

Chairman Jim Burns called the meeting of the Hinckley Township Board of Trustees to order at 7:08 p.m. on April 3, 2018. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, 6 residents and 2 reporters. All joined the Pledge to the Flag.

Chairman Burns made a motion to approve the minutes from the March 20, 2018 meeting as written. Schulte second. Vote: S-yes, BCL-yes, B-yes.

Chairman Burns made a motion to approve the special meeting minutes from the March 14, 2018 meeting as written. Lutzko second. Vote: S-yes, BCL-yes, B-yes.

Chairman Burns made a motion to approve the special meeting minutes from the March 16, 2018 meeting as written. Lutzko second. Vote: S-yes, BCL-yes, B-yes.

POLICE DEPARTMENT

Sgt. Linville represented the police department.

Ms. Lutzko made a motion to approve **Resolution #040318-01** appropriating funds for a one-year law enforcement manual update subscription through Lexipol, LLC. The subscription includes 24/7 access to Knowledge Management Systems updates from 4/01/2018 – 3/31/2019, which includes 365 Unique Scenario Daily Training Bulletins and Testing database (\$4,508.00) and Law Enforcement Procedure Manual Online Annual Subscription (\$845.00) for a total cost of **\$5,353.00**. Schulte second. Vote: S-yes, BCL-yes, B-yes. Sgt. Linville explained the advantages of the subscription and the training resources based on current case. Ms. Lutzko added that the Township would be applying for an OTARMA grant that will aide in offsetting a portion of the cost.

FIRE DEPARTMENT

Lt. Grossenbaugh represented the fire department.

Ms. Lutzko made a motion to **amend** a March 20, 2018 appropriation for an emergency repair to the pressure relief valve on Engine 31-2 by **Fallsway Equipment** Company from a cost of \$1,461.33 to **\$1,420.08**. Schulte second. Vote: S-yes, BCL-yes, B-yes.

Ms. Lutzko made a motion to approve an emergency repair to Engine 31-2's main pumping tank to replace a corroded water pipe by Fallsway Equipment Company at a cost of **\$2,609.67**. Schulte second. Vote: S-yes, BCL-yes, B-yes.

Ms. Lutzko made a motion for **Resolution #040318-02, which** approves the purchase of 12 sets of FireDex leather boots through **Fire Force, Inc. /Eagle Emergency** at a cost of **\$3,648.00**. Schulte second. Vote: S-yes, BCL-yes, B-yes.

Ms. Lutzko made a motion for **Resolution #040318-03** that approves the purchase of two Morning Pride helmets at a cost of \$612.10; six helmet badges at a cost of \$293.34; six pairs of Morning Pride Super Fire Gloves at a cost of \$621.00; and ten sets of turnout coats and pants at a cost of \$25,961.00 through **Warren Fire**. Total cost of **\$27,487.44**. Schulte second. Vote: S-yes, BCL-yes, B-yes. Lt. Grossenbaugh explained that

this purchase is required to replace equipment, per NFPA standards, due to the equipment expiring this summer, which will take it out of use. Members require this gear to respond to calls for service.

Ms. Lutzko made a motion to approve a travel/educational appropriation for Lt. Grossenbaugh to attend Fire Officer II Training (May 7-11, 2018) through the **University of Bowling Green Fire School** at a cost of \$545.00 for one attendee plus \$170.00 for lodging. Total cost is **\$715.00**. Schulte second. Vote: S-yes, BCL-yes, B-yes. Ms. Lutzko added that Lt. Grossenbaugh would share the approved lodging with Sean Barrett, who was already scheduled to attend Fire Instructor training at the same time.

SERVICE DEPARTMENT

Mr. Newcomer was absent.

TRUSTEES

Mr. Schulte discussed the upcoming Zoning Public Hearing for the proposed Conservation Development language. He also indicated that he would be working with the Sexton on a review of the township's current indigent burial policy.

Mr. Schulte made a motion to extend the resignation date of David Peterlin, Assistant Zoning Inspector II from April 1, 2018 to May 1, 2018. Lutzko second. Vote: S-yes, BCL-yes, B-yes. Mr. Schulte stated the extra time necessary would not be many hours.

Ms. Lutzko made a motion to approve **Resolution #040318-04** entering into an Agreement for Right of Entry for fire training purposes at 467 Center Road, Hinckley 44233. Schulte second. Vote: S-yes, BCL-yes, B-yes.

Ms. Lutzko made a motion to approve **Resolution #040318-05** contracting with **OACP (Ohio Association of Chiefs of Police)** for the police chief position hiring assessment at a cost not to exceed **\$5,400.00**. Schulte second. Vote: S-yes, BCL-yes, B-yes.

Ms. Lutzko made a motion to approve **Resolution #040318-06** approving the following payouts for Police Chief Tim Kalavsky in accordance with the Hinckley Township Non-union Policy Manual. 200 hours of unused 2018 vacation and 708.54 hours of unused sick leave at a rate of \$37.50 per hour. Schulte second. Vote: S-yes, BL-yes, B-yes.

Mr. Burns discussed RAH's list of maintenance items for Kobak and Youth ball fields. Items include completing dugout roofs on the remaining structures, parking area improvements, drainage improvements and concrete handicap ramps. Many of these projects will utilize the \$13,000.00 in State Grant funding obtained by Mr. Burns. Mr. Schulte thanked Mr. Burns for pursuing these grant monies.

Mr. Burns informed attendees that the paving bids for work on Carr, Warner, King, Elaine Ct., and Parker have been received. The low bid is by Melway Paving Company at \$120,835.95. The Medina County Engineers Office and the Prosecutors Office are reviewing the bid prior to trustee approval.

Mr. Burns announced that April is Ditch and Property Clean-up month. He added that the County is requiring yard waste drop-offs at the county solid waste facility to complete a manifest with each drop-off. Manifest forms are available on the Medina County Solid Waste District website.

Ms. Lutzko provided the trustees with an update on an opioid awareness meeting discussed at an earlier trustee meeting. A May date was discussed, all agreed that Ms. Lutzko would review the school calendar before a date was determined.

FISCAL OFFICER

Mrs. Catherwood stated the current fund status is \$4,682,974.50.

FLOOR

Resident Gareth Robison asked why the trustees are spending \$5,000 on the fire chief search. Ms. Lutzko replied that the assessment contract previously approved is for the police chief position, and that the purpose is to obtain an independent evaluation, objective assessment, and recommendations from experienced law enforcement personnel. The assessment will be administered by current and former Chiefs of Police from other jurisdictions to the candidates. Mr. Robison inquired as to whether the trustees are looking in-house. Ms. Lutzko replied they absolutely are. Mr. Schulte added that the goal is that the best candidate is chosen, the same as when the trustees hired Chief Kalavsky.

Resident George Klucharick asked the trustees to clarify whether or not Salem Court was going to be one of the first concrete projects for 2018. He had read in the Hinckley Record it was, but now he hears that Brookside Estates is next. Mr. Schulte stated that the Medina Count Engineers Office has provided the trustees with an estimate for the entrance and a portion of the roadway. He added that the engineer’s office has suggested the trustees apply for an OPWC grant to address a significant portion of Salem Court. Mr. Burns added that Salem Court is a priority and he will discuss with County engineers. Mr. Klucharick asked if Salem Court residents would be adversely affected during the Brookside concrete replacement project. Mr. Burns replied that negative impacts on Salem Court are not anticipated. Mr. Klucharick asked the trustees to address a collapsed drain near his driveway and commended the service department on their speedy response last year when notified of a similar problem by the homeowner.

There being nothing further from the audience, Mr. Burns made a motion to approve and pay the bills. Schulte second. Vote: S=yes, BCL=yes, S=yes. .

Mr. Burns made a motion to adjourn the Regular Meeting at 7:49 p.m. Schulte second. Vote: S=yes, BCL=yes, B=yes.

The Board reviewed and signed time sheets, March bank reconciliation, and bills.

Meeting minutes approved by:

