

Chairman Burns called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on August 7, 2018. Present were Trustees Jim Burns and Rebecca Chatten Lutzko, Fiscal Officer Martha Catherwood, 15 residents and 2 reporters. Trustee Schulte had an excused absence. All joined the Pledge to the Flag.

Mr. Burns stated that the recording device is taping for transcription purposes only.

POLICE DEPARTMENT

Chief Centner presented the monthly report for June which included 419 total calls for service, seven physical arrests, eight motor vehicle accidents and 8,330 miles driven.

Chief Centner informed the trustees that the vehicle auction on GovDeals had closed. Ms. Lutzko made a motion to adopt **Resolution #080718-01** approving the final sale of the following police vehicles:

2012 Dodge Charger VIN# 2C3CDXAT7CH282385 - \$5,521.00

2012 Dodge Charger VIN# 2C3CDXAT9CH282386 - \$6,589.69

2008 Ford Crown Victoria VIN# 2FAFP71V08X180446 - \$2,470.00

For a total sale price of \$14,580.69. Burns second. Vote: BCL-yes, B-yes.

Chief Centner requested approval to repair minor vehicle damage that occurred during a thunderstorm. Ms. Lutzko made a motion to approve the repair of Unit 12 by **Marksman Auto Body** at a price of **\$1,463.75**. Chief Centner had received an additional quote from M & T Auto Body. Marksman was the lower of the two quotes. Burns second. Vote: BCL-yes, B-yes.

Ms. Lutzko made a motion to accept the resignation of Officer Christopher Salveter effective August 11, 2018. Burns second. Vote: BCL-yes, B-yes.

Ms. Lutzko made a motion to accept the hiring of **Joseph Pirolì** and **Benjamin Rucinski** as full-time Hinckley Township police officers with a probationary period of one-year. Burns second. Vote: BCL-yes, B-yes.

Ms. Lutzko made a motion to approve an emergency brake repair and replacement tires on Unit 10 by **Parrish-McIntyre Tire Company** at a price of **\$1,033.26**. Burns second. Vote: BCL-yes, B-yes. The brake repair need was identified during the tire replacement.

FIRE DEPARTMENT

Ms. Lutzko made a motion to adopt a travel/educational appropriation approving Chief Grossenbaugh's attendance at **Fire Officer 4** training at **Bowling Green State University** on the dates of 10/5 – 10/10/2018 at a cost of **\$981.75**, which includes lodging (\$436.75). Burns second. Vote: BCL-yes, B-yes.

Ms. Lutzko made a motion to approve the Annual Preventative Maintenance Schedule B Service with D.O.T. inspection and Pump Testing in accordance with NFPA 1911 standards on Tanker-32 and Engines 31 and 31-2 through **Fallsway** at a total cost of **\$3,480.00**, includes labor and parts (PM: \$910/ea. and pump testing: \$250/ea.). Burns second. Vote: BCL-yes, B-yes.

Chief Grossenbaugh requested the trustees approve the sale of the 2005 Ford Expedition that had served as a command vehicle for former Chief Morgan. The vehicle has had limited use since his departure. Ms.

Lutzko made a motion to approve placing the 2005 Ford Expedition (Vin# 1FMPU16505LA93664) on GovDeals.com with a reserve price of \$2,500.00. Burns second. Vote: BCL-yes, B-yes.

Ms. Lutzko made a motion to accept the resignation of Shawn Toth effective 08/06/2018. Burns second. Vote: BCL-yes, B-yes.

Ms. Lutzko made a motion to accept the resignation of John Kodek effective 08/02/2018. Burns second. Vote: BCL-yes, B-yes.

Ms. Lutzko made a motion to hire Marie Vicory as a fire fighter/paramedic with a one-year probationary period. Burns second. Vote: BCL-yes, B-yes. Ms. Lutzko led Ms. Vicory in the Oath of Office.

