

Chairman Jim Burns called the meeting of the Hinckley Township Board of Trustees to order at 6:30 p.m. on March 20, 2018. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, 8 residents and 2 reporters. All joined the Pledge to the Flag.

Chairman Burns made a motion to approve the minutes from the March 6, 2018 meeting as written. Lutzko second. Vote: S=yes, BCL=yes, B=yes.

Chairman Burns thanked the Hinckley Chamber of Commerce for all their charitable efforts and congratulated them on a successful Buzzard Day.

POLICE DEPARTMENT

Chief Kalavsky gave the monthly report for February. The report included 329 calls for service, 5 physical arrests, 13 motor vehicle accidents, 37 citations, 10 written warnings, 42 verbal warnings and 8,345 miles driven.

Ms. Lutzko made a motion to approve appropriations to upgrade communications equipment through **Vasu Communications** at a cost of **\$4,250.00** (includes labor). This upgrade is required to assure safe communications between the officers and Brunswick dispatch. Schulte second. Vote: S=yes, BCL=yes, B=yes.

Ms. Lutzko made a motion to approve a travel/educational appropriation for Officer Jeff Kinney to attend the Ohio Police Juvenile Officer's Association training conference at a cost of **\$495.00**. Schulte second. Vote: S=yes, BCL=yes, B=yes.

Chief Kalavsky thanked the Township and community for allowing him to serve as police chief for the last nine years. He wished everyone well. The trustees thanked him for his service as he begins his retirement.

FIRE DEPARTMENT

Lt. Grossenbaugh represented the fire department. Ms. Lutzko indicated that each of the fire department lieutenants would retain their areas of responsibility, but for the purpose of any outside requests Lt. Grossenbaugh shall serve as interim Chief. Lt. Grossenbaugh has served on the department for 21-years.

Ms. Lutzko made a motion approving **Resolution #032018-01** designating Lt. Jestin Grossenbaugh as interim Chief until a new Fire Chief is hired. Schulte second. Vote: S=yes, BCL=yes, B=yes.

Lt. Grossenbaugh provided the monthly report for February that included 54 total incidents (39/EMS and 15/FIRE), mutual aid given five, mutual aid received – two and one occupancy inspection

Ms. Lutzko made a motion to approve an emergency pressure relief valve repair to Engine 31-2 by Fallsway Equipment Company at a cost of **\$1,461.33**. Schulte second. Vote: S=yes, BCL=yes, B=yes.

Ms. Lutzko made a motion to approve communications work by **B & C Communications** consisting of removing a newer radio from the fire department command vehicle and installing it in the new ambulance tentatively due for delivery on a March 28, 2018. The cost is **\$1,434.80**. Schulte second. Vote: S=yes, BCL=yes, B=yes.

Lt. Grossenbaugh indicated that the Ohio Bureau of Workman's Comp completed an audit of the fire station with himself and interim Lt. Moskalski. The audit went well and the safety grant through BWC for a power load cot is proceeding.

SERVICE DEPARTMENT

Mr. Newcomer provided the monthly report for February that included 500 total hours worked. Work completed included plowing and salting roads, ditching on Parker Road, cold patching township roads and one cremation burial. Mr. Burns asked Mr. Newcomer to explain the township's mailbox replacement policy. Mr. Newcomer responded that if a mailbox located on a township roadway was damaged during plowing, the service department would either replace the mailbox with a standard steel box or submit to the township a \$25.00 reimbursement to the homeowner.

Mr. Burns made a motion to approve **Resolution #032018-02** for the purchase of pipe for a ditching project on Bellus Road through **Haviland Drainage Products** at a cost of **\$6,236.50**. Lutzko second. Vote: S-yes, BCL-yes, B-yes.

Mr. Burns made a motion to approve the purchase of three concrete catch basins for a ditching project on Bellus Road through **Core & Main** at a cost of **\$1,137.87**. Lutzko second. Vote: S-yes, BCL-yes, B-yes.

