

Ch. Calabro called the meeting to order at 7:01 p.m.

Roll Found: Calabro, Hoop, Zeleznak, Mainzer, and Budd. Also present were Alternate Members Boleman and Schaefer, and Administrative and Zoning Office Manager Peterlin.

Ch. Calabro stated the purpose of the Special Meeting is to review and approve the Finding of Facts and the Conclusions of Law for the Diane Bija (James Sturgill) Public Hearing that was held on March 28, 2018. Ch. Calabro stated the document that was given to each member of the Board of Zoning Appeals was written by the Prosecutor with input from Ch. Calabro and Vice-Ch. Hoop.

Ch. Calabro proceeded to read onto record the Finding of Facts and the Conclusions of Law document.

During the reading there were two discussions that ensued concerning the rear yard setback and Duncan Factor #6 – Can the problem be solved by some manner other than granting of a variance.

After Ch. Calabro finished reading the Finding of Facts and the Conclusions of Law document and comments were given by the Board, the following corrections were made to the document:

- For consistency purposes all “feet” and “foot” measurements were spelled out as opposed to using the punctuation for feet and foot
- Consistency of capitalization was used on certain words found throughout the document
- Added two words for clarification purposes
- Corrected a few misspellings

Ch. Calabro entertained a motion to accept the Finding of Facts and the Conclusions of Law document as amended. Mr. Zeleznak moved and Mr. Budd seconded.

Vote: Budd – yes, Mainzer– yes, Zeleznak – yes, Hoop – yes, Calabro - yes
Motion Passed: 5-0

Ch. Calabro made a Motion to adjourn the Work Session. Ms. Mainzer moved and Mr. Budd seconded.

Vote: Budd – yes, Mainzer– yes, Zeleznak – yes, Hoop – yes, Calabro - yes
Motion Passed: 5-0

The Special Meeting was adjourned at 8:02 p.m.

Carolyn Chism, Recording Secretary

Minutes Approved: _____, 2018

Josephine Calabro, Chairperson

Jeff Hoop, Vice-Chairperson

Dave Zeleznak, Member

Julie Mainzer, Member

William Budd, Member