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion for appropriations of **\$766.50** for the SCBA annual flow test from **Warren Fire Equipment**. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion for appropriations of **\$3,840.80** for fitness equipment including a Functional Trainer and a PR-400 plus accessories from **REP Fitness**. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion for **Resolution #072021-01** to renew a 5-year subscription with **I Am Responding** at a rate of **\$660.00** per year (\$3,300 total). Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to reinstate Dustin Baizar from his leave of absence as a part time Firefighter/Paramedic with full pay of \$16.54 per hour. Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Augustine made a motion to accept the resignation of Firefighter/Paramedic Sarah Maximovich effective July 20, 2021. Kalina second. Vote: A-yes, B-yes, K-yes

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Ms. Augustine made a motion to amend a May 18, 2021 appropriation for repairs to **W.W. Williams** from \$1,693.98 to **\$1814.05**. Kalina second. Vote: A-yes, B-yes, K-yes

Chief Grossenbaugh informed the Trustees that the department's UTV has already been used twice to transport patients from hard to access locations.

SERVICE

Mr. Burns made a motion for appropriations for emergency repair and installation of fiber optic cable for phone and internet connection at the Service Department by **Allied Cable** at a cost of **\$2,001.00**. Kalina second. Vote: A-yes, B-yes, K-yes

Mr. Burns commended the Service Department on the fine work they did during the recent period of heavy rain fall. Mr. Behary stated his happiness that the culvert repairs the department has been doing helped in managing the storm water runoff.

ZONING

Mr. Kalina made a motion to approve **Resolution #072021-02**, accepting the replat of the Lang Tamarind Trail parcel (PP# 01603C17001) combo. Burns second. Vote: A-yes, B-yes, K-yes

Mr. Kalina presented the 2021 First Quarter Zoning Report, which included nine parcel combo/splits, five new residences, eight in-ground pools and three decks, for a total collection of \$4,485.00.

Mr. Kalina stated that the zoning department has been working with the Medina County Prosecutors office on several violations and expects the violators to be receiving notice shortly.

CEMETERY

Mr. Burns presented the First Quarter Cemetery Report, which included eight lots sold, for a total collection of \$5,075.00.

TRUSTEES

Mr. Kalina stated that the Board of Zoning Appeals and the Zoning Commission will hold several meetings that are continuances.

Mr. Kalina informed the Trustees that he received a formal contract for the OHM third-party assistance approved at the June 15, 2021 Trustee Meeting. He feels that the assistance does not require a contract as it is a simple review of the 2015 Comprehensive Plan update as it applies to a current BZA Conditional Use application. OHM has agreed to forego a contract at this time and will be present at the next trustee meeting to discuss a comprehensive plan update.

Ms. Augustine discussed the potential police station renovation and asked the Trustees and Chief Centner their thoughts on renovating the existing station or moving the police department to the current Administration Building and renovating that building to accommodate an expanding police department. Chief Centner, Trustee Augustine and Trustee Kalina felt that renovating the current

Administration Building presented challenges with the grade changes between the office and bay areas of the building. Mr. Kalina added that he was concerned that the square footage gained might be minimal.

Chief Centner stated that the Administration Building presented challenges with the grade changes between the office and bay areas of the building. Mr. Kalina added that he was concerned that the square footage gained might be minimal. Mr. Kalina calculated the additional square footage gained by moving the Police Dept to the Admin Building would be substantially larger than the square footage gained in renovation of the existing Police Building. Chief Centner stated that he felt a remodel to the existing station would serve the department for 20 to 25 years, and then consideration to renovate the current Administration Building for Police use might be appropriate. Mr. Burns questioned the value of putting tax dollars towards the current building if a decision may be made to renovate the current Administration Building in the future. Burns stated that if the Admin Building won't suit the Police Department now, it won't suit the police department in 25 years. He feels tax dollars would be better spent on a plan for a remodel that would serve the police department for fifty years.

The Trustees also discussed the architect selection process. Ms. Augustine feels that due to a recent bill received from Domokur Architects that their practice of subcontracting architectural services out has resulted in the Township being billed twice for the same services; once by Domokur and again, by the subcontractor. All agreed to discuss further before making a final decision.

Ms. Augustine made a motion to adopt **Resolution #072021-03**, reimbursing for payment the amount of **\$5275.72 to Domokur Architects** for professional services rendered by Domokur Architects for police station concept plans. Kalina second. Vote: A-yes, B-yes, K-yes

Augustine discussed "Protect Hinckley" and the ten items listed on their website that they would like the Township to implement. She went through each item and discussed those that the Township were already undertaking, such as a Comprehensive Plan update and researching a Greenspace levy. She also addressed the items that the Township is not authorized to do within the authority of the Ohio Revised Code such as limiting zoning permits and variance applications. Ms. Nikki Long, representing "Protect Hinckley" feels the Township can do more, the Trustees stressed that the Ohio Revised Code (ORC) provides for what the Trustees can do, if it is not authorized within the ORC, they cannot do it.

The Trustees thanked the Hinckley Garden Club for their recent work on the Township gardens.

Ms. Augustine made a motion to go into Executive Session at the end of the meeting to discuss police and fire department compensation. Kalina second. Vote: A-yes, B-yes, K-yes

Mr. Burns provided the Trustees with a Draft copy of the RAH Agreement following a Prosecutors Office review. Further discussion entailed liability coverage on the concession stands and new lighting. Mr. Burns will follow up with RAH to obtain clarification. Mr. Kalina inquired about insurance coverage for structures. The Trustees also discussed improvements to the fencing separating the recreation area and the industrial area to the north.

Mr. Burns tabled the Medina County Fiber Agreement to place an access node within the police building due to concerns raised during the Prosecutors Office review.

Mr. Burns gave an update on the Rocky River Watershed Partnership activities and stated that citizen volunteers are needed. If interested, please reach out to Mr. Burns.

Mr. Burns gave an update to the previous land donation discussions and at this time the landowners are responsible for the next steps.

FISCAL OFFICER

Mr. Kalina made a motion to appoint Christine Medwid as a Trustee Meeting Recording Secretary on an as need basis at \$15.00/hour. Augustine second. Vote: A-yes, B-yes, K-yes

Mr. Burns made a motion to adopt **Resolution 072021-04**, as follows:

ESTIMATING AGGREGATE MAXIMUM AMOUNT OF PUBLIC FUNDS
TO BE AWARDED AS ACTIVE AND INTERIM DEPOSITS

WHEREAS, the contract(s) with this Board for deposit(s) expires(s) on the 22nd day of August, 2021

THEREFORE BE IT RESOLVED that the estimated aggregate maximum amount of public funds subject to the control of said Board be awarded within the new period of designation and be on deposit as ACTIVE deposits is TEN MILLION DOLLARS (\$10,000,000.00), and as INTERIM deposits is FOUR MILLION DOLLARS (\$4,000,000.00), that the Fiscal Officer notify banks of the passage of this Resolution and request their application to become a depository.

AND BE IT FURTHER RESOLVED, that applications will be received from eligible financial institutions at the Hinckley Township Administration Building, located at 1410 Ridge Road, Hinckley, Medina County, Ohio until 12:00 o'clock p.m E.S.T., on the 30th day of July, 2021 at which time the applications will be examined and the designation of depository shall be made for a period of five (5) years commencing on the 22 day of August, 2021.

Augustine second. Vote: A-yes, B-yes, K-yes

The Trustees discussed applying for American Rescue Plan Act Revenue. The allowable uses are much narrower than those in the Coronavirus Relief Bill , but funds can be used on drinking water infrastructure. Mrs. Catherwood suggested that the Township apply for the funds.

Mr. Burns made a motion to adopt **Resolution #072021-05**, authorizing Martha Catherwood as the Hinckley Township Contact and Melissa Augustine as the Hinckley Township Authorized Representative for the registration process to receive American Rescue Plan Act Revenue. Kalina second. Vote: A-yes, B-yes, K-yes

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Mr. Burns asked the Trustees and Chief Centner if there was a request for a hearing from the Ohio Department of Liquor Control regarding the Par Mar Oil Co Hinckley Convenience and Gas (Ridge Road). There was no opposition to the request and it was decided a hearing is not necessary.

Mr. Burns made a motion to adopt **Resolution #072021-06**, approving the reallocation of **\$15,000.00** from 2191-210-360-0000 (Contracted Services) to 2191-210-318-0000 (Training). Kalina second. Vote: A-yes, B-yes, K-yes

Ms. Catherwood suggested the Trustees hold a work session and invite residents to learn more about Township finances and the uses and restrictions pertinent to each fund.

Mr. Larson (Carr Road) came to the podium and asked several questions regarding conservation districts, including who decides if a project is appropriate for conservation development. Mr. Kalina replied that the developer proposes the conservation development. Mr. Lawson followed up with a question on if there are property taxes paid on the conservation development land. Kalina mentioned that in his development, the HOA paid back the CAUV taxes, but further information can be received through the Medina County Auditor. Mr. Larson stated his opinions regarding a Township Board of Appeals member's recent recusal on an application he has an interest in.

Mr. Jake Studor read a prepared statement in opposition to increasing the Township residential density minimum to five acres citing numerous similar cases that resulted in costly litigation for townships, cities and villages.

Burns made a motion to pay the bills and payroll in the amount of \$120,878.59. Kalina second. Vote: A-yes, B-yes, K-yes

Augustine made a motion to move to executive session at 8:54pm. Kalina second. Vote: A-yes, B-yes, K-yes

Augustine motioned to leave executive session at 10:05 p.m. with no decision being made. Burns second. Vote: A-yes, B-yes, K-yes

Burns motioned to adjourn at 10:05 p.m. Kalina second. Vote: A-yes, B-yes, K-yes

The Board reviewed and signed purchase orders, payroll and bills.

The minutes of the meeting were approved by:

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