Mr. Burns made a motion to approve a part to complete an emergency repair on the mini excavator (a new instrument panel/cluster for the New Holland tractor) .through **Medina Tractor Sales** at a cost of **\$744.00**. Schulte second. Vote: S-yes, BCL-yes, B-yes.

TRUSTEES

Mr. Schulte made a motion to rescind a **03062018** motion to appoint Umberto Pollizzi as Hinckley Township Zoning Inspector I. Burns second. . Vote: S-yes, BCL-yes, B-yes.

Mr. Schulte made a motion to appoint Tom Zlavotny as Hinckley Township Zoning Inspector I. for \$15.50/hr., not to exceed 20 hrs. a month. Lutzko second. Vote: S-yes, BCL-yes, B-yes. Mr. Schulte added that Mr. Zlavotny's focus would be nuisances and junk cars.

Mr. Schulte thanked Mr. Craddock for the beautiful stained glass buzzard that he donated to the township. Mr. Craddock wanted to remain an anonymous donor, but the *Gazette* published an article about his donation.

Ms. Lutzko made a motion to accept the resignation of fire inspector Josh Erskine effective March 31, 2018. Burns second. Vote: S-yes, BCL-yes, B-yes. Ms. Lutzko explained that Mr. Erskine was hired as an Assistant Chief for Brunswick City and is unable to work elsewhere. The trustees commended him on his service and professionalism.

Ms. Lutzko stated that Chief Kalavsky as agreed to assist with the transitioning of a new police chief. At this time, she made a motion to approve **Resolution #032018-03** hiring Tim Kalavsky as a contract employee following his retirement at a rate of **\$37.50/hour** and, pending insurance consent, will continue to have the use of his township vehicle until a new chief has been hired and transitioned. Burns second. Vote: S-yes, BL-yes, B-yes. Chief Kalavsky stated that he had spoken to the insurance company and a letter from the trustees indicating agreement is required for consent. Ms. Lutzko will ask Ms. Peterlin to prepare the letter.

Ms. Lutzko made a motion to approve **Resolution #032018-04** authorizing Hinckley Fire Department employees 1.5 times their regular rate for time worked on the Easter holiday. Lt. Grossenbaugh said that the station will be manned from 8 a.m. to 6 p.m. Schulte second. Vote: S=yes, BL=yes, B=yes.

Mr. Burns made motion to approve the **2018 Medina County Emergency Management Cost Allocation** at a cost of **\$2,454.40**. Schulte second. Vote: S=yes, BL=yes, B=yes.

Ms. Lutzko stated that a call has been received that the owner of a State Road tower utilized by safety forces is indicating it may charge entities utilizing the tower. Lt. Grossenbaugh added that both township and county safety forces utilize space on the tower. Chief Kalavsky indicated he would inquire.

FISCAL OFFICER

Mrs. Catherwood stated the current fund status is \$4,934,693.24.

FLOOR

Resident Gerri Ziemba of Cana Circle thanked the Service Department for their plowing efforts this winter. She asked if the gun shop owner on Ridge Road sells high- velocity rifles. Chief Kalavsky stated that the last time he spoke to the owner he did not. Both Mr. Burns and Ms. Lutzko indicated that this was outside the township’s authority and is regulated by Federal agencies.

Resident Connie King of Salem Court informed the audience of Ohio State House Bill 512, which she feels, would eliminate collaboration between local educational stakeholders and the State. She indicated that local control will cease and authority will be given to the governor. She added that a meeting would be held in Mentor on April 2, 2018 to discuss the bill.

Ms. King asked if the new Skyland development resulting in additional water runoff to Healy Creek. She stated that her development continues to experience significant erosion. Mr. Schulte stated he would refer her question to Medina County Soil and Water.

There being nothing further from the audience, Mr. Burns made a motion to approve and pay the bills. Lutzko second. Vote: S=yes, BCL=yes, S=yes. .

Mr. Burns made a motion to adjourn the Regular Meeting at 7:17 p.m. Schulte second. Vote: S=yes, BCL=yes, B=yes.

The Board reviewed and signed time sheets, POs, and bills.

Meeting minutes approved by:

