

HINCKLEY TOWNSHIP SERVICE DEPARTMENT 2016 ANNUAL REPORT

Hours spent in the following departments:

Roads	6084.25
General	304.00
Cemeteries	204.00
Police	20.50
Fire	7.00
Total Regular Hrs.	6040.00
Total Part Time Hrs.	288.00
Total Overtime Hrs.	291.75
TOTAL HRS.	6619.75

Full time personnel consisted of: Darren Newcomer

Jason Hamlett

Mike Walendzik

Part time personnel consisted of: Mike Behary

HINCKLEY SERVICE DEPARTMENT ROAD VEHICLES

2011 International Dump Truck with 11 foot Henderson plow and Henderson salt spreader
Truck #11 purchased 2010

2010 International Dump Truck with 11 foot Henderson plow and Henderson salt spreader
Truck #10 purchased 2009

2000 International Dump Truck with 11 foot Henderson plow and Henderson salt spreader
Truck # 6 purchased 1999

2005 GMC 5500 Dump Truck with 9 foot Western snow plow and Henderson Mark 3 stainless
steel bed, gate, and salt spreader Truck #9 purchased 2004

2015 Ford F250 ¾ ton Pickup Truck with 8 foot Western snow plow Truck #12 purchased 2014

2012 Caterpillar 420F Backhoe with front end loader and 5 bucket attachments

WORK PERFORMED BY SERVICE DEPT. THROUGHOUT THE YR.

GENERAL:

- 1.) Inspected septic system twice a week and reported to EPA
- 2.) Ran quarterly water samples for EPA
- 3.) Preparations for Memorial Day celebrations – stage/flags
- 4.) Installed and removed holiday decorations on township buildings
- 5.) Cleaned trash cans at ballfields and parks weekly
- 6.) Inspected lawn maintenance company's work performance during season
- 7.) Installed water hydrants at community gardens
- 8.) Replaced sand in septic system filter beds
- 9.) Removed topsoil/installed grindings at Kobak field to accommodate more parking
- 10.) Repaired several concrete pads at Town Hall parking lot
- 11.) Crack sealed Town Hall parking lot
- 12.) Set up accommodations for polls on election day
- 13.) Repaired/replaced wiring and lighting in Historical Building
- 14.) Plowed and salted Town Hall parking lot as needed

ROADS:

- 1.) Plowed and salted Township roads as needed
- 2.) Maintained and repaired trucks/plows/spreaders as needed
- 3.) Performed tree trimming and brush cutting along Township roads to maintain r.o.w.
- 4.) Cold patched and repaired potholes on Township roads
- 5.) Coordinated and inspected paving and chip sealing bids for Township roads
- 6.) Coordinated and inspected concrete pad replacement on Township streets
- 7.) Bermed Township roads as needed with asphalt grindings

- 8.) Performed ditching along following roads: Bellus, Kuder, Jelica, Skyland, Eastwood, Michelle Ridge, W. Boston, Babcock, Stoney Hill, King, Maple Hill, Kellogg, and Marland
- 9.) Removed fallen debris from Township roads following storms
- 10.) Repaired wash-outs on berms of Township roads following storms
- 11.) Weedeat around problem intersections for better visibility
- 12.) Repaired or replaced damaged/broken mailboxes hit by our snow plows
- 13.) Mowed all roadside ditches and backslopes on Township roads
- 14.) Periodically cleaned problem storm grates and culverts
- 15.) Replaced worn steel cross culverts on following roads with plastic: Skyland (2), Jacklin, Jeanne, Stoney Hill (2), and Bellus
- 16.) Stockpiled road salt in storage building
- 17.) Constructed concrete block bin at service yard to hold road grindings
- 18.) Stockpiled asphalt road grindings from SR 606 and W. 130th projects
- 19.) Coordinated work on McKee Trail culvert issue
- 20.) Asphalt patched Township roads where needed
- 21.) Installed new road signs obtained through state grant
- 22.) Removed large tree that fell on Parker Rd. during storm (w/help from F.D.)
- 23.) Removed dead trees in r.o.w. on following roads: Parker, Eastwood, Oakwood, Crestview, Salem, Stoney Hill, Maple Hill, and Bellus
- 24.) Crack sealed the following concrete roads: Wakefield Run, Stone Canyon, Anne Marie, Walden Reserve, Walden Pond, and Walden Ridge
- 25.) Crack sealed Service Department Garage parking lot
- 26.) Experimented using "Haydite" product to mix with road salt for filler/traction
- 27.) Inspections done at Ledges of Stone Creek while pouring concrete street
- 28.) Installed reflective markers on roadsides in subdivisions to determine boundaries

POLICE:

- 1.) Crack sealed rear parking lot at Police Department

- 2.) Plowed and salted parking lot as needed
- 3.) Cleared brush/vegetation around shooting range building and access drive
- 4.) Made repairs/replacements to road signs as requested to update P.D. sign inventory log
- 5.) Put up and removed holiday decorations to Police Department building

FIRE:

- 1.) Chip sealed drive and parking lot to Fire Department building
- 2.) Plowed and salted drives and parking lots at Fire Department building as needed
- 3.) Cleared brush around fire hydrants on Township roads

CEMETERIES:

- 1.) Plowed and salted drives as needed in Township cemeteries
- 2.) Once a week checked trash and discard old decorations
- 3.) 8 burials – Maple Hill Cemetery (6) and Ridge Cemetery (2)
- 4.) 1 cremation – Beach Cemetery
- 5.) Poured concrete footers in Township cemeteries
- 6.) Repaired fallen headstones in all 3 Township cemeteries
- 7.) Installed tile and drains at Maple Hill and Beach Cemeteries
- 8.) Asphalt patching at Maple Hill and Beach Cemeteries
- 9.) Mowed (brush cut) bank at Ridge Cemetery along SR 303
- 10.) Removed and hauled away logs/stump grindings from large maple trees taken down at Maple Hill Cemetery

SALT USAGE ON TOWNSHIP ROADS:

Winter Season	Tons Ordered	Price/Ton	Total Cost	Road Mileage
07-08	2650	\$39.20	\$103,880	40.94
08-09	2160	\$42.26	\$91,282	40.94
09-10	1930	\$46.49	\$89,726	41.70
10-11	2290	\$47.88	\$109,645	41.70
11-12	1390	\$46.31	\$64,371	41.70
12-13	1140	\$38.20	\$43,548	41.70
13-14	2040	\$34.32	\$70,013	41.70
14-15	1800	\$54.97	\$98,946	42.12
15-16	1800	\$56.18	\$101,124	42.12
16-17	550	\$32.80	\$18,040	42.12

Report submitted by Darren Newcomer, Service Department Foreman 2/9/17