

Vice-Ch. Hoop called the meeting to order at 7:01 p.m.

Roll Found: Hoop, Zeleznak, Mainzer, and Budd. Also present were Alternate Member Boleman, Trustee Schulte and ZC Member Mr. Schneider. Chairman Calabro had an excused absence.

Vice-Ch. Hoop asked if everyone had a chance to review the meeting minutes from the Work Session held on February 14, 2018 and if there were any comments. There were no comments.

Vice-Ch. Hoop asked for a Motion to approve the meeting minutes from the Work Session held on February 14, 2018. Mr. Zeleznak moved and Ms. Mainzer seconded.

Vote: Boleman – yes, Budd – yes, Mainzer– yes, Zeleznak – yes, Hoop – yes

Motion Passed: 5-0

Vice-Ch. Hoop asked if everyone had a chance to review the hearing minutes from the Organizational Meeting held on February 14, 2018 and if there were any comments. There were no comments.

Vice-Ch. Hoop asked for a Motion to approve the hearing minutes from the Organizational Meeting held on February 14, 2018. Ms. Mainzer moved and Ms. Boleman seconded.

Vote: Boleman – yes, Budd – yes, Mainzer– yes, Zeleznak – yes, Hoop – yes

Motion Passed: 5-0

Vice-Ch. Hoop noted the next Work Session will be held on April 11, 2018 at 7:00 p.m.

Vice-Ch. Hoop noted the next Public Hearing will be March 28, 2018 at 7:00 p.m. following the Work Session.

- The site visit will be on March 24, 2018 at 10:00 am
- Vice-Ch. Hoop passed out hand-outs in preparation for the Site Visit

Vice-Ch. Hoop stated that he was working on the Public Hearing Procedures and noted two areas for discussion:

- Where should “Recording Secretary reading the legal notice” be placed
- Providing a self-addressed stamped envelope for a meeting agenda
- Explained his process for changes
- Agreed they would wait for Chairman Calabro to return
- Trustee Schulte has not heard back on the ADA standings
- Copies were made and passed out to the BZA

Vice-Ch. Hoop asked if there were any Board Member Reports. There were no Board Member reports.

Vice-Ch. Hoop asked for any comments from the floor. ZC Member Schneider addressed the BZA with questions on how the ZC can help with addressing future BZA issues which included:

- Language that appears in the book or is missing from the book
- The BZA had concerns with the language “shall not” and “not”
- Possible changes with definitions so the same issue addressed (same variance) at different time frames can be eliminated – ie., an approval list produced from the ZC
- Enforcement problems with rental properties
- Enforcement problems with businesses run in residential areas
- The BZA said they would think of other Zoning issues (variances and conditionals)

Vice-Ch. Hoop made a Motion to adjourn the Work Session Meeting. Ms. Mainzer moved and Ms. Boleman seconded

Vote: Boleman – yes, Budd – yes, Mainzer– yes, Zeleznak – yes, Hoop – yes
Motion Passed: 5-0

Work Session was adjourned at 7:30 p.m.

Carolyn Chism, Recording Secretary

Minutes Approved: _____, 2018

Jeff Hoop, Vice-Chairperson

Dave Zeleznak, Member

Julie Mainzer, Member

William Budd, Member

Donna Boleman, Alternate