Chief Grossenbaugh informed the trustees that the township received the insurance claim for the collision damage to 37-2. The township will pay a \$250 deductible, he presented the trustees with the repair estimate. Ms. Lutzko made a motion to approve the repair of 37-2 through **Fallsway** as outlined in the preliminary estimate at a cost of **\$3,562.25**. Burns second. Vote: BCL-yes, B-yes.

SERVICE DEPARTMENT

Road Superintendent Rich Ward informed the trustees that utility relocation on Brookside Boulevard will occur next week. Affected residents were notified by the police chief and trustees as to project impact and emergency planning. Due to the road closure, Ms. Lutzko indicated that identifying residents who may have known medical issues within the project area has been initiated by the fire department, as well as pre-planning for potential fire emergencies. Mr. Burns added that the road closure estimate is five days. Mr. Ward indicated that there are savings from the original cost due to the use of recycled base materials and using the existing catch basins.

Mr. Burns made a motion to approve a change order for an additional catch basin on Bethany Lane through **Tri-Mor** at a cost of **\$3,200.00**. Lutzko second. Vote: BCL-yes, B-yes.

Mr. Ward requested the purchase of a lock bar for the service garage dumpster from Allied Waste for a one-time fee of \$100.00. The trustees agreed that the addition of a lock bar would prevent unauthorized use of the dumpster.

Mr. Ward informed the trustees that he and his department members would be attending a no-fee Sensible Salt Workshop on reducing salt usage held in Chagrin Falls on September 11, 2018.

ZONING

Ms. Lutzko reported that the August 2nd Zoning Commission's review of the Senior Housing PUD proposal will continue to September 6, 2018. The Zoning Commission regular meeting will follow.

CEMETERY

The trustees signed Maple Hill Cemetery deeds for Carol Smith-Johnson and Bernard and Delora Miller.

TRUSTEES

Ms. Lutzko made a motion to adopt **Resolution #080718-02** which approves appointing Shawn Barrett and Andrew Baxter as interim lieutenants at the current lieutenant pay rate of \$18.21 effective 8-1-18. They will fill these interim positions until the permanent lieutenant positions are filled. Burns second. Vote: BCL-yes, B-yes.

Ms. Lutzko made a motion to amend **Resolution #051518-01** which approves the purchase of a Stryker cot with power cot load system, including installation (**\$500.00**)- to be amended to **installation by Pfund**, rather than Styker – at a total cost of **\$43,930.80**. The amount of \$32,948 is to be appropriated from the General Fund and reimbursed in full to the Genral Fund by a Bureau of Workers Comp Safety Intervention Grant. The remaining \$10,982.70 township match shall be appropriated out of the Fire Department Equipment line. Burns second. Vote: BCL-yes, B-yes.

Mr. Burns tabled a discussion regarding a third-party offer to sell the property located at 1272 Ridge Road to the Township until Mr. Schulte is present

Mr. Burns said he has contacted RAH President Gary Wright to further discuss field maintenance and projects to undertake with the \$13,000 grant funding from the State. Ms. Lutzko asked if Mr. Wright would come to a future work session. Mr. Burns said he would initiate that contact..

Mr. Burns stated he has initiated contact State Rep. Steve Hambley to learn more about the benefits of asphalt roadways vs. concrete roads and how a 10 to 20-year plan can be developed, rather than the 2-3 year schedule that have been past practice.

Mr. Burns discussed the fact that he had contacted the Prosecutor's Office to see whether the residents, or the Township, are responsible for the Lakecrest Boulevard entrance island. A resident had been voluntarily maintaining the boulevard island, but has moved away and the island has not been maintained.

Mr. Burns presented a list of roadways that are degrading, he has ranked the list in preparation for discussion as to what may be prioritized for a OPWC grant or loan request to the Medina County Engineers Office. He added that it needs to be determined as to how much money should be budgeted. He informed the audience that he, the other trustees, Dan Becker from the Medina County Engineers Office and Rich Ward have driven the roadways to develop this list. Ms. Lutzko clarified with Mr. Burns that the figures provided are his rough estimates and the Engineers Office will formalize estimated bid costs for the project areas identified. Mr. Burns went down the list with Brookshire Oval, Valley Brook Boulevard and Salem Court being the worst. Discussion ensued detailing the grading criteria as it relates to the project area with approximately \$500,000.00 in repairs as being prioritized for the request.

Mrs. Catherwood reminded Mr. Burns that other areas outside the areas on Mr. Burns list may need repairs and must also be included within the budget. Often these are difficult to plan for, since they occur with little warning. Mrs. Catherwood added that asphalt needs also need to be factored into the budget prior to determining what is left to budget concrete. Mr. Burns said the money he is budgeting for doesn't exist now; it is in the form of a loan or grant. Mrs. Catherwood discussed the OPWC scoring process and the need to identify a contiguous project area to maximize the grant request and scoring criteria. Ms. Lutzko asked if the purpose of Mr. Burns's list is to obtain various estimates or to actually forward a specific

request to the Engineers for a determined project area. Mr. Burns replied that a specific area needs to be identified.

A conversation regarding Salem Court was held, it was determined that there is a need to wait until the County repaves Boston Road in 2020. Ms. Lutzko identified an area of Valley Brook that has higher use than another area and feels that would be a good area to prioritize. Mrs. Catherwood mentioned possibly reserving the loan request for a year until Salem Court can be considered since that would be a significant loan request in the \$400,000.00 range. At this time the trustees took a two-minute recess.

Mr. Burns reconvened the meeting. He expressed his concern by not going after some of the \$700,000.00 loan amount this year it would be taken by the Sanitary Engineer, that they would only have a grant request to rely on, if that wasn't granted, they would only have the road budget to do repairs next year. Mrs. Catherwood said that she has a concern about not taking out too much in loans, she recommend two loans at most; the loan taken out this year and possibly another one for \$400,000.00. A discussion ensued as to assumptions in the project estimation process. Mrs. Catherwood expressed concern about potential septic system costs, the old fire station project and the Historical House renovation. Ms. Lutzko asked Mrs. Catherwood why, if we had just passed a Township MVL tax with a projected revenue of \$48,000 annually, can we not use these funds to service the debt. Mrs. Catherwood replied that these funds can be utilized as such, but her concern is encumbering future boards with the 20-year term debt service, she is comfortable with encumbering future boards with about \$600,000.00, but not with borrowing \$400,000 a year and accumulating millions of debt. The trustees stated this is not their intention. Again, Mr. Burns cited the \$48,000.00 in projected Township MVL as being used to service the debt. The trustees agreed to forward a grant/loan request for Valley Brook Boulevard (B,C,J.). Mr. Burns will meet with Medina County Engineer Andy Conrad tomorrow morning to present the chosen project area for the grant primary/loan contingency request.

FISCAL OFFICER

Mrs. Catherwood stated the current fund status is \$5,268,804.96.

FLOOR

Resident Paul Branson inquired as to whether the trustees would make the final decision regarding the Senior Housing PUD proposal currently being heard by the Zoning Commission. Ms. Lutzko replied that the Zoning Commission is the first step in the application process, the Commission is currently holding a series of Public Hearing's and, when concluded, will make their recommendation to the trustees. The trustees will also hold a Public Hearing on the proposal prior to the trustees voting on the application. Mr. Burns added that the language for the zoning change request was written and submitted by the applicant and presented to the Zoning Commission. He said there is a process to follow which may continue for several months. Ms. Lutzko assured Mr. Branson that when it is time for the Board of Trustees to vote, the vote will be held publicly.

Resident Richard Pearl (King Road) complimented the trustees on the fine paving job and clean-up on King Road.

Mr. Burns made a motion to pay the bills. Lutzko second. Vote: BCL=yes, B=yes.

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Mr. Burns made a motion to adjourn the Regular Meeting at 7:59 p.m. Lutzko second. Vote: BCL-yes, B-yes

The Board reviewed and signed time sheets, July Bank Reconciliation, a PO and bills.

Meeting minutes approved by:
