

Chairman Jim Burns called the meeting of the Hinckley Township Board of Trustees to order at 6:44 p.m. on January 8, 2018. Present were Trustees Becky Lutzko, Jim Burns and Ray Schulte, Fiscal Officer Martha Catherwood, twelve residents and two reporters. All joined the Pledge to the Flag.

Chairman Burns welcomed everyone to the meeting and stated that the trustees welcome hearing from the residents. Mr. Burns made a motion to approve the minutes from the December 26, 2017 meeting as written. Becky Lutzko second. Vote: S-yes, BCL-yes, B-yes.

SERVICE DEPARTMENT

Road Superintendent Newcomer presented the monthly report for December. The report included 519 total hours worked (467/Roads, 8/Cemetery, 37/General, 3/Fire and 4/Police). Work completed included plowing and salting roads, removal of dead trees in ROW on Stony Hill, Bellus and Laurel Roads, maintenance and repairs on equipment.

Mr. Newcomer requested a motion to purchase a used Yale Forklift from ESS-Equipment Sales and Service, LTD. in the amount of \$7,500.00. After some discussion, the issue was tabled to allow Mr. Burns an opportunity to familiarize himself with the request.

POLICE DEPARTMENT

Chief Kalavsky presented the monthly report for December that included 340 calls for service, 6 physical arrests, 70 traffic stops, 18 motor vehicle accidents and 7130 miles driven

FIRE DEPARTMENT

Chief Morgan presented the monthly report for December that included 59 total incidents (46 EMS and 13 Fire) and 6 overlapping calls. Total Incidents for the year are 680. There were four occupancy inspections completed in December.

Chief Morgan presented the trustees with a quote for radio programming from B & C Communications for a price of \$1,323.00. He indicated that firefighter Ricky Miller will be able to assist with the requirements for this radio upgrade. Becky Lutzko made a motion to approve the purchase of three Radio Template Building (Medina County Clone Key) (\$105.00/ea.) and radio programming for 24 radios (\$42.00/ea.) for a total cost of \$1,323.00. Schulte second. Vote: S-yes, BCL-yes, B-yes.

TRUSTEES

Raymond Schulte informed the trustees that the Hinckley Township Zoning Commission has requested third-party planning assistance in their review of the Skyland development proposal. This planning assistance will be at the expense of the applicant as per the Hinckley Township Zoning Resolution. He provided the trustees with three proposals and added that the zoning commission had indicated a preference for Tactical Planning. The three proposals are Tactical Planning, LLC: \$120.00/hour; Northstar Planning and Design: \$125/hour or \$500 per evening meeting; and, OHM: Planner range from \$74.00 to \$144.00/hour depending on certification level.

Raymond Schulte made a motion to hire Tactical Planning, LLC at a rate of \$120.00 an hour for third-party planning assistance for the Skyland development proposal. A \$2,500.00 deposit will be required of the applicant. Lutzko second. Vote: S-yes, BCL-yes, B-yes.

Mr. Schulte added that the zoning commission would hold its first work session with Tactical Planning LLC on Thursday, January 18th.

Jim Burns made a motion to approve himself to act as a primary contact for a potential grant opportunity he has submitted to Ohio State Senator Larry Obhof. The application is requesting a generator for the administration building. Lutzko second. Vote: S=yes, BCL=yes, B=yes.

Mr. Burns discussed the need to have a generator in the administration building. Ray Schulte added that he is also working on a potential grant for the handicap access at the Historical Building.

Mr. Schulte thanked Chief Morgan for the department's response to a recent furnace fire in the Wakefield Run development.

Mr. Burns read the notice from the Cleveland Metroparks that is notifying residents of the annual culling of the deer population that will be occurring soon. Information is on the township website. He also welcomed everyone to the Relay for Life/American Cancer Society Chili Cook-off on Saturday, January 13th at the Brunswick Rec Center.

FISCAL OFFICER

Martha Catherwood presented the trustees with two quotes for the township's annual financial note preparation for years 2017 and 2018, they are Rea and Associates- \$4,050 and Charles E. Harris and Associates - \$800.00. Jim Burns made a motion to hire Charles E. Harris and Associates for the 2017-2018 Hinckley Township financial note preparation. Schulte second. Vote: S=yes, BCL=yes, B=yes.

Mrs. Catherwood notified the trustees that she would be transferring \$60,000.00 from the Primary checking account to the Medical checking account as Mrs. Sweydk has done in past years. She asked the trustees if they supported adding additional salary codes (fire, police, general and cemetery) to the service department payroll. She stated that if these were added when a service department employee works for another department, that department would absorb the labor cost. She added that this will provide a more accurate accounting for labor costs and will reduce salary costs in the road and bridge fund. The trustees supported the move.

Mrs. Catherwood asked the trustees for direction on providing a company to offer employees supplemental insurance options. The township has offered AFLEC plans for a number of years and the trustees agreed that AFLEC should remain the vendor. There is no cost to the township for this offering.

Mrs. Catherwood stated the current fund status is \$3,939,685.66.

FLOOR

Kris from the Auditors Office informed the audience that the deadline for dog tags is the last day of January, after that day fees will double and the deadline for CAUV renewals is March 5. The Board of Revision deadline has been extended to April 2.

Resident Paul Branson asked the trustees if the Brunswick School District could claim the tax revenue from the 98 homes proposed for Skyland Golf Course. After a lengthy discussion regarding the history of the initial boundaries that established the individual school districts it was agreed that if the homes are built the tax revenue will go as designated by the State and/or agreements between the affected school districts,

which the Trustees understand to be the Highland School District, but over which the Trustees have no control.

Resident Ron Rhodes asked Ray Schulte about the previous trustee's decision regarding the Stone Ridge "Bluebird Trail" established when he was a trustee. Mr. Schulte responded that Mr. Karmac had visited the former trustee board and that the current board will make a final decision as to whether the strip of land will be sold or deeded to another party. Mr. Rhodes also asked about the Time-Warner cable channel, Mr. Schulte said that the township digital station is now 1020. Mrs. Lutzko suggested placing this channel change on the township website. Mr. Rhodes asked the trustees to look into replacing some of the ragged flags at Memorial Park. The trustees agreed to do so. Mr. Rhodes expressed his difficulty in hearing some of the meeting conversation and inquired as to the use of the microphone system. The trustees encouraged anyone who could not hear clearly too please let them know and they would speak up.

Resident Steve Hengeli complimented the new township sign.

There being nothing further from the audience, Jim Burns made a motion to pay the bills. Lutzko second. Vote: S=yes, BCL=yes, S=yes.

Jim Burns made a motion to adjourn at 7:42p.m. Lutzko second. Vote: S=yes, BCL=yes, B=yes.

The Board reviewed and signed time sheets, blanket certificates, purchase orders, the December bank reconciliation and bills.

The minutes of the meeting were approved by:
